

City of Edgerton Regular Session Minutes

October 23, 2014

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**City of Edgerton, Kansas  
Minutes of City Council Regular Session  
October 23, 2014**

A Regular Session of the City Council was held in the Edgerton City Hall, 404 E. Nelson, Edgerton, Kansas on October 23, 2014. The meeting convened at 7:00 p.m. with Mayor Roberts presiding, and City Clerk Janeice L. Rawles recording.

**1. ROLL CALL**

Charlie Troutner	present
Cindy Crooks	present
Clay Longanecker	present
Jody Brown	absent
Frances Cross	absent

With a quorum present, the meeting commenced.

Staff in attendance:      City Administrator Beth Linn  
                                 Utilities Superintendent Ken Oshel  
                                 City Attorney Patrick Reavey

**2. WELCOME AND PLEDGE OF ALLEGIANCE**

**3. CONSENT AGENDA**

- A. Agenda Approval
  - B. City Council Meeting Minutes October 9, 2014
  - C. Approve the appointment of Randal Gifford to Planning Commission
- The Mayor introduced Randal Gifford, as he was present with his family.

A motion by Longanecker, seconded by Troutner, to approve the Consent Agenda.

The motion was approved, 3-0.

**4. PUBLIC COMMENTS**

None

**5. DECLARATIONS BY COUNCIL MEMBERS**

None

**6. TRANSFER OF PROPERTY TAX INCREMENT FOR THE INTERMODAL SITE FROM THE GENERAL FUND TO THE PUBLIC INFRASTRUCTURE FUND WAS CONSIDERED.**

City Administrator Beth Linn reminded the council of LPKC Financing Plan and that it calls for the City to deposit 100% of the City's share of ad valorem property taxes above the 2009 base year for the intermodal site into the Public Infrastructure Fund. Staff performed an analysis from 2009 through 2014 to determine the tax increment received to date by the City, that amount is \$65,899.21. To comply with The Financing Plan, that amount needs to be transferred from the General Fund to the Public Infrastructure Fund in 2014.

Motion by Crooks, seconded by Longanecker, to approve the transfer of property tax increment for the intermodal site from the general fund to the public infrastructure fund.

The motion was approved, 3-0.

**7. AGREEMENT WITH UNITED MISSOURI BANK FOR PURCHASING CARD SERVICES WAS CONSIDERED.**

Purchasing cards are similar to traditional credit cards, except all employees who purchase goods/services on behalf of the City will be able to have their own card. This allows the city to more easily obtain goods/services because employees are not limited to vendors with whom the City has an account. Some advantages of purchasing cards over the current credit cards are: information reporting, on-line statement reconciliation, expanded controls, management of cards on-site. The design of the card can be customized with the City's logo to distinguish it from other cards employees carry. Implementation will occur in the 4<sup>th</sup> quarter of 2014 with staff using the new cards starting January 1, 2015.

Motion by Crooks, seconded by Troutner, to approve the agreement with United Missouri Bank for Purchasing Card Services.

The motion was approved, 3-0.

**8. FINAL ACCEPTANCE OF THE 2014 STREET MAINTENANCE PROGRAM WAS CONSIDERED.**

The 2014 street maintenance program is now complete. The City's construction inspector with BG consultants has indicated that the project has been completed in general conformance to the plans and specifications approved by the City of Edgerton. Recommendation is to do final acceptance of the project in order to release final payment to the contractor and begin the warranty period.

Motion by Longanecker, seconded by Crooks, to accept the 2014 Street Maintenance Program.

The motion was approved, 3-0.

**Council member Jody Brown arrived at the meeting 7:23 p.m.**

**9. PURCHASE OF MOTOR GRADER WAS CONSIDERED.**

During the last budget work session, staff reviewed the proposed 2014 and 2015 vehicle and equipment purchases. Staff recommended the purchase of two significant pieces of equipment, a tandem axle snow plow and a motor grader. The snow plow has been purchased and is awaiting arrival. A Caterpillar 2012 12M2 Motor Grader sold by Foley Equipment, Olathe in the amount of \$235,000.00 is the staff recommendation. The purchase recommended is a lease-to-own financing program over five years with a very competitive fixed rate, with annual or semi-annual payments. It also includes a basic maintenance plan for 5000 hours of 20 services and the equipment protection plan for the power train and hydraulics for five years; total amount financed would be \$255,150.00.

Motion by Longanecker, seconded by Brown, to approve the purchase of motor grader.

The motion was approved, 4-0.

#### **10. REPORT BY THE CITY ADMINISTRATOR.**

Discussion of draft on-call/call back/emergency closure update for personnel regulations was discussed. Discussion involved the difference between essential and non-essential employees and how to establish which employee belongs to which category. The City Administrator Beth Linn would like to see a better call out policy and would like to discuss it with the public works employees before bringing back to council on the 13<sup>th</sup> of November 2014.

The Accounts Payable report will be available via e-mail at the first meeting of each month for the previous month.

Discussion of Truck Routes in Edgerton was started with handouts of proposed truck routes and a map. Everyone present agreed that the intersection of 4<sup>th</sup> and Nelson is becoming dangerous with all the truck traffic. The City of Edgerton will borrow some counters so the number of vehicles and the type or size of vehicle can be counted. Other suggestions were to install more stop signs. The discussion of changing the truck routes was quite lengthy. Staff will bring this issue back to council after the counters have been installed and information gathered.

Mayor Roberts announced that Bettis Asphalt removed their Conditional Use Permit Application from Johnson County.

#### **11. REPORT BY THE MAYOR**

The Mayor handed out invites to council for the JoCo/WyCo Council of Mayors Christmas Event. Please RSVP to City Administrator.

Council member Troutner spoke about the League of Municipalities Conference that he and the Mayor attended. Mr. Troutner said the conference was a great learning experience and the networking with other cities is very important.

#### **12. FUTURE MEETING/EVENT REMINDERS**

- October 26<sup>th</sup> 4:00 – 7:00 – Edgerton Halloween Party hosted by Frontier Days Committee
- November 4<sup>th</sup> – Election Day

- November 4<sup>th</sup> – 7:30 p.m. Planning Commission
- November 11<sup>th</sup> – Veteran's Day – City Offices Closed
- November 13<sup>th</sup> 7:00 pm – City Council Meeting
- November 19<sup>th</sup> Noon – Senior Lunch
- November 27<sup>th</sup> and 28<sup>th</sup> Thanksgiving Holiday – CITY OFFICES CLOSED
- November 27<sup>th</sup> – City Council Meeting CANCELLED
- Week of November 27<sup>th</sup> – Trash Pickup on FRIDAY

The Mayor recessed the meeting for five minutes, 8:40 p.m.

The meeting was reconvened at 8:45 p.m.

### **13. EXECUTIVE SESSION**

Motion by Crooks, seconded by Brown, to consider recessing for fifteen minutes into executive session pursuant to K.S.A. 75-4319 (b)(2) for consultation with an attorney deemed privileged in the attorney-client relationship to include city attorney and city administrator.

The motion was approved, 4-0.

The meeting recessed at 8:50 p.m.

The meeting reconvened at 9:05 p.m.

Motion by Crooks, seconded by Longanecker, to recess at 9:10 p.m. for five minutes.

The motion was approved, 4-0.

The meeting recessed at 9:10 p.m.

Motion by Crooks, seconded by Longanecker, to reconvene the meeting at 9:15 p.m.

Motion by Crooks, seconded by Longanecker, to return to regular session and indicated only the items mentioned were discussed, and no action taken.

The motion was approved, 4-0.

### **14. CHANGE ORDER NO. 2 FOR EDGERTON QUIET ZONES PROJECT (NELSON STREET AND 199<sup>TH</sup> STREET) WAS CONSIDERED.**

Beth Linn, City Administrator, gave the overview of the Quiet Zones and what has happened to date. On August 14, 2014, City Council approved final acceptance for the original portion of the project as constructed, not as designed.

Motion by Crooks, seconded by Longanecker, to approve Change Order No. 2 in the amount of \$19,735.00 for Edgerton Quiet Zones project (Nelson Street and 199<sup>th</sup> street) and this shall not be construed as waiving any claim arising out of design issues.

The motion was approved, 4-0.

**15. UNITED MISSOURI BANK ORGANIZATION RESOLUTION NO. 10-23-14A AND AGREEMENT FOR CREDIT CARD PROGRAM WAS CONSIDERED.**

Motion by Brown, seconded by Troutner, to approve Resolution No. 10-23-14A and agreement for credit card program, and agree for the Mayor to sign such Resolution.

The motion was approved, 4-0.

**16. EXECUTIVE SESSION**

Motion by Troutner, seconded by Crooks, to recess for fifteen minutes into executive session pursuant to K.S.A. 75-4310 (b)(2) for consultation with an attorney deemed privileged in the attorney-client relationship to include bond counsel and city administrator.

The motion was approved, 4-0.

The meeting recessed at 9:20 p.m.

The meeting reconvened at 9:35 p.m.

Motion by Crooks, seconded by Brown, to recess for fifteen minutes.

The motion was approved, 4-0.

The meeting recessed at 9:35 p.m.

The meeting reconvened at 9:50 p.m.

Motion by Crooks, seconded by Brown, to return to regular session and indicated only the items mentioned were discussed, and no action taken.

The motion was approved, 4-0.

Motion by Crooks, seconded by Longanecker, to authorize the Mayor to sign the Letter of Intent with the Kansas Department of Transportation regarding the Reconstruction of Waverly Road with three changes:

- Remove any reference to utility franchise fees
- Remove any reference to a 30-year term for repayment
- KDOT will assign an employee at KDOT's cost

The motion was approved, 4-0.

Motion by Crooks, seconded by Longanecker, to adjourn.

The motion was approved, 4-0.

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Meeting adjourned at 10:00 pm.

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Janeice L. Rawles, CMC  
City Clerk

Approved by the Governing Body on