

**City of Edgerton, Kansas
Minutes of City Council Regular Session
February 9, 2017**

A Regular Session of the City Council was held in the Edgerton City Hall, 404 E. Nelson, Edgerton, Kansas on February 9, 2017. The meeting convened at 6:00 p.m. with Mayor Roberts presiding, and City Clerk Janeice L. Rawles recording.

1. ROLL CALL

Clay Longanecker	present
Jody Brown	present
Darius Crist	present
Cindy Crooks	present

Charlie Troutner	absent
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With a quorum present, the meeting commenced.

Staff in attendance:	Community Development Director Kenneth Cook
	City Attorney Patrick Reavey
	Public Works Superintendent Trey Whitaker
	Utility Superintendent Mike Mabrey
	Financial Director Karen Kindle
	Park & Recreation Director Tegan Meadors

2. WELCOME

3. PLEDGE OF ALLEGIANCE

Mayor Roberts read a letter from Councilmember Troutner announcing his resignation from the Council effective on February 8, 2017.

The Mayor indicated he would consider requests to fill the remainder of the term.

CONSENT AGENDA

4. Agenda Approval
5. City Council Meeting Minutes of January 26, 2017
6. Final Plat, FP2016-014, Midwest Gateway and accept any dedications
7. Ordinance No. 1048 granting to Kansas Gas Service, A Division of One Gas, Inc., a non-exclusive natural gas franchise and the right and privilege to construct, use and maintain natural gas service line in the public right-of-way within the present or future corporate limits of the City of Edgerton, Kansas for the purpose of supplying natural gas services to the City of Edgerton, Kansas and its inhabitants pursuant to K.S.A. 12-2001 et. Seq.

Consent Agenda Item No. 6 was removed from the Consent Agenda.

Motion by Crooks, seconded by Longanecker, to approve the Consent Agenda Items No. 4, 5, and 7. Motion was approved, 4-0.

Motion by Longanecker, seconded by Crooks, to table Consent Agenda Item No. 6, Final Plat, FP2016-014, and table until March 23, 2017. Motion was approved 4-0.

ITEMS ADDED TO AGENDA REQUIRING ACTION

PLANNING COMMISSION ACTIONS

8. A motion to remove Planning Commission Desiree' Goans from the Planning Commission was considered.

Mayor Roberts informed the Governing Body that he has asked Ms. Goans for her resignation, noting she has moved out of town. It was noted that if the Governing Body takes any action to remove Ms. Goans, it is subject to a 14-day appeal period.

Motion by Brown, seconded by Longanecker, to remove Desiree' Goans from the Planning Commission. Motion was approved, 4-0.

9. A motion to appoint John Daley to the Planning Commission as an Alternate Planning Commissioner was considered.

Motion by Crooks, seconded by Crist, to appoint John Daley to the Planning Commission. Motion was approved, 4-0.

Mayor Roberts welcomed Mr. Daley to the Planning Commission.

12. PUBLIC COMMENTS

None

13. DECLARATION

None

BUSINESS REQUIRING ACTION

Charter Ordinance

14. **CHARTER ORDINANCE NO. 23 EXEMPTING THE CITY OF EDGERTON, KANSAS, FROM THE PROVISION OF K.S.A. 15-201, RELATING TO THE ELECTION OF OFFICERS, THEIR TERMS OF OFFICE, TRANSITIONS TO NOVEMBER ELECTIONS, THE FILLING OF GOVERNING BODY VACANCIES, AND NOMINATION PETITIONS; AND PROVIDING SUBSTITUTE AND ADDITIONAL PROVISIONS ON THE SAME SUBJECT, AND REPEALING CHARTER ORDINANCE NO. 4 WAS CONSIDERED.**

The City Administrator overviewed this request, noting the members of the Governing Body with terms expiring in April, 2017 would be extended through the second Thursday in January, 2018.

If this item is approved, it would be published once a week for two (2) consecutive weeks and become effective 61 days following final publication, provided no protest petition is filed.

It was requested that within Section 7, line three, the word verbiage be changed as "...a nomination petition *and* a declaration of candidacy,..."

It was also the consensus to table this time until the next meeting to allow for additional research by City Attorney.

Motion by Longanecker, seconded by Crist, to table Charter Ordinance No. 23 until February 23, 2017. Motion was approved, 4-0.

15. REPORT BY THE CITY ADMINISTRATOR

JOB DESCRIPTION

The City Administrator reviewed the proposed job description for Maintenance Technician II. She asked for Council confirmation.

It was requested the salary range be changed.

Ms. Crooks stated she would like to see copies with red-line changes.

Motion by Longanecker, seconded by Crooks, to approve the proposed job description. Motion was approved, 4-0.

NOTIFY JOCO SUBSCRIPTIONS

Beth Linn, City Administrator, overviewed the services provided under Notify JOCO.

The members were supportive of this matter and to go forward.

Ms. Linn indicated staff will have training in this matter.

The Council expressed their thanks to Public Works and Utility crews for their work in City Hall.

The members offered congratulations to City Clerk Janeice Rawles for her 25-year anniversary with the City.

BUILDING CODES

Community Development Director Kenneth Cook spoke to the Council in regards to a request for a lot split on West 5th Street. He addressed the square footage minimum lot area, and setbacks required under code. He briefly overviewed the letter from property owner request the lot split of a duplex.

The Council directed staff to review and update the codes to allow lot splits on duplexes with a text amendment.

Motion by Longanecker, seconded by Crist, to direct staff to address the R-2 zoning to allow lot splits on duplexes. Motion was approved, 4-0.

16. REPORT BY THE MAYOR

POLICY GOVERNANCE

Mayor Roberts reviewed the City of Edgerton Governance Policies as adopted by City Council in May 2011. These policies as adopted includes policies on the governance process, staff conduct and council/staff linkage.

17. FUTURE MEETINGS/EVENT REMINDERS

- February 14th 6:00 pm – Planning Commission Work Session
- February 14th 7:00 pm Planning Commission Meeting
- February 15th Noon – Senior Lunch
- February 20th City Offices Closed President’s Day
- February 23 7:0 pm – City Council Meeting

EXECUTIVE SESSION

18. RECESS INTO EXECUTIVE SESSION PURSUANT TO K.S.A. 75-4319 (b) (2) CONSULTATION WITH AN ATTORNEY DEEMED PRIVILEGED IN THE ATTORNEY-CLIENT RELATIONSHIP TO INCLUDE CITY ATTORNEY AND CITY ADMINISTRATOR WAS CONSIDERED.

Motion by Brown, seconded by Longanecker, to recess into executive session for a period of 15 minutes to include City Attorney and City Administrator.

Motion was approved, 4-0.

Meeting recessed at 8:00 pm.

Motion by Crooks, seconded by Brown, to reconvene into regular session, no action taken.

Motion was approved, 4-0.

Meeting reconvened at 8:15 pm.

19. ADDITIONAL ITEMS

WATER CONFERENCE

The Mayor questioned who would be attending the Kansas Rural Water Association Meeting. The Mayor and Council were informed Mike Mabrey would be the delegate and Chase Forrester would be the second.

Motion by Brown, seconded by Longanecker, to approve the delegate choices. Motion was approved, 4-0.

The City Administrator presented the 2018 Budget Calendar, which officially kicked off on February 1, 2017.

20. ADJOURN

Motion by Longanecker, seconded by Brown, to adjourn. Motion was approved, 4-0.

The meeting adjourned at 8:22 p.m.

Janeice L. Rawles, CMC
City Clerk

Approved by the Governing Body on
