

**City of Edgerton, Kansas
Minutes of City Council Regular Session
February 8, 2018**

A Regular Session of the City Council was held in the Edgerton City Hall, 404 E. Nelson Edgerton, Kansas on February 8, 2018. The meeting convened at 7:00 p.m. with Mayor Roberts presiding.

1. ROLL CALL

Ron Conus	present
Clay Longanecker	present
Josh Lewis	present

Jody Brown	absent
Darius Crist	absent

With a quorum present, the meeting commenced.

Staff in attendance:

- City Administrator Beth Linn
- Assistant City Administrator Scott Peterson
- City Attorney Lee Hendricks
- Public Works Superintendent Trey Whitaker
- Parks Bob McVey
- Katy Crow Development Services Director
- Mike Mabrey Utilities Superintendent
- Karen Kindle Finance Director
- Kathy Clark Accounting Technician

2. WELCOME

3. PLEDGE OF ALLEGIANCE

CONSENT AGENDA

- 4. Agenda Approval was considered.
- 5. Approve Minutes

Motion by Longanecker, seconded by Lewis, to approve item four from the consent agenda.

Motion was approved, 3-0

Item five was tabled until the next meeting.

6. PUBLIC COMMENTS

None

7. DECLARATION

None

*Mayor Roberts introduced Johnson County District 6 Commissioner Mike Brown. Commissioner Brown presented a power point presentation about what is happening in the County. Commissioner Brown told about the Meadowbrook Park and the Big Bull Creek Park that is to open this year. He also gave an update about the Transit Project.

*Karen Kindle introduced Kathy Clark, Accounting Technician. She will be working with Utility Billing, Accounts Payable and Accounts Receivable, and other tasks as assigned.

*Mike Mabrey introduced his new employee Wayne Kauffman, who will be working in the Utilities Department.

HIGH-SPEED INTERNET ANTENNA AT THE BANK OF KNOWLEDGE

8. AN AGREEMENT WITH JOHNSON COUNTY, KANSAS, AND THE CITY OF EDGERTON, KANSAS, FOR THE INSTALLATION OF A HIGH-SPEED INTERNET ANTENNA AND MOUNT INSTALLATION AT THE BANK OF KNOWLEDGE WAS CONSIDERED.

Trey Whitaker, Public Works Superintendent presented information about the installation of a high-speed internet antenna at the Library. Johnson County will do the install and will fix any and all damages to our Library Building if there are any damages. Mr. Whitaker stated that there would be no roof penetration.

Motion by Longanecker, seconded by Lewis, to approve the agreement with Johnson County for the installation of a high-speed antenna at the Library.

Motion was approved, 3-0.

AGREEMENT BETWEEN JOHNSON COUNTY AND THE CITY OF EDGERTON

9. AN AGREEMENT BETWEEN JOHNSON COUNTY, KANSAS, AND THE CITY OF EDGERTON, KANSAS, FOR THE PUBLIC IMPROVEMENT OF NELSON STREET AND EAST 4TH STREET (INCLUDING THE INTERSECTION) WAS CONSIDERED.

Trey Whitaker, Public Works Superintendent presented information about the CARS (County Assistance Road System) project. The City of Edgerton will use BG Consultants to complete the design plans for the project. This project was approved as a 2018 CARS Project, and once plans are completed city staff will seek concurrence to bid with construction completion expected by fall 2018. Lee Hendricks, City Attorney has recommended a few proposed changes and staff has advised the County of the proposed changes. The County is unable to make the requested changes at this time however they have indicated they will take the requested changes under consideration for the upcoming agreement revision.

Motion by Longanecker, seconded by Lewis, to approve the CARS agreement.

Motion was approved, 3-0.

ETC INSTITUTE

10. A CONTRACT FOR SERVICES AND SCOPE OF WORK WITH ETC INSTITUTE FOR A CITIZEN SURVEY WAS CONSIDERED.

In 2012 and 2015 the Edgerton City Council contracted with ETC Institute to perform a citizen survey. The results of those surveys have been used to assist the Governing Body and Staff in prioritizing funding and resources during the preparation of the annual budget. A survey in 2018 will allow the Governing Body to again compare the results of the previous two surveys. This year ETC will have the ability to send the survey on line, which should increase the response rate.

Motion by Conus, seconded by Longanecker, to approve the contract with ETC for a citizen survey.

Motion was approved, 3-0.

CANDID MARKETING

11. AN AGREEMENT WITH CANDID MARKETING + COMMUNICATIONS FOR MARKETING, GRAPHIC DESIGN AND PUBLIC RELATIONS SERVICES FOR 2018 WAS CONSIDERED.

The City of Edgerton began contracting with candid Marketing in December 2012. Becky Freetly presented a great power point presentation about the past, current and future services. City of Edgerton staff is recommending a change in structure to the agreement for payment of services. The agreement will be more similar to other professional services used by the City of Edgerton, which would allow for an hourly rate for marketing and communications. This will allow for having a better way to track work and payments in the future.

Motion by Lewis, seconded by Longanecker, to approve the contract with Candid.

Motion was approved, 3-0.

12. REPORT BY THE CITY ADMINISTRATOR

Reminder of the upcoming KRWA (Kansas Rural Water Association) conference, need to know who is attending by tomorrow.

13. REPORT BY THE MAYOR

March 1st – water and wastewater rates will go up.

14. FUTURE MEETING/EVENT REMINDERS:

February 9th 8:00 am – Ribbon Cutting at Patti's Hair Salon

February 13th 7:00 pm—Planning commission Meeting

February 15th 6:00 pm – State of the City

February 19th – City Offices closed in observance of Presidents' Day

February 21st Noon – Senior Lunch

February 22nd 7:00 pm – City Council Meeting

14.5 EXECUTIVE SESSION

Motion by Longanecker, seconded by Lewis, for executive session, five minutes, attorney client privilege to discuss contract negotiations.

Motion was approved, 3-0.

Meeting recessed at 8:10 pm.

Motion by Longanecker, seconded by Lewis, to return with no action taken.

Motion was approved, 3-0.

Meeting was reconvened at 8:15 pm.

15. ADJOURN.

Motion by Lewis, seconded by Longanecker, to adjourn.

Motion was approved, 3-0

Meeting adjourned at 8:16 pm.