

**City of Edgerton, Kansas
Minutes of City Council Regular Session
January 25, 2018**

A Regular Session of the City Council was held in the Edgerton City Hall, 404 E. Nelson Edgerton, Kansas on January 25, 2018. The meeting convened at 7:00 p.m. with Mayor Roberts presiding.

1. ROLL CALL

Darius Crist	present
Ron Conus	present
Clay Longanecker	present
Josh Lewis	present
Jody Brown	present

With a quorum present, the meeting commenced.

Staff in attendance:

- City Administrator Beth Linn
- Assistant City Administrator Scott Peterson
- City Attorney Lee Hendricks via phone (speaker)
- Public Works Superintendent Trey Whitaker
- Parks Bob McVey
- Katy Crow Development Services Director
- Mike Mabrey Utilities Superintendent
- Karen Kindle Finance Director

2. WELCOME

3. PLEDGE OF ALLEGIANCE

CONSENT AGENDA

4. Agenda Approval was considered.
5. Minutes for December 28, 2017 City Council Meeting was considered.
6. Minutes for January 11, 2018 City Council Meeting was considered.

Motion by Longanecker, seconded by Lewis, to approve items four and five from the consent agenda.

Motion was approved, 5-0

Item six was pulled to review the date of the minutes and to remove a statement by the Mayor.

Motion by Brown, seconded by Crist, to approve item six after changes have been made.

Motion was approved, 5-0.

7. PUBLIC COMMENTS

The President Ally and Vice President Rebecca of the Venturing Crew, a co-ed group of girl scouts and boy scouts, presented a matter to the Mayor and City Council about their group. The approximately ten member group is in need of volunteer hours, which can be done in groups or as individual volunteers. They have helped with Frontier Days and the Basketball Court in the past. Mayor Roberts stated that he would talk to staff about possible stream and lake clean up.

8. DECLARATION

None

BUSINESS REQUIRING ACTION

PUBLIC HEARING - VACATION OF STREETS

9 PUBLIC HEARING REGARDING AN ORDINANCE ORDERING THE VACATION OF STREETS AND ANY ADJOINING PUBLIC RIGHT-OF-WAY THERETO, BUT RESERVING A 20-FOOT-WIDE PUBLIC UTILITY EASEMENT WAS CONSIDERED.

Katy Crow, Development Services Director, presented to Mayor and City Council information pertaining to the public hearing regarding an ordinance ordering the vacation of streets and any adjoining public right-of-way thereto, but reserving a 20-foot-wide public utility easement. Mayor Roberts opened the Public Hearing at 7:14 pm. With no questions or comments from either the audience or the City Council the Public Hearing was closed at 7:15 pm.

ORDINANCE NO. 1073-VACATION OF STREETS

10. ORDINANCE NO. 1073 ORDERING THE VACATION OF STREETS AND ANY ADJOINING PUBLIC RIGHT-OF-WAY THERETO, BUT RESERVING A 20-FOOT-WIDE PUBLIC UTILITY EASEMENT WAS CONSIDERED.

Katy Crow, Development Services Director, continued with explanation of Ordinance No. 1073 ordering the vacation of streets and any adjoining public right-of-way thereto, but reserved a 20-foot-wide public utility easement. On February 24, 2011, the Governing Body approved Ordinance No. 901 which ordered the vacation of streets and any adjoining public right of way but reserved a 20-foot wide public utility easement to include all of the property dedicated for 191st street between Four Corners and US-56 Highway and all property dedicated for 183rd street between Waverly Road and US-56 Highway. Ordinance No. 901 was not correctly recorded in 2011, therefore Ordinance No. 1073 repeals Ordinance 901 and restates property descriptions sufficient to satisfy the Register of Deeds office. City staff will record this new ordinance upon its passage.

Motion by Longanecker, seconded by Brown, to approve Ordinance No. 1073.

Motion was approved, 5-0.

AWARD CONSTRUCTION OF NELSON STREET WATER LINE CDBG PROJECT.**11. A RECOMMENDATION OF CITY ENGINEER TO AWARD CONSTRUCTION OF THE NELSON STREET WATER LINE COMMUNITY DEVELOPMENT BLOCK GRANT (CDBG) AND AUTHORIZE THE MAYOR TO EXECUTE THE CONTRACT WAS CONSIDERED.**

Scott Peterson, Assistant City Administrator, provided information about the City Engineer's recommendation to award construction of the Nelson Street Water Line Project. Johnson County awarded the City of Edgerton a total of \$170,000 in Community Development Block Grant funds. The remainder of the project cost not covered by the CDBG fund is recommended by staff to be covered by the Water System Development Fund. In May of 2017, the City of Edgerton received three bids for a public bid process and all three bids were rejected by staff and City Council. The project was tabled until early 2018 so that the City could go back out for bid on the project. The project was put back out to bid in December, 2017 and the City held a public bid letting on January 9, 2018. At this time, the City received 10 bids at a much more competitive rate. BG Consultants submitted a letter of recommendation for Wiedenmann, Inc. as the lowest and best bidder.

Motion by Crist, seconded by Longanecker, to approve recommendation of City Engineer to award the project to Wiedenmann, Inc. in an amount not to exceed 280,546.00, and authorize the Mayor to sign the contract.

Motion was approved, 5-0.

ORDINANCE NO. 1074 PLANNING COMMISSION CHANGES**12. ORDINANCE NO. 1074 AMENDING THE SIZE AND COMPOSITION OF THE EDGERTON PLANNING COMMISSION WAS CONSIDERED.**

Katy Crow, Development Services Director, addressed the Mayor and City Council with proposed changes for the Planning Commission. Article 8, Section 8.2 (A) of the Uniform Development Code (UDC) states "There shall be nine regular voting members of the Planning Commission." In October 2017, the City Attorney and City Administrator addressed the Planning commission regarding the possibility of changing the size of the Commission. A nine member Planning Commission is a challenge to fill all nine positions and meet quorum requirements, a nine member commission requires a quorum of five. Currently if one member is absent, the meeting would need to be cancelled due to lack of quorum. The Edgerton Planning Commission recommended changes to reduce the membership to five (5) members, with three (3) members as a quorum, with a maximum of two (2) members from the unincorporated planning area adjacent to Edgerton. The planning area is within a three mile radius from the City boundary.

Motion by Conus, seconded by Brown, to approve Ordinance No. 1074 with changes to the City of Edgerton Planning area and the number of members on the Planning Commission.

Motion was approved, 5-0.

13. REPORT BY THE CITY ADMINISTRATOR

Beth Linn, City Administrator handed out three updated job descriptions. The Parks and Recreation Coordinator is a job class 4, supervised by the Assistant City Administrator, Scott Peterson.

The Accounting Technician is a job class 4, supervised by the Finance Director, Karen Kindle. And the third job description is for a Customer Service Specialist, a job class 3 and supervised by the Assistant City Administrator, Scott Peterson.

Motion by Longanecker, seconded by Brown, to accept the three job descriptions introduced tonight.

Motion was approved, 5-0.

Update for the belt press, still no bids, Mayor is okay with staff recommendations.

14. REPORT BY THE MAYOR

No report

Kansas Rural Water Association Conference is coming in March, need to know before February 1, 2018 if you want to go. Please let City Administrator, Beth Linn know as soon as possible.

15. FUTURE MEETING/ EVENT REMINDERS:

- February 8th 7:00 pm – City Council Meeting
- February 13th 7:00 pm – Planning Commission Meeting
- February 15th 6:00pm- State of the City
- February 19th – City Offices Closed in observance of Presidents' Day
- February 21st Noon – Senior Lunch
- February 22nd 7:00 pm – City Council Meeting

16. ADJOURN MOTION: 1st Brown 2nd Longanecker Vote 5-0

The meeting adjourned at 7:50 pm.

Janeice L. Rawles
City Clerk

Approved by the Governing Body on
