

**City of Edgerton, Kansas
Minutes of City Council Regular Session
February 25, 2016**

A Regular Session of the City Council was held in the Edgerton City Hall, 404 E. Nelson, Edgerton, Kansas on February 25, 2016. The meeting convened at 7:00 p.m. with Mayor Roberts presiding, and City Clerk Janeice L. Rawles recording.

1. ROLL CALL

Charlie Troutner	present
Clay Longanecker	present
Cindy Crooks	present
Jody Brown	present

Darius Crist	absent
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With a quorum present, the meeting commenced.

Staff in attendance:

- City Administrator Beth Linn
- Community Development Director Kenny Cook
- City Attorney Patrick Reavey
- Johnson County Sheriff Department Representative
- Accountant Karen Kindle

2. WELCOME

3. PLEDGE OF ALLEGIANCE

AGENDA

4. Agenda Approval

MEETING MINUTES

5. Approval of City Council Meeting Minutes February 11, 2016

Motion by Crooks, seconded by Longanecker, to approve the consent agenda.

Motion was approved, 4-0.

6. PUBLIC COMMENTS

None

7. DECLARATION

No declarations

DONATION REQUEST

8. DONATION REQUEST FROM GIRL SCOUTS WAS CONSIDERED

Denise Sullivan, co-leader of Troop 821, was present to request a donation for Girl Scouts that will be used for candy and prizes, at the 2016 Annual Easter Egg Hunt for the Community of Edgerton. The Easter Egg Hunt will be held on the 19th of March at Martin Creek Park in Edgerton, starting at 11:00 am.

Motion by Crooks, seconded by Longanecker, to approve a five hundred dollar(\$500.00) donation to Girl Scouts for the 2016 Annual Easter Egg Hunt for the Community of Edgerton.

Motion was approved, 4-0.

Mayor Roberts thanked the Girl Scouts for their participation in the Mayor's State of the City Address.

BUSINESS REQUIRING ACTION

RESOLUTION NO. 02-15-16A---IRB

9. RESOLUTION NO. 02-15-16A DETERMINING THE INTENT OF THE CITY OF EDGERTON, KANSAS, TO ISSUE ITS INDUSTRIAL REVENUE BONDS IN THE APPROXIMATE AMOUNT OF \$8,000,000 TO PAY THE COST OF ACQUIRING, CONSTRUCTING AND EQUIPPING A COMMERCIAL FACILITY FOR THE BENEFIT OF CY EDGERTON LLC WAS CONSIDERED.

Beth Linn, City Administrator, informed Mayor and Council that Scott Anderson, bond counsel, would not be here tonight. Ms. Linn explained about the need for the Industrial Revenue Bond (IRB) and that the IRB will be used for a sales tax exemption certificate that will save money for project costs. She noted there is no property tax abatement in connection with this request, there is no need for public hearing or cost benefit analysis.

Motion by Brown, seconded by Longanecker, to approve the Resolution No. 02-15-16A determining the intent of the City of Edgerton to issue its industrial revenue bonds.

Motion was approved, 4-0.

PUBLIC HEARING – PROPOSED IMPROVEMENTS - WATER SYSTEM

10. PUBLIC HEARING REGARDING PROPOSED IMPROVEMENTS TO THE CITY'S WATER SYSTEM

Mayor Roberts opened the Public Hearing at 7:19 pm. The public hearing is necessary for the City of Edgerton to apply for funding through the Kansas Public Water Supply Loan fund.

David Hamby, city Engineer, reviewed scope of project. It was noted loan would be repaid through utility rates. Project should begin early May with anticipated completion by end of July

Denise Sullivan, citizen of Edgerton resident, had a question about how the new water meters are going to work under water and how the new system is going to work. Beth Linn, City

Administrator replied that changing the meters will be a chance for the City of Edgerton to make changes if necessary in the meter pits, lids and risers.

Mayor Roberts closed the public hearing at 7:22 pm.

RESOLUTION # 02-25-16B - Loan from KPWSLF

11. RESOLUTION NO. 02-25-26B AUTHORIZING THE COMPLETION OF AN APPLICATION TO THE KANSAS DEPARTMENT OF HEALTH AND ENVIRONMENT REGARDING A LOAN FROM THE KANSAS PUBLIC WATER SUPPLY LOAN FUND WAS CONSIDERED

Beth Linn, City Administrator, gave back/ground information to the Mayor and Council about the replacement and upgrade of every water meter in the City of Edgerton system. The Advanced Metering Infrastructure (AMI) provides accurate daily reads, consumption data to assist conservation programs and it provides historical consumption graphs to assist in addressing high water bill concerns. To be eligible for funding through the Kansas Public Water Supply Loan Fund, the city is required to hold a public hearing. The public hearing was held earlier at tonight's meeting.

Motion by Longanecker, seconded by Brown, to approve Resolution No. 02-15-16B that allows the loan application to be prepared and executed.

Motion was approved, 4-0.

ORDINANCE NO 1011 – AMENDING ARTICLE 4 OF CHAPTER 1

12. ORDINANCE NO. 1011 AMENDING ARTICLE 4 OF CHAPTER 1 OF THE EDGERTON, KANSAS MUNICIPAL CODE TO REVISE PROVISIONS PERTAINING TO INVESTMENT OF THE CITY'S IDLE FUNDS WAS CONSIDERED

Jeff White, Columbia Capital Management Incorporated, the City's Financial Advisor and Patrick Reavey, City Attorney worked together to draft changes to Article 4 to reflect current Kansas Statutes. The city's investment policy previously existed as a stand-alone policy and is now being included in the City Code.

Motion by Longanecker, seconded by Crooks, to approve Ordinance No. 1011 amending Article 4 of Chapter 1 of the Edgerton, Kansas Municipal Code to revise provisions pertaining to Investment of the City's Idle Funds.

Motion was approved, 4-0.

RESOLUTION NO 02-25-16C APPOINTING CITY OFFICIALS RESPONSIBLE FOR CITY INVESTMENT

13. RESOLUTION NO 02-25-16C APPOINTING CITY OFFICIALS RESPONSIBLE FOR IMPLEMENTATION OF CITY INVESTMENT MANAGEMENT PROGRAM WAS CONSIDERED.

Beth Linn, City Administrator, presented to Mayor and Council this important step updating the city's policy regarding investment of idle funds. By adopting this resolution, the governing body of the City appoints the City Administrator and the Community Development Director as Administrators of the City's Investment Management Program.

Motion by Crooks, seconded by Longanecker, to approve Resolution No. 02-25-16C Appointing city officials responsible for implementation of City Investment Management Program.

Motion was approved, 4-0.

INVESTMENT ADVISORY AGREEMENT WITH COLUMBIA CAPITAL MANAGEMENT, LLC

14. AN INVESTMENT ADVISORY AGREEMENT WITH COLUMBIA CAPITAL MANAGEMENT, LLC WAS CONSIDERED.

Beth Linn, City Administrator, introduced Jeff White with Columbia Capital Management, LLC. Mr. White explained that this agreement is the third step in updating the city's investment program. Updating the city's investment of idle funds policies allows the city to consider contracting with a third-party investment manager. City staff would recommend the use of Columbia Capital Management, LLC to serve as the third party manager for investments.

Motion by Longanecker, seconded by Crooks, to approve the Investment Advisory Agreement with Columbia Capital Management, LLC.

Motion was approved, 4-0

West 8TH STREET SIDEWALK PROJECT (Addition to Agenda)

14.5 SELECTION OF LARKIN LAMP RYNEARSON AS DESIGN CONSULTANT FOR WEST 8TH STREET SIDEWALK PROJECT WAS CONSIDERED.

During the Capital Improvement Program work session in November of 2015, the West 8th Street Sidewalk project was at the top of the list. In January of 2016, staff issued a request for qualification seeking design engineers for the project. The city received eight submittals, and the selection team chose Larkin Lamp Ryneerson for the project.

Motion by Crooks, seconded by Troutner, to approve Larkin Lamp Ryneerson as the design consultant for West 8th Street Sidewalk Project, and approve the Mayor to execute a Professional Services Agreement not to exceed \$35,000.

Motion was approved, 4-0,

15. REPORT BY THE CITY ADMINISTRATOR

- Spring Activity Guide will be sent out with the Utility Bills on the 29th of February.
- Fourth Quarter 2015 Financial Reports for General, Water and Sewer were distributed.
- Brief Discussion about MARC

16. REPORT BY THE MAYOR

None

17. FUTURE MEETING/EVENT REMINDERS:

- March 8th 7:00 pm- Planning Commission Meeting
- March 10th 7:00 pm – City Council Meeting
- March 16th Noon – Senior Lunch
- March 24th 7:00 pm – City Council Meeting

EXECUTIVE SESSION – REAL PROPERTY

18. RECESS INTO EXECUTIVE SESSION PURSUANT TO K.S.A. 75-4319 (b) (6) FOR PRELIMINARY DISCUSSION RELATED TO ACQUISITION OF REAL PROPERTY TO INCLUDE CITY ATTORNEY AND CITY ADMINISTRATOR.

Motion by Crooks, seconded by Brown, to recess into executive session for ten minutes.

Motion was approved, 4-0.

Meeting recessed at 8:27 pm.

Meeting reconvened at 8:38 pm.

Motion by Crooks, seconded by Brown, to reconvene into regular session with no action taken.

Motion was approved, 4-0

19. ADJOURN

Motion by Troutner, seconded by Longanecker, to adjourn the meeting.

Motion was approved, 4-0

Meeting adjourned at 8:40 pm.