

City of Edgerton, Kansas
Minutes of City Council Regular Session
December 8, 2016

A Regular Session of the City Council was held in the Edgerton City Hall, 404 E. Nelson, Edgerton, Kansas on December 8, 2016. The meeting convened at 7:00 p.m. with Mayor Roberts presiding, and City Clerk Janeice L. Rawles recording.

1. ROLL CALL

Charlie Troutner	present
Clay Longanecker	present
Darius Crist	present
Cindy Crooks	present

Jody Brown	absent
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With a quorum present, the meeting commenced.

Staff in attendance:	City Administrator Beth Linn
	Community Development Director Kenneth Cook
	City Attorney Patrick Reavey
	Public Works Superintendent Trey Whitaker

2. WELCOME

3. PLEDGE OF ALLEGIANCE

CONSENT AGENDA

4. The agenda for December 8, 2016 was considered.
5. City Council meeting Minutes of November 10, 2016 was considered.
6. Animal Permit for Darius Crist at 510 West Braun Street was considered.
7. Animal Permit for Sergio Galaz at 1300 West Braun Street was considered.
8. Animal Permit for Rick Magee at 1301 West 8th Street was considered.
9. Animal Permit for Jarold and Sharon Owens at 410 West Braun was considered.
10. Animal Permit for H.M. and B.K. Damet for 202 West 8th Street was considered.
11. Animal Permit for Glyn Powers at 1606 West 8th Street was considered.
12. Animal Permit for Michael Mabrey at 1200 West Braun was considered.
13. Approval of a One-Year Contract Extension with Clements Cleaning Service to provide janitorial services for the Edgerton Community Building/City Hall/ 305 E. Nelson for 2017 was considered.
14. Approval of Final Acceptance of 2016 Chip Seal Program and authorize final payment to Harbour Construction, Inc. was considered.
15. Approval of renewal of Cereal Malt Beverage License Application for 2017 was considered.
16. Approval of Resolution No. 12-08-2016A declaring the Boundaries of the City of Edgerton, Johnson County, Kansas was considered.

17. Approval of Resolution No. 12-08-2016B renewing an existing facility use and maintenance agreement for the Bank of Knowledge and authorizing its use by the Board of Directors of the Johnson County Library as a Library Facility was considered.
18. Approval of an Agreement with the Johnson County Sheriff's Department for the provision of law enforcement services for fiscal al year 2017 and authorize the Mayor to execute the agreement was considered.
19. Approval of a Grant Concurrence to Bid Construction of West 8th Street Sidewalk project was considered.

Motion by Crooks, seconded by Longanecker, to remove items numbered 6 and 14 from the consent agenda and to approve the remaining items.

Council member Crist removed himself from the council chambers.

Motion by Longanecker, seconded by Crooks, to approve the animal permit for Darius Crist at 510 West Braun Street.

Motion approved, 3-0.

Council member Troutner had several questions about Shanandoah Street and why it was not chip sealed. Public Works Superintendent Trey Whitaker addressed council about this issue. He noted a technical analysis needs to be done on Shanandoah because it needs more than chip seal.

Motion by Troutner, seconded by Crist, to approve Final Acceptance of 2016 Chip Seal Program and authorize final payment to Harbour Construction, Inc.

Motion approved ,4-0.

20. PUBLIC COMMENTS

Darlene Brown, 220 E. McDonald, was present to talk about the poor condition of her street. She lives on E. McDonald which is gravel and has lots of holes and bumps.

21. DECLARATION

Council member Troutner excused himself from Item #22, agreement with the Edgerton Historic Society.

BUSINESS REQUIRING ACTION

EDGERTON COMMUNITY MUSEUM AGREEMENT

22. FACILITY USE AND MAINTENANCE AGREEMENT WITH EDGERTON HISTORIC SOCIETY FOR EDGERTON COMMUNITY MUSEUM FOR 2017 WAS CONSIDERED.

Motion by Longanecker, seconded by Crist, to approve the agreement with Edgerton Historic Society, for Edgerton Community Museum for 2017, for one dollar a year and to include changes.

Motion approved, 3-0.

CANDID MARKETING CONTRACT

23. CONTRACT WITH CANDID MARKETING FOR MARKETING AND COMMUNICATIONS SERVICES FOR STRATEGIC MARKETING SERVICES FOR 2017 WAS CONSIDERED.

Beth Linn, City Administrator, introduced Becky Freetly, Candid Marketing who presented a power point presentation with the annual update. The new website should be up and running by spring break. There were no questions or comments.

Motion by Crooks, seconded by Longanecker, to approve the contract with Candid Marketing.

Motion approved, 4-0.

CHAMBER OF COMMERCE CONTRACT

24. CONTRACT WITH GARDNER EDGERTON CHAMBER OF COMMERCE FOR CHAMBER SERVICES FOR 2017 WAS CONSIDERED.

Beth Linn, City Administrator, introduced Jason Camis, Gardner Edgerton Chamber of Commerce, who presented the outline of the agreement for 2017. The three goals are advocacy, collaboration and exposure. The agreement states that the Chamber shall prepare a plan of work that delineates specific activities for each goal.

Motion by Crooks, seconded by Longanecker, to approve the contract with Gardner Edgerton Chamber of Commerce for chamber services for 2017.

Motion approved, 4-0.

NOTIFY JOCO, COUNTYWIDE MASS NOTIFICATION SYSTEM AGREEMENT

25. APPROVAL OF THE AGREEMENT TO PARTICIPATE IN THE MEMORANDUM OF UNDERSTANDING FOR USE OF THE COUNTYWIDE MASS NOTIFICATION SYSTEM (NOTIFY JOCO) WAS CONSIDERED.

Beth Linn, City Administrator, provided information about the agreement. Notify JoCo is a mass notification system that is designed to keep residents informed of emergencies, including weather warnings, water main breaks, public safety alerts and natural disasters. Council member Crooks asked how soon can we be online. The reply was that we should be able to go online in January.

Motion by Crist, seconded by Crooks, to approve the agreement to participate in the memorandum of understanding for use of the countywide mass notification system.

Motion approved, 4-0.

ORDINANCE NO. 1041

26. CONSIDER ORDINANCE NO. 1041 APPROVING THE DESCRIPTION AND SURVEY OF LANDS NECESSARY FOR ACQUISITION OF EASEMENTS NEEDED FOR CONSTRUCTING WEST 8TH STREET SIDEWALK AND ASSOCIATED IMPROVEMENTS WAS CONSIDERED.

Kenneth Cook, Community Development Director, explained Ordinance No. 1041. The purpose is to approve the description and survey of lands necessary for acquisition of easements needed for constructing West 8th street sidewalk and associated improvements. The City of Edgerton is constructing a new sidewalk along the East side of 8th Street from Heather Knoll Drive to Nelson Street in order to improve the pedestrian accessibility. The City of Edgerton has reached agreements with 9 out of the 17 properties, which amounts to 99.6% of the Permanent Sidewalk Easements and 75.7% of the Temporary Construction Easements. Staff will continue to negotiate easements and hopes to secure easements without the need to finish the condemnation process.

Motion by Troutner, seconded by Crooks, to approve Ordinance No. 1041.

Motion approved, 4-0.

PUBLIC HEARING ELHC XIII---INDUSTRIAL REVENUE BONDS

27. PUBLIC HEARING REGARDING PARTIAL ASSIGNMENT OF A RESOLUTION OF INTENT FROM EDGERTON LAND HOLDING COMPANY, LLC TO ELHC XIII, LLC, OR ITS SUCCESSORS IN INTEREST WAS CONSIDERED.

Scott Anderson, Bond Counsel for City of Edgerton, was present to discuss and answer any questions about the bonds and property tax abatement for ELHC XIII, LLC project. ELHC XIII desires to construct an approximately 400,000 square foot spec warehouse and distribution facility.

Mayor Roberts opened the Public Hearing at 7:42. After asking for questions and comments, he received none. The Public Hearing was closed at 7:43 pm. Jeff White, Principal with Columbia Capital Management, LLC presented the Cost Benefit Analysis for ELHC XIII, LLC. There were no questions or comments.

RESOLUTION NO. 12-08-16C---INDUSTRIAL REVENUE BONDS

28. RESOLUTION NO. 12-08-16C CONSENTING TO THE PARTIAL ASSIGNMENT OF A RESOLUTION OF INTENT FROM EDGERTON LAND HOLDING COMPANY, LLC TO ELHC XIII, LLC, OR ITS SUCCESSORS IN INTEREST WAS CONSIDERED.

After public hearing and the cost benefit analysis, next is the resolution consenting to the partial assignment of a resolution of intent from ELHC, LLC to ELHC XIII, LLC or its successors in interest. There were no questions or comments.

Motion by Longanecker, seconded by Crooks, to approve Resolution No. 12-08-16C.

Motion approved, 4-0.

29. REPORT BY THE CITY ADMINISTRATOR

- 1) Jim Elrod Retirement- December 15th, 2016 4:00-5:30 pm Reception
- 2) Special City Council Meeting on the 15th @ 6:00 pm
- 3) Finance Director-Karen Kindle- Great Job Mayor " Best Audit we have ever had!"

Motion by Longanecker, seconded by Crooks, to approve the job description for Finance Director.

Motion approved 4-0.

- 4) An existing organization chart and a proposed organization chart was presented to Mayor and Council. The Assistant City Administrator job description brought up lots of discussion. After some review of the organization charts and questions and comments were answered, council agreed that this would be a great move.

Motion by Crooks, seconded by Crist, to authorize the position of Assistant City Administrator and approve the job description.

Motion approved, 4-0.

- 5) The Community Development Block Grant project will be starting soon.
- 6) The CARS program will also begin soon on the West Side of the Railroad Tracks to 5th Street

Motion by Crooks, seconded by Crist, to approve the special council meeting on the 15th of December at 6:00 pm.

Motion approved 4-0.

Motion by Crist, seconded by Crooks, to cancel the meeting on the 22nd of December 2016.

Motion approved 4-0.

30. REPORT BY THE MAYOR

Reminded all about the Department of Commerce Event and that they have offered their assistance.

31. FUTURE MEETING/EVENT REMINDERS:

- ✓ December 15th -6:00 pm-City Council Meeting
- ✓ December 22nd 7:00 pm-City Council Meeting (TBD)
- ✓ December 26th – City Offices Closed
- ✓ January 2nd – City Offices Closed

32. ADJOURN

MOTION	Crooks	SECOND	Crist	VOTE	4-0	TIME	8:30 pm
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Janeice L. Rawles, CMC
City Clerk

Approved by the Governing Body on
