

**EDGERTON CITY COUNCIL
MEETING AGENDA
CITY HALL, 404 EAST NELSON STREET
March 13, 2025
7:00 P.M.**

Call to Order

1. Roll Call

____ Roberts ____ Longanecker ____ Lewis ____ Conus ____ Lebakken ____ Malloy

2. Welcome

3. Pledge of Allegiance

Consent Agenda *(Consent Agenda items will be acted upon by one motion unless a Council member requests an item be removed for discussion and separate action)*

4. Approve Minutes from February 27, 2025 Regular City Council Meeting
5. Approve Resolution No. 03-13-24A, Establishing Fees and Rates for Permits, Licenses and Services for the City of Edgerton, Kansas

Motion: _____ Second: _____ Vote: _____

Regular Agenda

6. **Declaration.** At this time Council members may declare any conflict or communication they have had that might influence their ability to impartially consider today's issues.
7. **Public Comments.** Members of the public are welcome to present their items of concern to the City Council. The Council will not discuss or debate these items, nor will the Council make decisions on items presented during this time. Speakers should address their comments to City Council only not members of the audience or staff.

Persons wishing to address the City Council must sign-up before the meeting begins. Speakers must provide their name and address for the record and are limited to three (3) minutes. The maximum time limit for all speakers will be a total of thirty (30) minutes.

Written comments must be submitted by close of business on the day prior to the meeting at CityClerk@edgertonks.org. Written comments shall include name and address for the record.

8. **Introduction** of Todd Veeman, Construction Inspector for the Public Works Department.

Business Requiring Action

9. **CONSIDER RENEWAL OF CORPORATE INSURANCE POLICY FOR APRIL 1, 2025 TO MARCH 31, 2026**

Motion: _____ Second: _____ Vote: _____

10. CONSIDER FACILITY USE AND MAINTENANCE AGREEMENT WITH EDGERTON COMMUNITY FOOD PANTRY

Motion: _____ Second: _____ Vote: _____

11. CONSIDER AUTHORIZING THE CITY ADMINISTRATOR TO APPROVE THE PURCHASE OF A TRUCK FOR THE NEW INFRASTRUCTURE INSPECTOR POSITION

Motion: _____ Second: _____ Vote: _____

12. CONSIDER AUTHORIZING THE CITY ADMINISTRATOR TO APPROVE THE PURCHASE OF A TRUCK FOR THE REPLACEMENT OF TRUCK 530

Motion: _____ Second: _____ Vote: _____

13. CONSIDER AUTHORIZING THE CITY ADMINISTRATOR TO APPROVE THE PURCHASE OF A TRUCK FOR THE NEW FACILITIES POSITION

Motion: _____ Second: _____ Vote: _____

14. Report by the City Administrator

- 4th Quarter Finance Report
- Marketing & Communications Update

15. Report by the Mayor

16. Future Meeting Reminders:

March 27: City Council Meeting
April 8: Planning Commission Meeting
April 10: City Council Meeting
April 24: City Council Meeting

17. Adjourn Motion: _____ Second: _____ Vote: _____

EVENTS

March 15: Low Cost Animal Vaccine Clinic
March 19: Senior Lunch & BINGO
March 17-21: Spring Break Activities
April 3: Painting Class – Watercolor Flowers
April 11: Bloom & Boogie
April 16: Senior Lunch & BINGO

City of Edgerton, Kansas
Minutes of City Council Regular Session
February 27, 2025

A Regular Session of the City Council was held in the Edgerton City Hall, 404 E. Nelson, Edgerton, Kansas February 27, 2025. The meeting convened at 7:00PM with Mayor Roberts presiding.

1. ROLL CALL

Clay Longanecker	present
Josh Lewis	present
Deb Lebakken	present
Bill Malloy	absent
Ron Conus	present

Mayor Roberts

With a quorum present, the meeting commenced.

Staff in attendance:

- City Administrator, Beth Linn
- City Clerk, Alex Clower
- City Attorney, Todd Luckman
- Assistant to the City Administrator, Kara Banks
- Assistant to the City Administrator, Trey Whitaker
- Public Works Director, Dan Merkh
- CIP Project Manager, Holly Robertson
- Finance Director, Karen Kindle
- Senior Accountant, Justin Vermillion
- Development Services Director, Zach Moore
- Parks and Recreation Director, Levi Meyer

2. WELCOME. Mayor Roberts welcomed all in attendance.

3. PLEDGE OF ALLEGIANCE. All present participated in the Pledge of Allegiance.

Consent Agenda *(Consent Agenda items will be acted upon by one motion unless a Council member requests an item be removed for discussion and separate action)*

4. Approve Minutes from February 13, 2025, Regular City Council Meeting
5. Approve Temporary Construction Easement for Stephanie Woodley at 302 W Edgewood Dr. for the 2nd Street Reconstruction Project
6. Approve the Mayor's recommendation of Ray Soemer to the Edgerton Planning Commission for a term ending in September 2027

Councilmember Lebakken moved to approve, seconded by Councilmember Longanecker. The Consent Agenda was approved, 4-0.

Regular Agenda

7. **Declaration.** There were no declarations made.

8. **Public Comments.** There were no public comments made.

Business Requiring Action

9. **CONSIDER AGREEMENT BETWEEN THE CITY OF EDGERTON AND EVERGY REGARDING THE CESSATION OF USE FOR A COMMUNICATIONS TOWER LOCATED AT 18827 DILLIE ROAD.**

Mr. Moore stated this item is for a request to enter into an agreement with Evergy for cessation of use. The conditional use permit was approved in December. Once the use of the tower is complete, this agreement requires them to tear it down and remove it within 180 days.

Councilmember Lebakken asked for clarification.

Mr. Moore stated this is not for the newly constructed tower now, rather this will be for when there is no further need of the tower, and they decide it needs to be decommissioned in the future.

With no further questions, Mayor Roberts requested motion to approve the agreement with Evergy for the cessation of use for the communications tower off Dillie Road.

Councilmember Longanecker moved to approve, seconded by Councilmember Lewis. The agreement was approved, 4-0.

10. **Report by the City Administrator**

- KRWA Designation of Voting Delegate

Ms. Linn stated a few staff members will be going to the KRWA Conference, and the City must have a voting delegate in attendance. Staff is recommending Mike Mabrey as primary and Holly Robertson as the alternate.

With no questions, Mayor Roberts requested motion to approve the voting delegates as recommended.

Councilmember Conus moved to approve, seconded by Councilmember Lebakken. The motion carried, 4-0.

- World Cup 2026 Update

Ms. Linn stated the World Cup is coming to Kansas City. Mr. Whitaker and Ms. Banks have been involved in conversations at the county level surrounding this event and the potentials of how the World Cup could impact Edgerton.

Ms. Banks and Mr. Whitaker stated the World Cup will be in the area for about 6 weeks in the summer of 2026. Potential base camp sites are in Riverside, Lawrence and KCK. The

potential impacts to Edgerton could include visitors, policing resources, scams and cybersecurity, as well as potential transportation connections.

The focus of this evening is the transportation services. Johnson County Transit staff has created potential services for the World Cup including Airport Services and Fan Fest bus services. The focus of these transportation areas is mostly north of 135th Street, however nothing is set in stone yet.

The County has asked if Edgerton would like to participate with a stop on the Fan Fest Service route. There will be a cost to host a stop, but how much remains unknown at this point.

Councilmember Lewis asked what a stop on the route really means. Ms. Linn replied that it would just be a place for people to get on and ride to the World War I Memorial where Fan Fest will be held.

Councilmember Conus asked if there was a charge for visitors to ride. Mr. Whitaker responded that prices have not been established yet.

Councilmember Lewis stated he was not interested. Councilmember Lebakken likewise stated she would likely feel differently if there were more hotels in Edgerton.

Ms. Linn stated there will be opportunities for visitors, soccer fans, and residents to drive to bus stops along the route. She added that City staff has been trying to get more bus service in Edgerton for years, but those efforts have not been successful.

Mayor Roberts stated he does not see any overwhelming number of people wanting to use a bus service to get to FanFest from Edgerton.

Staff received a consensus from Council to let the County know that Edgerton would not be interested in hosting a stop currently.

- The Greenspace Update

Mr. Meyer stated there have been quite a few people already utilizing the facility, with over 300 people in attendance for the opening ceremony. The attendees were impressed with the building, had a lot of pride in how the building looked, and were very excited to have it open.

He stated there has been a lot of interest in rentals, with one event over the weekend as well as senior lunch.

He stated the revenue since opening is just over \$4,000, \$800 of that is rentals and the remaining has been day passes and memberships.

There have been 14 families that have signed up, all residents. There have been some non-residents that have come in on day passes with the heaviest traffic being youth day passes after school gets out. He stated he is pleased with the numbers thus far.

Councilmember Lebakken asked when the splash pad will open.

Mr. Meyer stated after the freeze. Typically, other places open Memorial Day and then close around Labor Day, but that depends on the weather.

Councilmember Conus asked if there is a policy for the safe room to open during non-business hours.

Ms. Linn stated yes, it is tied to the warning system so the outside door will unlock when the siren goes off and the inside door, the storm door will shut.

She noted that the staff are majority Edgerton residents. Mr. Meyer stated out of the 8 staff, 6 are residents, ranging from high school-aged kids to retirees.

Mayor Roberts stated staff and contractors have done a fantastic job. He appreciates everyone that came and the staff that worked to make this happen.

Ms. Linn stated everything has been finalized for the after-hours rental security and the Sheriff's Office will be providing that service. She stated staff is working to put info together to bring the Fee Resolution back on consent for approval with those numbers.

Mayor Roberts stated this is a new program for them.

Mr. Meyer stated staff plans to be able to offer after-hours rentals beginning April 1st.

11. Report by the Mayor

Mayor Roberts stated he spoke to Commissioner Allenbrand about the Fire District and she asked if she needed to come speak before Council about this subject. He told her that Council has already expressed their desire to investigate other options. He stated she said she will be calling all Councilmembers.

12. Future Meeting Reminders

Mayor Roberts reminded the Council of the future meetings for the Council and Planning Commission.

13. Adjourn

Councilmember Lewis moved to adjourn, seconded by Councilmember Conus. The meeting was adjourned at 7:27PM with a 4-0 vote.

Submitted by Alex Clower, City Clerk

City Council Action Item

Council Meeting Date: March 13, 2025

Department: Parks and Recreation

Agenda Item: Consider Resolution No. 03-13-25A Establishing Fees and Rates for Permits, Licenses and Services for the City of Edgerton, Kansas

Background/Description of Items:

The City of Edgerton updates the Fee Resolution to reflect the costs associated with The Greenspace memberships and rentals. The following changes were made:

The Greenspace Membership Costs

On December 12, 2024, at the City Council meeting there was a consent item that was for fee resolution update, which included The Greenspace Memberships. The draft 2025 Fee Resolution updates include updates to Non-Resident Memberships Costs to The Greenspace to remove the cents amounts. There is also an added category of adding an additional family member to a family membership, as requested by residents for larger families that have more than 6 people.

	Type	Greenspace Memberships Proposal				
		Senior (60+)	Adult (14-59)	Youth (5-13)	Family	Addt. FM
Resident	Day Pass	\$ 3.00	\$ 4.00	\$ 3.00	-	-
	Monthly	\$ 15.00	\$ 20.00	\$ 15.00	\$ 35.00	\$ 6.00
	Annual	\$ 150.00	\$ 200.00	\$ 150.00	\$ 350.00	\$ 60.00
Non-Res.	Day Pass	\$ 5.00	\$ 7.00	\$ 5.00	-	-
	Monthly	\$ 26.00	\$ 35.00	\$ 26.00	\$ 61.00	\$ 10.00
	Annual	\$ 260.00	\$ 350.00	\$ 260.00	\$ 612.00	\$ 100.00

The Greenspace Rental Costs

On December 12, 2024, at the City Council meeting during the City Administrator Report a memo was present that included rental hours, rental rates, add-on fees, penalties, and reservation information. The draft 2025 Fee Resolution updates includes the fees and information for The Greenspace as directed by the Governing Body.

In addition, there is an additional fee for security provided by Johnson County Sheriff's Department that will be required for reservation after business hours and/or events that have alcohol. This cost per hour will cover the costs billed by Johnson County Sheriff's Office to provide security for any event with alcohol or after-hours.

Greenspace Rooms and Rates

Room	Capacity	Price Per Hour		Refundable Deposit	Additional Per Hour After-Hours
		Resident*	Non-Resident		
Conference	8	\$ 20.00	\$ 25.00	N/A	+\$40/hr (Greenspace Staff Member) +\$100/hr (JOCOSD security)
Community	60	\$ 35.00	\$ 45.00	\$ 150.00	
Full Gym	240	\$ 100.00	\$ 150.00	\$ 300.00	
Full Facility*	300	\$ 150.00	\$ 225.00	\$ 500.00	

Room	One-Time Fees			
	Outdoor Stage	Use of Tables & Chairs	Kitchen Use	Alcohol Permit
Conference	N/A	included	N/A	+\$50 fee +additional \$150 refundable deposit + \$100/hr (JOCOSD security)
Community	+\$100	included	+\$75	
Full Gym	N/A	+\$100 (includes set-up)	+\$75	
Full Facility*	+\$100	+\$100 (includes set-up)	included	

Penalties		Greenspace Cancellations & Refunds	
Late Fee Penalty*	Cleaning Penalty*	Days Before Rental	Refund Amount
+original hourly rate for every half hour	+\$150/hr	91+ days	100%*
		61-90 days	75%*
		31-60 days	50%*
		16-30 days	25%*
		7-15 days	credit for future rental
		0-6 days	no refund
		*Refund minus credit card fees	

Funding Source: n/a

Budget Allocated: n/a

Finance Director Approval: n/a

Recommendation: Approve Resolution No. 03-13-25A Establishing Fees and Rates for Permits, Licenses and Services Within the City of Edgerton, Kansas.

Enclosed: Draft Fee Resolution – redlined

Prepared by: Brittany Paddock, Recreation Superintendent

RESOLUTION NO. ~~03-13-25A 12-12-24B~~

A RESOLUTION ESTABLISHING FEES AND RATES FOR PERMITS, LICENSES AND SERVICES WITHIN THE CITY OF EDGERTON, KANSAS.

WHEREAS, pursuant to Ordinance No. 1006, the City Council indicated that all City Fees that previously were spread throughout the City Code, and would require an Ordinance amending that particular part of the Code to change the fee, would instead be consolidated into a City Fee Resolution such that all fees could be better monitored and, any revisions thereto, could be accomplished via resolution instead of an ordinance; and

WHEREAS, City Staff continue to work on consolidating said fees into this Fee Resolution and, as those fees are added in, revised versions of this Resolution will be presented for Council approval.

NOW, THEREFORE, BE IT RESOLVED BY THE GOVERNING BODY OF EDGERTON, KANSAS:

SECTION 1: FEES.

The following fees shall be due and payable to the City Clerk:

OPEN RECORDS

Prepayment	Required if total estimate exceeds \$25.00
Production/Inspection Fee, if item is not readily available	\$20.00 per request
Copying/Facsimile Fee (no charge for first ten (10) pages)	\$0.10 per page after first ten
Mailing Fee	Actual mailing costs
Staff Searches, one (1) hour or more	
Records custodian/administrative staff,	\$30.00 per hour
Dept heads/City Administrator/Elected Officials	\$50.00 per hour
Contracted Professionals (IT, Attorneys, etc.)	Hourly rates charged to City

ANIMAL CONTROL

Animal Registration Fees:

Neutered/Spayed dog or cat	\$5.00
Unneutered/Non-spayed dog or cat	\$25.00
Seniors (age 60+) with neutered/spayed dog or cat	\$No Charge
Chicken registration	\$50.00
Chicken registration for senior residents (age 60+)	\$25.00
Breeder Fee	\$500.00
Late Registration Fee	\$25.00
Duplicate Tag Fee	\$1.00

Animal Redemption Fees:

Registered	
First pick up	\$No charge
Second pick up	\$50.00
Third pick up	\$100.00
Non-Registered, Neutered/Spayed	
First pick up	\$50.00
Non-Registered, Unneutered/unspayed	
First pick up	\$100.00
City provided rabies vaccination	\$50.00
Habitual Violator (animal picked up more than three times in one year)	\$250.00
Boarding Fee	\$10.00 per day

Animal Adoption Fees:

Neutered/Spayed Pet	\$50.00
Pet Neutered/Spayed by the City	\$100.00

BEVERAGES**Cereal Malt Beverages**

General Retailer	\$100.00
Limited Retailer	\$35.00
Change of Location Fee	\$5.00

Drinking Establishments

License Fee – Biennial occupation tax	\$500.00
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Private Club

License Fee – Class A Biennial occupation tax	\$500.00
License Fee – Class B Biennial occupation tax	\$500.00

Special Event

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Temporary Alcohol Permit Fee	\$50.00
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Caterer

Annual Alcohol Permit Fee	\$250.00
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Retail

Permit Fee Biennial occupation tax	\$500.00
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BUILDINGS AND CONSTRUCTION

Permit Fees – Non-Residential Building

<i>Total Valuation</i>	<i>Fee</i>
\$1.00 to \$500	\$22.00
\$501.00 to \$2,000.00	\$22.00 for the first \$500.00 plus \$2.75 for each additional \$100.00, or fraction thereof, to and including \$2,000.00
\$2,001.00 to \$25,000.00	\$63.00 for the first \$2,000.00 plus \$12.50 for each additional \$1,000.00, or fraction thereof, to and including \$25,000.00
\$25,001 to \$50,000.00	\$352.00 for the first \$25,000.00 plus \$9.00 for each additional \$1,000.00, or fractions thereof, to and including \$50,000.00
\$50,001.00 to \$100,000.00	\$580.00 for the first \$50,000.00 plus \$6.25 for each additional \$1,000.00, or fraction thereof, to and including \$100,000.00
\$100,001.00 to \$500,000.00	\$895.00 for the first \$100,000.00 plus \$5.00 for each additional \$1,000.00, or

	fraction thereof, to and including \$500,000.00
\$500,000.00 to \$1,000,000.00	\$2,855 for the first \$500,000.00 plus \$4.25 for each additional \$1,000.00, or fraction thereof, to and including \$1,000,000.00
\$1,000,000.01 and up	\$4,955.00 for the first \$1,000,000.00 plus \$2.75 for each additional \$1,000.00, or fraction thereof

A plan review fee shall be assessed at sixty-five percent (65%) of the calculated building permit fee.

Other Inspections and Fees

Inspections outside of normal business hours (minimum charge – two hours)	\$50.00 per hour
Re-inspection fees assessed	\$50.00 per hour
Inspections for which no fee is specifically indicated (minimum charge – one-half hour)	\$50.00 per hour
Additional plan review required by changes, additions or revisions to plans (or total hourly cost to the jurisdiction, whichever is greatest. Cost shall include supervision, overhead, equipment, hourly wages and fringe benefits of employees involved)	\$50.00 per hour
For use of outside consultants for plan checking or inspections (costs include administrative and overhead costs)	Actual Costs

Permit Fees – Residential Building

<i>Total Valuation</i>	<i>Fee</i>
\$1 to \$500	\$13
\$501 to \$2,000	\$13 for first \$500.00 plus \$1.50 for each additional \$100.00 or fraction thereof, to and including \$2,000

\$2,001 to \$25,000	\$35.50 for the first \$2,000.00 plus \$8.00 for each additional \$1,000 or fraction thereof, to and including \$25,000.
\$25,001 to \$50,000	\$219.50 for the first \$25,000 plus \$6.50 for each additional \$1,000 or fraction thereof, to and including \$50,000.
\$50,001 to \$100,000	\$381.00 for the first \$50,000 plus \$4.00 for each additional \$1,000 or fraction thereof, to and including \$100,000.
\$100,001 to \$500,000	\$582.00 for the first \$100,000 plus \$3.00 for each additional \$1,000 or fraction thereof, to and including \$500,000.
\$500,000 and up	\$1,782.00 for the first \$500,000 plus \$2.00 for each additional \$1,000 or fraction thereof.

A plan review fee shall be assessed at sixty-five percent (65%) of the calculated building permit fee.

Other Inspections and Fees

Inspections outside of normal business hours (minimum charge – two hours)	\$50.00 per hour
Re-inspection fees assessed	\$50.00 per hour
Inspections for which no fee is specifically indicated (minimum charge – one-half hour)	\$50.00 per hour
Additional plan review required by changes, additions or revisions to plans (or total hourly cost to the jurisdiction, whichever is greatest. Cost shall include supervision, overhead, equipment, hourly wages and fringe benefits of employees involved)	\$50.00 per hour
For use of outside consultants for plan checking or inspections (costs include administrative and overhead costs)	Actual Costs

Certificate of Occupancy	\$10.00
Fire Review and Inspection	\$250.00
- Core and Shell	
100 square feet to 12,500 square feet	
Multi-Family (R-3)	
Commercial Zoning Districts (C-D, C-1, C-2)	
Industrial Zoning Districts (B-P, L-P, I-G, I-H)	
Fire Review and Inspection	\$250.00
- Tenant Finish	
100 square feet to 12,500 square feet	
Multi-Family (R-3)	
Commercial Zoning Districts (C-D, C-1, C-2)	
Industrial Zoning Districts (B-P, L-P, I-G, I-H)	
Fire Review and Inspection	\$0.02 per square foot
- Core and Shell	
12,501.00 square feet or greater	
Multi-Family (R-3)	
Commercial Zoning Districts (C-D, C-1, C-2)	
Industrial Zoning Districts (B-P, L-P, I-G, I-H)	
Fire Review and Inspection	\$0.02 per square foot
- Tenant Finish	
12,501 square feet or greater	
Multi-Family (R-3)	
Commercial Zoning Districts (C-D, C-1, C-2)	
Industrial Zoning Districts (B-P, L-P, I-G, I-H)	

Permit Fees - Fuel Gas Code

Issuance of Permit	\$50.00
Issuance of Permit for senior residents (60 plus)	\$25.00
Supplemental Permit	\$50.00
Inspection outside normal business hours	\$50.00 per hour
Re-inspection	\$50.00 per hour
Additional plan review required by changes, additions or revisions to approved plans (minimum charge – one hour)	\$50.00 per hour

Permit Fees – Plumbing Code

Issuance of Permit	\$50.00
Issuance of Permit for senior residents (60 plus)	\$25.00
Supplemental Permit	\$50.00
Inspection outside normal business hours	\$50.00 per hour

Re-inspection	\$50.00 per hour
Additional plan review required by changes, additions or revisions to approved plans (minimum charge – one hour)	\$50.00 per hour

Permit Fees – Mechanical Code

Issuance of Permit	\$50.00
Issuance of Permit for senior residents (60 plus)	\$25.00
Supplemental Permit	\$50.00
Inspection outside normal business hours	\$50.00 per hour
Re-inspection	\$50.00 per hour
Additional plan review required by changes, additions or revisions to approved plans (minimum charge – one hour)	\$50.00 per hour

Permit Fees – Electrical Code

Issuance of Permit	\$50.00
Issuance of Permit for senior residents (60 plus)	\$25.00
Supplemental Permit	\$50.00
Issuance of annual permit	\$250.00
Inspection outside normal business hours	\$50.00 per hour
Re-inspection	\$50.00 per hour
Additional plan review required by changes, additions or revisions to approved plans (minimum charge – one hour)	\$50.00 per hour

Moving Buildings

House/building/derrick or other structure permit	\$250.00 + Staff Time to monitor the move
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Oil and Gas Wells

Permit Fee	\$150.00 per well
License Fee	\$25.00 per well

Fire Insurance Proceeds Fund

Final Settlement Funds (K.S.A. 40-3901 <u>et seq.</u>)	\$5,000.00 or 10% of covered claim payment, whichever is less
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BUSINESS LICENSE

General License	\$5.00
Solicitor's License – Investigation Fee	\$50.00

Solicitor's License – Issuance Per day	\$25.00
Solicitor's License – Six Months	\$250.00
Adult Entertainment Business License	\$250.00
Adult Entertainment Manager's License	\$20.00
Adult Entertainers License	\$20.00
Adult Entertainment Service's License	\$20.00
Mobile Food Vender License	\$100.00
Block Party	\$25.00

FIREWORKS

Fireworks – Temporary Retail Sale Application Fee	\$500.00
Fireworks – Temporary Retail Sale Bond	\$1000.00
Public Display Application Fee	\$100.00

SOLID WASTE

Customer Charge (50% of Contracted cost)	\$11.00
Additional Trash Cart (100% of Contracted cost)	\$7.50
Additional Recycle Cart (100% of Contracted cost)	\$3.00
Trash Stickers (100% of Contracted cost)	\$2.00

PUBLIC PROPERTY

City Hall	
Community Hall Rental – Residents (24-hrs midnight)	\$100.00
Community Hall Rental – Non-Residents (24-hrs midnight)	\$150.00
Rental Deposit Required for Rental	\$50.00
(Refundable – Due at time of Reservation)	

The Greenspace Memberships

Senior Rates (60+)

Resident	
Day Pass	\$3.00
Monthly Pass	\$15.00
Annual	\$150.00
Non-Resident	
Day Pass	\$5.0025
Monthly Pass	\$26.0025
Annual	\$262.0050

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Adult Rates (14-59)

Resident	
Day Pass	\$4.00
Monthly Pass	\$20.00
Annual	\$200.00
Non-Resident	
Day Pass	\$7.00
Monthly Pass	\$35.00
Annual	\$350.00

Youth Rates (5-13)

Resident	
Day Pass	\$3.00
Monthly Pass	\$15.00
Annual	\$150.00
Non-Resident	
Day Pass	\$5. 00 ²⁵
Monthly Pass	\$26. 00 ²⁵
Annual	\$262. 00 ⁵⁰

Family Rates (Up to 6 Family Members in the Same Household)

Resident	
Monthly Pass	\$35.00
Annual	\$350.00
Non-Resident	
Monthly Pass	\$61. 00 ²⁵
Annual	\$612. 00 ⁵⁰

Additional Family Members (More than 6)

<u>Resident</u>	
Monthly Pass	\$6/person
Yearly	\$60/person
<u>Non-Resident</u>	
Monthly Pass	\$10/person
Yearly Pass	\$100/person

The Greenspace RentalsFull Amount of Fee and Deposit Due at Time of Reservation**Conference Room**

Resident	\$20.00/hr
Non-Resident	\$25.00/hr

Community Room

Resident	\$35.00/hr
Non-Resident	\$45.00/hr
Refundable Deposit	\$150.00

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Full Gym

Resident	\$100.00/hr
Non-Resident	\$150.00/hr
Refundable Deposit	\$300.00

Full Facility (Community Room, Gym, and Kitchen)

Resident	\$150.00/hr
Non-Resident	\$225.00/hr
Refundable Deposit	\$500.00

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Additional Add-Ons

Kitchen Use	\$75.00
Option Available with Community Room and Gym	
Outdoor Stage	\$100.00
Option Available with Community Room and Full Facility	
Use of Tables and Chairs	\$100.00
Option Available for Gym or Full Facility	
Security	\$100.00/hr
Required for Reservations with Alcohol and/or After-Hours	
Alcohol Permit	\$50.00
Alcohol Refundable Deposit	\$150.00
After Business Hours	\$40.00/hr

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Penalties and Procedures

Damage Fees	Varies
Deducted from deposit and charged for additional damages	
Late Fees	Varies
Original hourly rate for every half-hour late	
Cleaning Fees	\$150.00/hr
Additional cleaning needed to return space to original condition	
Cancellations & Refunds	Varies
91+ days before rental	100% (minus fees)
61-90 days before rental	75% (minus fees)
31-60 days before rental	50% (minus fees)
16-30 days before rental	25% (minus fees)
7-15 days before rental	Account Credit
0-6 days before rental	No Refund

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Ball Fields

Baseball Field #1 – 50% Resident Roster	Free
Baseball Field #1 – Non-Residents	\$10 / hour
Rental Deposit Required for Field Key Rental (Refundable) (Due at time of Reservation)	\$50.00

Martin Creek Park Lights	
-Ball field #1 Lights	\$20 / hour
-Horse Shoe Pit Lights	\$20 / hour

Park Shelters

Park Shelters – Residents	No charge
Park Shelters – Non-residents	\$50 per half day

Miscellaneous

Right-Of-Way Permit	\$100.00
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PUBLIC OFFENSES

Non-sufficient Funds/Returned Check Fee	\$30 (Ref. K.S.A. 60-2610)
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Abatement Administrative Fee	\$50.00 per abatement
Abatement Administrative Fee-Tall Weed/Grass	\$50.00 for the first abatement with the fee increasing by \$50.00 for each subsequent abatement

UNCONVENTIONAL VEHICLES

Permit - initial sticker	\$100.00
Permit - annual renewal with no infractions	\$25.00
Permit - annual renewal with infractions	\$100.00

UTILITIES - WATER**Water Rate****WATER****[Customer Service Charge + Vol. Rate = Monthly Bill]****Customer Service Charge**

Meter Size	Inside City	Outside City
5/8"	\$25.00	\$37.43
1"	\$29.70	\$44.51
1 1/2"	\$37.54	\$56.27
2"	\$46.97	\$70.41
3"	\$68.97	\$103.39

4"	\$100.37	\$150.50
6"	\$178.88	\$268.26
8"	\$273.11	\$409.64

Volumetric Rate [per 1,000 gallons]		
Tiers	Inside City	Outside City
0-2,000	\$5.17	\$7.71
2,001-10,000	\$11.59	\$17.33
>10,000	\$15.97	\$23.89

Water System Development Fees

System Development Fee (based on size of water meter)

<u>METER SIZE</u>	<u>CHARGES</u>
5/8"	\$4,300
1"	\$10,750
1.5"	\$21,500
2"	\$34,400
3"	\$64,500
4"	\$107,500
6"	\$215,000
8"	\$344,000

Water Connection Fees

Connections Charge: Inside City - Regular (¾-inch service, with ¾-inch by 5/8 inch-meter)	\$1,250.00
Connections Charge: Outside City - Regular (¾-inch service, with ¾-inch by 5/8-inch meter)	\$7,500.00
Connections Charge: Other Sizes	TBD by Governing Body
Water Service Application (inside city limits)	\$30.00
Water Service Application (outside city limits)	\$75.00
Cut Off Fee (during normal business hours)	\$25.00
Afterhours Cut off Fee (during non-business hours)	\$100.00
Meter Testing (if meter is correct)	\$10.00
Hydrant Meter Refundable Deposit	\$1,500.00

UTILITIES - WASTEWATER

Wastewater Rate

WASTEWATER

[Customer Service Charge + Vol. Rate = Monthly Bill]

Customer Service Charge

\$8.62

Volumetric Rate

\$9.97 [per 1,000 gallons]¹

LPKC Infrastructure

\$1.00 [per 1,000 gallons]

¹ For residential use properties, Section 15-305(b) of Article 3 of Chapter XV of the City Code will determine the level of gallons.

Wastewater System Development Fees

System Development Fee (based on size of water meter)

METER SIZE	CHARGES
5/8"	\$4,800
3/4"	\$6,600
1"	\$12,000
1.5"	\$24,000
2"	\$38,400
3"	\$72,000
4"	\$120,000
6"	\$240,000
8"	\$384,000

Wastewater Connection Fees

Connection Charge and Inspection Fee	\$750.00
Wastewater Service Application Fee	\$30.00

Wholesale Wastewater Rate

\$3.68 [per 1,000 gallons]

Significant Industrial User Fees

Permit fee	\$250
User Admin Fee	\$250

Private Disposal System Fees

Installation Permit	\$250.00
Significant Alteration and Repair Permit	\$100.00
Minor Repair	\$50.00
Non-Residential Annual Operation Permit (first year fee included in Installation Permit Fee)	\$50.00
Septic/Holding Tank Removal	\$100.00
Inspection, non-business hours (2-hour charge minimum, additional to inspection fee)	\$15.00 per hour

VEHICLE PERMITS

Restoration Permit	\$250.00/new or renewal
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ZONING AND DEVELOPMENT FEES

Manufactured Home Park License	\$100.00
Temporary Mobile Home Fee	\$25.00
Planned Unit Development: Conceptual Plan/Preliminary Plat Fee	\$200.00 plus \$2.00 per lot
Final Plan/Final Plat Fee	\$300.00 plus \$5.00 per lot
Board of Zoning Appeals Variance or Appeal Fee	\$250.00 plus publication fees
Rezoning Fee	\$250.00 plus publication fees
Conditional/Special Use Permit Fee	
Residential Zoning Districts	\$100.00 plus publication fees
Non-Residential Zoning Districts	\$1,000.00 plus publication fees
Temporary Construction Activities	
Permit Fee	\$500.00
Amended Application Requiring Another Planning Commission Review, Post Approval	\$250.00
Expired Permit – treated as a new permit	\$500.00
Blasting Permit (one (1) year)	\$500.00
Home Occupation Permit Fee	\$5.00
Preliminary/Final Site Plan Fee	\$200.00 plus \$10.00 per acre plus publication fees
Site Plan Re-review Fee	\$200.00 plus \$1.00 per acre

Revised Site Plan Fee	
Requiring Planning Commission Approval	\$250.00
Requiring Zoning Administrator Approval	\$100.00
Preliminary Plat Fee	\$300.00 plus \$10.00 per lot plus publication fees
Preliminary Plat Re-review Fee	\$300.00 plus \$10 per lot
Final Plat Fee	\$300.00 plus \$10.00 per lot plus publication fees
Final Plat Re-review Fee	\$300.00 plus \$10 per lot
Lot Split Fee	\$100.00
Street Excise Tax	\$0.10 per square foot of final plat
Park Impact Fee/Residential	\$300.00 per lot
Park Impact Fee/Commercial	\$0.08 per square foot of building
Park Impact Fee/Industrial	\$0.08 per square foot of building
New Street Light Fee	\$250.00
New Public Improvement Plan Review Fee	
Street/Stormwater/Water/Sewer	\$300.00
Re-review Fee	\$300.00
New Public Improvement Inspection Fee	
Street/Stormwater	Actual cost of inspection + 2% administrative fee
Water/Sewer	Actual cost of inspection + 2% administrative fee
Land Disturbance (greater than one acre)	\$250.00
Flood Plain Development Permit	\$75.00
Zoning Verification Letter	\$75.00 per request
Temporary Certificate of Occupancy Extension	\$100 per request
Temporary Sales and Events Permit	No fee

Sign Fees

Home Occupation Sign	\$35.00
Temporary/Banner Sign	\$35.00
Pole Sign	\$125.00
Monument Sign	\$35.00
Façade/Wall Sign	\$35.00
Mobile Home Park Sign	\$35.00
Subdivision Name Sign	\$35.00
Apartment Complex Name Sign	\$35.00

SECTION 2: Effective Date. This Resolution shall become effective immediately upon adoption by the Governing Body with the changes to the water and wastewater rates becoming effective on the January 1, 2025 utility bill.

SECTION 3: Repealer. Any fees or resolutions inconsistent herewith are hereby repealed and said City Code references (along with other specific fee references throughout the City Code that will now be controlled by the Fee Resolution) will be formally withdrawn via a future ordinance.

ADOPTED BY THE GOVERNING BODY OF THE CITY OF EDGERTON, KANSAS ON THIS 26TH DAY OF SEPTEMBER, 2024.

DONALD ROBERTS, MAYOR

ATTEST:

ALEXANDRIA CLOWER, CITY CLERK

APPROVED AS TO FORM:

TODD LUCKMAN for
Stumbo Hanson, LLP, City Attorneys

City Council Action Item

Council Meeting Date: March 13, 2025

Department: Administration

Agenda Item: Consider Renewal of Corporate Insurance Policy for April 1, 2025 to March 31, 2026

Background/Description of Item:

Annually, the City of Edgerton considers the renewal of its corporate insurance policies. The corporate insurance policies include several coverages, such as Property, Crime (for employee theft), Inland Marine (contractor's equipment), General Liability, Public Officials Errors and Omissions, Employment Practices, Business Automobile, Pollution Liability (from the treatment plant) and Cyber Liability, etc.

The same methodology has been employed with regards to the coverage for this policy year as it has in past years. Staff determines which properties are to be insured in which manner (replacement cost, actual cash value (ACV), or self-insured). A comprehensive list was developed with those methods of coverage valuation and Council adopted those methods of replacement.

The property of the City can be insured in one of three ways: (1) at replacement cost, (2) actual cash value; or (3) self-insured.

Replacement Cost

- Assets insured at replacement cost are insured at a value that represents the cost to replace/rebuild including materials and labor with no deduction for depreciation.
- Council included assets at replacement cost when the cost to replace the asset is significant or when the need to replace the asset is immediate or is an emergency.
- To determine replacement cost, staff contacted contractors for pricing for assets in today's dollars, looked at prices recently paid by the City for similar items and researched the costs on the internet. For buildings, staff used a per square foot reconstruction cost researched on the internet and multiplied it by the square footage of City buildings as noted in the County Appraiser's records.

Actual Cash Value (ACV)

- Assets insured at ACV are insured at a value that represents the asset's current market value (replacement cost less depreciation).
- Council included assets at ACV when the City would not replace the asset or replace it in the same location or with the same type of asset.
- Staff determined the current value of an asset by depreciating the asset using the straight-line method of depreciation for assets that still have more than 25% of their useful life left. The straight-line depreciation method takes the cost of the asset less any value that might be left at the end of the asset's useful life and divides the result evenly over the useful life of the asset.
- For assets with less than 25% of their useful life left, staff researched the internet for a current value.

Self-Insure

- Assets that are self-insured are not included in the City's insurance policy. The cost to replace the asset will be paid in full by the City from reserves.
- Council included assets as self-insured when the cost to replace the asset is low or when the need to replace the asset is not immediate or an emergency.

Two items to note.

- (1) EMC has updated the Equipment Coverage to replacement costs for pieces of equipment less than six years old (highlighted in yellow). Staff recommends insuring at replacement cost rather than actual cost value.
- (2) EMC appraised the Edgerton Historical Museum at \$177,000 (higher than current value at \$138,650). Staff recommends keeping current value.

Attached is the coverage comparison between 2024/2025 to 2025/2026 from EMC Insurance, which is also summarized in the table below. The annual premium quote from EMC for the 2025-2026 coverage period is \$115,500.59, which is an increase of just over \$1,400 from last year's coverage period.

Insurance premium cost comparison is below:

Insurance Type	2024-2025	2025-2026	Change
Property, Liability, Auto, Umbrella Coverage	\$101,790.00	\$106,794.00	\$5,004.00
Pollution Liability	\$5,901.90	\$6,337.59	\$435.69
Cyber Liability	\$6,386.00	\$2,369.00	(\$4,017.00)
Total Insurance Coverage Quote	\$114,077.90	\$115,500.59	\$1,422.69

The Cyber Liability Policy has decreased in price due to the City's implementation of additional security protocols including multi-factor authentication (MFA). Additionally with more companies implementing MFA there are more companies offering cyber liability coverage, making policies more competitive.

Included with the Insurance Proposal is a Coverage Comparison Summary and the City's updated property lists.

The City's insurance agent, Mr. Kevin O'Brien, recommends renewing Property, Liability, Auto and Umbrella Coverage Insurance with EMC, as well as Pollution Liability Insurance with Crum & Forster. The Cyber Liability Insurance will renew with a new company CFC, a Lloyds of London syndicate, for this year's renewal.

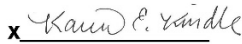
The total 2025 Budget allocated for insurance premiums is \$145,328. The insurance premium is within the budgeted amount.

Related Ordinance(s) or Statue(s): N/A

Funding Source: Funding for property insurance premiums is provided for in the General Fund (Administration and Parks), Water Fund (Administration) and the Sewer Fund (Treatment Plant, Lift Stations and Administration).

Budget Allocated: \$145,328

Finance Director Approval:

x 
Karen Kindle, Finance Director

<p>Recommendation: Purchase Corporate Insurance Policy for the Period of April 1, 2025 – March 31, 2026, for a Premium Amount Not to Exceed \$115,500.59</p>

Enclosed:

Insurance Proposal with Summary & Comparison provided by Kevin O'Brien of The Reilly Company

Prepared by: Alex Clower, City Clerk



City of Edgerton
404 E Nelson St
Edgerton, KS 66021

Policy Term:

April 1, 2025
to
April 1, 2026

Presented: March 13, 2025

ACCOUNT SERVICING TEAM

No matter how comprehensive or price competitive your insurance program is, it's still people who service it to ensure that the coverage will respond when it's needed. We feel our people are our greatest asset - courteous professionals who know that you expect and deserve the very best.

These are the people who will be handling your account:

KEVIN O'BRIEN	AGENT	kevin.obrien@reillyinsurance.com
KAREN LORE	ACCOUNT MANAGER	karen.lore@reillyinsurance.com
BOBBIE JONES	CLAIMS/BONDS	bobbie.jones@reillyinsurance.com

The Reilly Company
Leavenworth Office: 608 Delaware, Leavenworth, KS 66048
Phone: 913-682-1234; FAX: 913-682-8136
Kansas City Office: 11225 College Blvd., Ste 210, Overland Park, KS
Phone: 913-708-8700; FAX: 913-708-8880

This presentation is designed to give you an overview of the insurance coverages we recommend for your company. It is intended only as a general understanding of your insurance needs and should not be construed as a legal interpretation of the insurance policies that will be written for you. Please refer to your specific insurance contracts for details on coverages, conditions and exclusions.

In evaluating your exposures to loss, we have been dependent upon information provided by you. If there are any other areas that need to be evaluated prior to binding of coverage, please bring these areas to our attention. Should any of your exposures change after coverage is bound, such as your beginning new operations, hiring employees in new states, buying additional property, etc., please let us know so proper coverage can be discussed.

COMMERCIAL PROPERTY COVERAGE

Named Insured: City of Edgerton
Company Name: EMC Insurance (rated **A** by A.M. Best)
Policy Term: April 1, 2025 to April 1, 2026

Causes of Loss: Special Form subject to policy exclusions
Deductible: \$5,000 for All Perils Except \$50,000 on Wind/Hail and 10% on Earthquake (per Occurrence); 72 Hours for Business Income
Valuation: Replacement Cost
Coinsurance: Waived by Agreed Value
Inflation Increase: 9% Enclosed Buildings; 5% All Other Structures & Contents

Blanket Limit of Property Insured - **\$29,717,406** – This is 90% of the Total 100% Values on the Schedule Provided (copy attached). * **The Historical Museum is NOT included in the Blanket Limit. It is insured as a separate building limit of \$138,650.**

Business Income/Extra Expense - \$1,000,000

Equipment Breakdown – Included

Earthquake - \$2,500,000

Debris Removal - \$250,000 per Building

Key Exclusions:

Cyber Incidents

Cannabis

Virus or Bacteria

Limitation on Coverage for Roof Surfacing - Cosmetic Damage

Flood

The only change to the Property Coverage in the past year was adding the Community Center.

Description	Location	Building / Property in the Open Value	Contents Value
City Hall	404 E. Nelson St	\$2,420,075	\$40,938
Traffic Lights and Street Signals	Throughout the City	\$2,710,730	\$0
Water Tanks & Telemetry Equipment (150,000 gallons)	818 W 8th St	\$526,339	\$0
Fence - Water Tower	818 W 8th St	\$4,913	\$0
Water Tanks & Telemetry Equipment (50,000 gallons)	408-410 1st St at E. Martin St Manor Park	\$438,617	\$0
Fence - Water Tower	408-410 1st St at E. Martin St Manor Park	\$3,509	\$0
Outdoor Warning Siren	408-410 1st St at E. Martin St Manor Park	\$30,410	\$0
Playground Equipment	408-410 1st St at E. Martin St Manor Park	\$50,493	\$0
Rubber Mulch	408-410 1st St at E. Martin St Manor Park	\$24,550	\$0
Shelter	408-410 1st St at E. Martin St Manor Park	\$33,359	\$0
Parks Maintenance Building	710 E. Nelson St	\$156,297	\$5,849
Public Works Building	710 E. Nelson St	\$456,755	\$40,938
Fence	710 E. Nelson St	\$327,500	\$0
Barn (Lean To w/Equipment) (80x40)	710 E. Nelson St	\$94,535	\$0
Salt Storage Barn (Quonset Hut) (65x30)	710 E. Nelson St	\$27,731	\$0
Edgerton Waste Water Lift Station (EWWLS)	710 E. Nelson St	\$857,348	\$0
EWWLS Fence	710 E. Nelson St	\$39,769	\$0
EWWLS Generator	710 E. Nelson St	\$37,428	\$0
Shelter House #1	501 E. 6th St Edgerton Lake Park	\$22,017	\$0
Shelter House #2	501 E. 6th St Edgerton Lake Park	\$33,359	\$0
Shelter House #3	501 E. 6th St Edgerton Lake Park	\$22,017	\$0
Concessions Building	20200 Sunflower Road Martin Creek Park	\$88,232	\$5,849
Poles/Lights (field 1)	20200 Sunflower Road Martin Creek Park	\$175,447	\$0
Poles/Lights (field 2)	20200 Sunflower Road Martin Creek Park	\$175,447	\$0
Poles/Lights (field 3)	20200 Sunflower Road Martin Creek Park	\$175,447	\$0
Shelter	20200 Sunflower Road Martin Creek Park	\$52,634	\$0
Tennis Court Lights	20200 Sunflower Road Martin Creek Park	\$175,447	\$0
Playground Equipment	20200 Sunflower Road Martin Creek Park	\$15,521	\$0

Baseball backstops (field #1 & #2)	20200 Sunflower Road Martin Creek Park	\$4,959	\$0
Baseball Fence (field #1 & #2)	20200 Sunflower Road Martin Creek Park	\$3,509	\$0
8th Street Sewer Lift Station	W. 7th & W. 8th St	\$551,250	\$0
Library (not on historic register)	319 E. Nelson St	\$1,093,341	\$0
Water Tower (200,000 gallons) (County Line)	20325 County Line Rd	\$701,785	\$0
Fence - Water Tower (County Line)	20325 County Line Rd	\$15,206	\$0
Baldwin Booster Pump Station	200 Road	\$163,750	\$0
Fence - Baldwin Booster Pump Station	200 Road	\$10,937	\$0
Edgerton Historical Museum	406 E. Nelson St	\$138,650	\$0
Skate Park	310 W. Edgewood Dr Glendell Acres Park	\$5,923	\$0
IMF Lift Station	32882 W. 191st St	\$551,250	\$0
IMF Lift Station - Fence	32882 W. 191st St	\$5,171	\$0
IMF Lift Station - Generator	32882 W. 191st St	\$26,902	\$0
Outdoor Warning Siren-IMF Lift Station	32882 W. 191st St	\$30,410	\$0
Big Bull Creek WWTP	20600 Homestead	\$7,262,421	\$0
Big Bull Creek WWTP - Solids Bldg	20600 Homestead	\$1,890,683	\$0
Big Bull Creek WWTP - Admin Bldg	20600 Homestead	\$1,077,690	\$0
Big Bull Creek WWTP - Headworks Bldg	20600 Homestead	\$668,041	\$29,241
Big Bull Creek WWTP - Fence/Gate	20600 Homestead	\$61,991	\$0
Big Bull Creek WWTP - Generator	20600 Homestead	\$140,357	\$0
Outdoor Warning Siren - Braun St.	1100 W. Braun St	\$30,410	\$0
Water Control Vault w/Telemetry Equipment-US 56	100 W. 8th Street	\$5,264	\$0
Water Control Vault w/Telemetry Equipment-207th Street	900 W. Braun	\$3,509	\$0
Government Offices	312B E. Nelson St #B	\$0	\$17,546
Essex Waste Water Lift Station	19129 Essex St	\$877,232	\$0
Essex Waste Water Lift Station - Generator	19129 Essex St	\$116,965	\$0
Essex Waste Water Lift Station - Fence	19129 Essex St	\$14,913	\$0
Big Industrial Waste Water Lift Station	18517 Waverly Rd	\$551,250	\$0
Big Industrial Waste Water Lift Station - Generator	18517 Waverly Rd	\$26,902	\$0
Big Industrial Waste Water Lift Station - Fence	18517 Waverly Rd	\$14,446	\$0

BBCLS	32500 W 207th St	\$551,250	\$0
BBCLS Generator	32500 W 207th St	\$26,119	\$0
BBCLS Fencing	32500 W 207th St	\$14,025	\$0
Spoon Creek Booster Pump Station	20690 Spoon Creek	\$315,803	\$0
Spoon Creek Booster Pump Station - Fence	20690 Spoon Creek	\$3,684	\$0
Government offices	414 E. 4th Street	\$338,454	\$47,250
Community Center (The Greenspace)	303 E Nelson	\$6,280,000	\$220,000
Total 100% Values		\$32,611,728	\$407,611
Inflation Increase: 9% Enclosed Buildings; 5% All Other Structures & Contents		\$33,019,339 x 90% = \$29,717,406	

* Historical Museum is NOT included in the Blanket Limit

EQUIPMENT COVERAGE

Named Insured: City of Edgerton
 Company Name: EMC Insurance (rated **A** by A.M. Best)
 Policy Term: April 1, 2025 to April 1, 2026

 Causes of Loss: Special Form subject to policy exclusions
 Deductible: \$1,000
 Valuation: Actual Cash Value (except Replacement Cost on highlighted items)
 Coinsurance: 80%

<u>Limits</u>	<u>Coverage Description</u>
\$1,017,582	Scheduled Equipment – As Per Schedule Provided (copy attached)
\$ 20,000	Unscheduled Owned Equipment (\$2,500 Per Item)
\$ 75,000	Unscheduled Equipment Owned by Others (Leased/Rented)
\$ 5,000	Rental Costs Reimbursement (72 Hours Waiting Period)
\$224,000	Electronic Data Processing – Hardware
\$ 50,000	Electronic Data Processing - Media

Contractors Equipment Form Includes Coverage for Earthquake and Flood

Data Processing Form Includes Coverage for Earthquake and Sewer Back-Up, but not Flood

Key Exclusions:

Virus or Bacteria
 Cannabis

Note: EMC allows Replacement Cost valuation if a scheduled item is less than 6 years old. As a result, there are 8 highlighted items on the next two pages that are insured at Replacement Cost, reflected in the total value of \$1,017,582. To cover these 8 items at ACV rather than RC, the total value would be reduced by \$57,266 to \$960,316 and the premium savings would be roughly \$450.

Year	Manufacturer	Model	Description	Serial #	Value
2017	Kubota	RTVX1100	Utility Vehicle	A5KC2GDBAHG034584	\$11,265
2017	Caterpillar	PNG0729	12M3 AWD Motor Grader	CAT0112MHN9B00409	\$265,963
2020	Caterpillar	212-6231	Motor Grader Scarifier	8AW02416	\$3,136
2018	Volvo	DD25B	Roller	VCE0D25BF0H661034	\$35,029
2017	Kubota	SSV75PHFRC	Skid Loader w/ Cab, Pilot Controls, Hydraulic Coupler	JKUS0751K00J23116	\$35,107
2017	Kubota	AP-HD74	Skid Steer Tooth Bucket	1031804K	\$1,037
2017	Kubota	AP-HD74	Skid Steer Smooth Bucket	1011803K	\$1,037
2018	Coneqtec Universal	AP450HD	Mill Head	C13117	\$11,741
2019	Kubota	AP-HB74-16	Box Broom Attach - Skid Loader	1072694K	\$8,900 (ACV-\$3,918)
2017	John Deere	50G	Compact Excavator	1FF050GXPGH284368	\$51,514
2016	John Deere	AT439374	12" Bucket	2067093	Incl w/ 50G
2016	John Deere	AT316565	36" (Smooth) Bucket	2045041	Incl w/ 50G
2016	John Deere	AT316562G	18" Bucket	2380913	\$508
2018	Mahindra	2555HTS Cab	Tractor Product #25554CHIL	55HCK00859	\$29,266
2018	Mahindra	2555	Loader & Bucket	55CL K00383	Incl w/tractor
2018	Mahindra	20KPL3PT72-M	Aerator	K13361-1	\$1,809
2018	KOD	KBSHD6	Heavy Duty 6' Box Blade	245749	\$4,882
1998	Case	1840	Skid Steer Loader	JAF0248235	\$8,200
2020	Caterpillar	926M	W/ 3yd Bucket - 360-3323	D8T628932J308897	\$156,879
2020	Dymax	Grapple Bucket	With 2020 CAT - Model DX-BK-GL-3	170430	\$20,010
2020	Caterpillar	Fork Attachment	With 2020 CAT	532-8222	\$2,549
2020	Seal Master	Crack Pro 125	Crack Seal Machine	1S9P1151XL0420511	\$57,804
2021	VariTech	AI1620-HCL-3NBPDN	Anti Ice Unit	14180	\$16,674 (ACV-\$11,555)
2018	Wright Stander	WSZK61s61E8E-49s	61" Zero Turning Mower	107296EF	\$3,078
2015	Bad Boy	Outlaw	61' Zero Turn Mower	BB0612T74002151006	\$3,129
2017	Graphtec	FC8600-130	54' Sign Plotter	20170301 - 70335736	\$1,886
2017	Kubota	V5289	72' Comm'l Plow Blade for UTV	21615504	\$1,653

2017	Boss	STB19200 - EXT	8'-10' Plow w/ Rubber deflector	401250953	\$2,149
2017	Boss	STB19200 - EXT	8'-10' Plow w/ Rubber deflector	401250652	\$2,180
2014	Caterpillar	230-7098	V-Plow for Cat Motor Grader	7YW03939	\$5,497
2017	ARM	SPX-10	10 ft Plow	7796	\$1,870
2017	Western	MVP - 76980		1702211-0090376980	\$1,738
2019	Meyers	Lot Pro	9 ft Lot Pro	OO251809403	\$2,095
2021	Henke	36R12IS-ECT	12 ft Highway Plow	32232	\$15,000 (ACV-\$10,427)
2016	Cornwell		Apprentice Tool Set		\$3,604
2016	Rotory	SM014	Vehicle Lift	FA7147	\$8,109
2021	Wacker Neuson	ABCe	Concrete Vibrator w/ Battery	5100028231-5100050080	\$2,857
2021	ABI	Rascal Pro	Infield Groomer 10-99077	A-112037	\$4,089
2021	Cyclone Rake	Z-10	Leaf Vacuum	1L23V0013F12103245561575	\$3,600
2017	Buyers	BU-1400601SS	8' Electric Spreader	4780	\$1,516
2017	ARM	UTC	Tail Gate Spreader		\$935
2021	Warren	AC-2400-16	16' Spreader	SC20815	\$20,000 (ACV-\$13,903)
2022	John Deere	970R Z Track	60 in commercial mower	1TC970RCCNT100425	\$17,000 (ACV-\$12,273)
2022	John Deere	970R Z Track	72 in commercial mower	1TC970RDANT101299	\$17,500 (ACV-\$12,532)
2020	Motorola		(4) Portable Radios		\$11,079
2022	Motorola		(2) Portable Radios		\$5,116
	Armadillo		(5) Trackers with GPS		\$19,700
2024	Takeucki	TL12R-2	Compact Track Loader	412108229	\$120,000 (ACV-\$96,000)
2024	Indeco	HP800FS	Hydraulic Hammer Attachment	IN24001 46205864	\$11,400
2021	Boss		9' Commercial Snow Plow	407983212	\$8,000 (ACV-\$5,200)
					Total Values \$1,017,582

****Inland Marine Premium for ACV+8 Items at RC = \$9,169. All items at ACV = \$8,728.**

COMMERCIAL CRIME COVERAGE

Named Insured: City of Edgerton
Company Name: EMC Insurance (rated **A** by A.M. Best)
Policy Term: April 1, 2025 to April 1, 2026

<u>Limits</u>	<u>Deductible</u>	<u>Coverage Description</u>
\$200,000	\$4,000	Employee Dishonesty
\$ 25,000	\$1,000	Forgery and Alteration
\$ 25,000	\$1,000	Theft Disappearance & Destruction-Inside Premises
\$ 25,000	\$1,000	Theft Disappearance & Destruction-Outside Premises
\$ 25,000	\$1,000	Computer and Funds Transfer Fraud
\$ 25,000	\$1,000	Robbery or Safe Burglary Inside/Outside Premises

COMMERCIAL GENERAL LIABILITY COVERAGE

Named Insured: City of Edgerton
 Company Name: EMC Insurance (rated **A** by A.M. Best)
 Policy Term: April 1, 2025 to April 1, 2026

Coverage Written On: ☒ Occurrence Form
 Deductible: \$500 for Property Damage per Claim

<u>Limits</u>	<u>Coverage Description</u>
\$1,000,000	Each Occurrence - Bodily Injury and Property Damage
\$2,000,000	General Aggregate
\$2,000,000	Products and Completed Operations Aggregate
\$1,000,000	Personal and Advertising Injury
\$ 500,000	Fire Damage (any one fire)
\$ 10,000	Medical Expense
\$1,000,000	Employee Benefits Liability/Each Employee / \$1,000 deductible
\$2,000,000	Employee Benefits Liability Aggregate Limit / 4/1/2000 Retro
\$1,000,000	Abuse or Molestation Each Offense
\$2,000,000	Abuse or Molestation Aggregate Limit
Includes:	Premises and Operations Products and Completed Operations Owners and Contractors Liability Employees as Additional Insureds Incidental Malpractice Non-Owned Aircraft Non-Owned Watercraft Liability under 60 ft Government Subdivisions Pesticide/Herbicide Applicator Coverage – Weed Control and Mosquito Fogging Workplace Violence Expenses-\$25,000 per person/\$100,000 agg **Additional Insured; Primary and Non-Contributory **Waiver of Subrogation

****When required by written contract.**

COMMERCIAL GENERAL LIABILITY COVERAGE (CONTINUED)

(S) GROSS SALES - PER \$1,000/SALES (A) AREA - PER 1,000/SQ. FT. (M) ADMISSIONS - PER 1,000/ADM
(P) PAYROLL - PER \$1,000 PAY (C) TOTAL COST - PER \$1,000/COST (U) UNIT - PER UNIT (E) Each
(O) Other

Exposure/Classification	State	Premium Basis
Dam, Levee or Dike – Existence Hazard Only	KS	1 E
Water Companies	KS	\$119,253 P
Town Liability Incl Work Subcontracted to Others	KS	1,718 O
Parades	KS	If Any
Skateboard/In-Line Skating	KS	1 E
Special Events – Kickoff Summer Block Party / 3 rd of July Picnic / October Meat Inferno**	KS	3 E
Fireworks Exhibitions – Sponsor Risk Only	KS	1 E

** Need the specific dates for 2025

*General Liability Subject to Annual Audit

Key Exclusions:

Medical Payments (goodwill coverage) Applicable to Skate Park
Punitive Damages Acts of Terrorism
Silica, Asbestos, Lead, Fungi or Bacteria, Nuclear Energy Liability
Employment Related Practices (but included in Linebacker coverage)
Failure to Supply
Injury to Volunteer Firefighters
Communicable Disease
Services furnished by Healthcare Providers
Perfluoroalkyl/Polyfluoroalkyl
Cyber Incidents and Data Privacy
Cannabis

PUBLIC ENTITY MANAGEMENT LIABILITY AND EMPLOYMENT PRACTICES LIABILITY AKA LINEBACKER COVERAGE

Named Insured: City of Edgerton
Company Name: EMC Insurance (rated **A** by A.M. Best)
Policy Term: April 1, 2025 to April 1, 2026

Coverage Written On: Claims-Made Form
Retroactive Date: 4/1/2004

<u>Limits</u>	<u>Coverage Description / Features</u>
\$1,000,000	Each Wrongful Act
\$2,000,000	Aggregate for Each Policy Term
\$ 2,000	Deductible Each Claim

Linebacker public officials' errors and omissions (E&O) and employment practices liability covers defense and judgements protecting:

- The organization named in the declarations
- The organization's past, present and future employees, volunteers and lawfully elected or appointed officials
- Lawfully appointed members of the commissions, boards or other units operated under the organization's jurisdiction and within an allocation of the organization's operating budget
- The estates, heirs or legal representatives of deceased persons who were policyholders
- Policyholders serving on boards of other tax-exempt entities at the direction of the insured organization

Public Officials Wrongful Acts

- Acts, omissions, neglect or breach of duty by a policyholder in the discharge of organizational duties including actual or alleged errors, misstatements or misleading statements

Employment Wrongful Acts The following actual or alleged practices directed against your clients' employees, leased workers, temporary employees, former employees and applicants for employment for which remedy is sought under any federal, state or local statutory or common civil employment law:

- Employment-related misrepresentation
- Harassment, coercion, discrimination or humiliation as a consequence of race, color, creed, national origin, marital status, gender, age, pregnancy, sexual orientation (where applicable) and more
- Oral or written publication of material that slanders, defames or libels an employee or invades right of privacy

LINEBACKER COVERAGE (CONTINUED)

- Wrongful demotion, negligent evaluation, negligent reassignment or wrongful discipline
- Wrongful failure to promote or deprivation of career opportunity
- Wrongful refusal to employ
- Wrongful termination of employment including retaliatory or constructive discharge

Note: Refer to policy and forms for all terms, conditions and exclusions.

COMMERCIAL AUTOMOBILE COVERAGE

Named Insured: City of Edgerton
 Company Name: EMC Insurance (rated **A** by A.M. Best)
 Policy Term: April 1, 2025 to April 1, 2026

<u>Limits</u>	<u>Coverage Description</u>
\$1,000,000	Combined Single Limit - Bodily Injury and Property Damage
\$1,000,000	Uninsured/Underinsured Motorists

Physical Damage Coverage (see attached automobile schedule)

Includes:

- ☒ Non-Owned Auto Liability
- ☒ Hired Auto Liability
- ☒ Hired Car Physical Damage – Included, no limit

Automatic Coverages:

Temporary Substitute Auto Physical Damage	
Employee Hired or Rented Autos	
Kansas Tort Liability	\$500,000
Temporary Transportation Expenses	\$75 day/\$2,500 max (for total theft)
Rental Reimbursement (not theft)	\$75 day/30 days/\$2,250 max
Towing	\$100 private passenger/\$500 all other
Property of Others	\$500
Lockout/Key Expense	\$250 private passenger
Glass Repair – Deductible waiver	If repaired OR replaced
Loan/Lease Coverage	Included; \$500 max for fees or penalties
Blanket Additional Insured	Included with written contract

COMMERCIAL AUTOMOBILE COVERAGE (CONTINUED)

Commercial Automobile Schedule

Veh #	Year	Vehicle Make Vehicle Model Serial Number	Liab	Med Pay/KS PIP	UM/ UIM	Comp Deductible	Collision Deductible
1	2015	Ford F250 1FT7W2B68FEA88530	x	x	x	\$1,000	\$1,000
2	2015	Ford F150 1FTEX1EPXFKD30819	x	x	x	\$1,000	\$1,000
3	2015	Ford F150 1FTEX1EP9FKE51454	x	x	x	\$1,000	\$1,000
4	2016	Isuzu Elgin Broom Badger Street Sweeper JALE5W160G7303812	x	x	x	\$3,000	\$3,000
5	2017	Ford F350 w/plow 1FT8W3B60HEE05312	x	x	x	\$1,000	\$1,000
6	2017	Mack Granite GU 432 1M2AX34C2HM010728	x	x	x	\$3,000	\$3,000
7	2018	Lamar Utility Trailer 5RVUC12XJP056353	x	x		\$1,000	\$1,000
8	2022	Trailer with Sewer Jetter mounted 1S9S22123ND381543	x	x		\$1,000	\$1,000
9	2018	Diamond C Flatbed Trailer 46UFU2426J1195966	x	x		\$1,000	\$1,000
10	2018	Diamond C Road Clipper Trailer 46UFU2423J1203361	x	x		\$1,000	\$1,000
11	1987	Starlight Utility Trailer 1HWFS162541	x	x		\$1,000	\$1,000
12	2019	Ford F350 w/ plow 1FD8W3H64KED68646	x	x	x	\$1,000	\$1,000
13	2019	Ford F350 w/ 9ft Utility Bed + Crane 1FD8W3H64KED68647	x	x	x	\$1,000	\$1,000
14	2021	Ford F350 1FT8X3B60MEC70520	x	x	x	\$1,000	\$1,000
15	2022	Mack Granite FR 1M2GR3GC3NM025427	x	x	x	\$3,000	\$3,000
16	2022	Wanco Trailer 5F12S1013N10005078	x	x		\$1,000	\$1,000
17	2022	Wanco Trailer 5F12S1013N10005079	x	x		\$1,000	\$1,000
18	2023	Ram 1500 1C6SRFGT5PN609526	x	x	x	\$1,000	\$1,000
19	2024	Ram 3500 3C63R3GJ2RG260306	x	x	x	\$1,000	\$1,000

In the past year, the only change was deleting a 2014 F350 and purchasing a 2024 Dodge Ram 3500

EXCESS LIABILITY COVERAGE

Named Insured: City of Edgerton
 Company Name: EMC Insurance (rated **A** by A.M. Best)
 Policy Term: April 1, 2025 to April 1, 2026

<u>Limits</u>	<u>Coverage Description</u>
\$4,000,000	Each Occurrence
\$4,000,000	Annual Aggregate
\$ 10,000	Retention

Underlying Insurance Information:

Auto Liability	\$1,000,000	Combined Single Limit
General Liability	\$1,000,000	Each Occurrence
	\$2,000,000	General Aggregate
	\$2,000,000	Products Aggregate
	\$1,000,000	Personal Injury
Employee Benefits Liability	\$1,000,000	Each Claim
	\$2,000,000	Aggregate
Public Entity Management Liability	\$1,000,000	Each Loss
& Employment Practices Liability	\$2,000,000	Aggregate

Exclusions:

Failure to Supply
 Lead
 Fungi or Bacteria
 Nuclear Energy Liability
 Communicable Disease
 Perfluoroalkyl/Polyfluoroalkyl
 Punitive Damages Acts of Terrorism
 Unmanned Aircraft
 Silica
 Cannabis
 Violent Event Response
 Emergency Vehicles-Volunteer Firefighter
 Cyber Incidents
 Asbestos

CYBER COVERAGE

Named Insured: City of Edgerton
 Company Name: CFC - Certain Underwriters at Lloyds of London (rated **A** by A.M. Best)
 Policy Term: April 1, 2025 to April 1, 2026

Retroactive Date: Full Prior Acts
 Waiting Period: 6 Hours
 Deductible: \$2,500 (unless shown differently below)

Clauses 1, 2, and 3 are limits applicable to each and every claim
Clauses 4, 5, and 6 limits are applicable to a \$1,000,000 aggregate limit, incl costs/ expenses.

Limits

\$1,000,000
 \$1,000,000
 \$1,000,000
 \$1,000,000
 \$1,000,000
 \$1,000,000
 \$ 50,000

Insuring Clause 1 – Cyber Incident Response

Incident Response Costs (\$0 Deductible)
 Legal and Regulatory Costs
 Security and Forensic Costs
 Crisis Communication Costs
 Privacy Breach Management Costs
 Third Party Privacy Breach Management Costs
 Post Breach Remediation Costs (\$0 Deductible)

Limits

\$ 250,000
 \$ 250,000
 \$ 250,000
 \$1,000,000
 \$ 250,000
 \$ 250,000
 \$ 250,000
 \$ 250,000
 \$ 50,000
 \$ 250,000
 \$ 100,000
 \$ 250,000

Insuring Clause 2 – Cyber Crime

Funds Transfer Fraud
 Theft of Funds Held in Escrow
 Theft of Personal Funds
 Extortion
 Corporate Identity Theft
 Telephone Hacking
 Invoice Manipulation Fraud
 Push Payment Fraud
 Unauthorized Use of Computer Resources
 New Vendor Fraud
 Physical Goods Transfer Fraud

Limits

\$1,000,000
 \$1,000,000
 \$ 100,000
 \$1,000,000
 \$1,000,000
 \$ 25,000
 \$1,000,000
 \$1,000,000

Insuring Clause 3 – System Damage and Business Interruption

System Damage and Rectification Costs
 Income Loss and Extra Expense
 Additional Extra Expense
 Dependent Business Interruption
 Consequential Reputational Harm
 Claim Preparation Costs (\$0 Deductible)
 Hardware Replacement Costs
 Voluntary Shutdown

CYBER COVERAGE (CONTINUED)

Limits

\$1,000,000
 \$1,000,000
 \$1,000,000
 \$1,000,000
 \$1,000,000
 \$ 250,000

Insuring Clause 4 – Network Security and Privacy Liability

Network Security Liability
 Privacy Liability
 Management Liability
 Regulatory Fines
 Payment Card Industry Penalties and Assessments
 Contingent Bodily Injury

Limits

\$1,000,000
 \$1,000,000

Insuring Clause 5 – Media Liability

Defamation
 Intellectual Property Rights Infringement

Limits

\$ 100,000

Insuring Clause 6 – Court Attendance Costs

Court Attendance Costs (\$0 Deductible)

POLLUTION LIABILITY COVERAGE

Named Insured: City of Edgerton
 Company Name: Crum & Forster Specialty Insurance Co (rated **A** by A.M. Best)
 Policy Term: April 1, 2025 to April 1, 2026

Coverage: Claims Made / Per Pollution Condition
 Retro Date: 04/01/2016
 Basis: 21 Acres

<u>Limits</u>	<u>Deductible</u>	<u>Coverage Description</u>
\$2,000,000		General Aggregate
\$1,000,000	\$5,000	Third Party Pollution Each Condition
\$1,000,000	\$5,000	Onsite Cleanup Each Pollution Condition

Additional Coverages / Exclusions:

Non-Owned Disposal Site Liability - \$1,000,000/\$2,000,000
 Covered Locations Endorsement – 20590 Homestead Lane, Edgerton, KS 66021
 Primary and Non-Contributory Additional Insured with Waiver of Subrogation*
 Exclusion – Communicable Disease
 Exclusion – Glyphosate
 Exclusion – PFAS
 Exclusion – Cyber Security

*Blanket when specifically required by written contract with named insured

PREMIUM SUMMARY

DESCRIPTION OF COVERAGE	2024/25 ANNUALIZED PREMIUM	2025/26 RENEWAL PREMIUM
Commercial Property + Crime	\$59,748.00	\$64,808.00
Commercial Inland Marine	\$ 8,708.00	\$ 9,169.00
Commercial General Liability	\$ 10,573.00	\$ 7,425.00
Public Entity Management Liability	\$ 4,799.00	\$ 6,607.00
Public Entity Employment Related Practices Liability	Included	Included
Commercial Auto	\$11,204.00	\$11,677.00
Excess Liability	\$ 6,758.00	\$ 7,108.00
Cyber Liability	\$ 6,386.00	\$ 2,369.00
Pollution Liability	\$ 5,901.90	\$ 6,337.59
Total Estimated Premium	\$114,077.90	\$115,500.59

Payment Plans:

All Coverages except Pollution and Cyber – EMC - Direct Bill – Full Pay

Pollution – Crum & Forster - Agency Bill – Full Pay

Cyber – CFC-Lloyds of London - Agency Bill – Full Pay



EDGERTON
global routes. local roots.

404 East Nelson
Edgerton, KS 66021
P: 913.893.6231
EDGERTONKS.ORG

City Council Action Item

Council Meeting Date: March 13, 2025

Department: Administration

Agenda Item: Consider Facility Use and Maintenance Agreement with Edgerton Community Food Pantry

Background/Description of Item: The Edgerton Community Food Pantry (Food Pantry) has been operating for several years out of the Edgerton United Methodist Church. As previously discussed with City Council, as of the end of March 2025 the Food Pantry needed to find a new location. City Staff worked with the Food Pantry to identify space in The Greenspace to serve as storage for this important community partner.

The enclosed draft agreement is similar to other Facility Use Agreements the City has with Johnson County Library (Edgerton Library) and Edgerton Historic Society (Edgerton Community Museum). This Facility Use Agreement is with New City Church, doing business as Edgerton Community Food Pantry, as the church is the partner for the Food Pantry providing the 501c status for operation.

Below is a summary of the City responsibilities:

- Provide the Room (southwest corner) ready to use for storage for the Food Pantry
- Allows Use of City Property (Martin Creek Park) for Distribution.
- Temporary Signage only
- Building Maintenance (including clear sidewalks, maintain all building systems, etc.)
- Pay Utility Bills
- Security of Building provided by issuance of key fobs
- Insurance of Building

Below is a summary of the Food Pantry Responsibilities:

- Establish and maintain a Food Pantry
- Operate only during operating hours of The Greenspace
- The Greenspace will only be used for storage, sorting and preparation. Distribution of food will occur off-site
- Rent amount to be set by City Council
- Security of Contents
- Insurance of Contents and Volunteers

The agreement, if approved, is valid for the rest of the calendar year beginning March 13, 2025 through December 31, 2025. Either party may elect not to renew the agreement with two months prior notice.

The agreement is under review by the City Attorney. Any changes will be reviewed at the City Council meeting.

Related Ordinance(s) or Statue(s): N/A

Funding Source: N/A

Budget Allocated: N/A

Finance Director Approval: N/A

Recommendation: Approve Facility Use and Maintenance Agreement with Edgerton Community Food Pantry

Enclosed: Draft Facility Use and Maintenance Agreement

Prepared by: Beth Linn, City Administrator

FACILITY USE AND MAINTENANCE AGREEMENT

THIS FACILITY USE AND MAINTENANCE AGREEMENT (the Agreement) is made this ____th day of March, 2025, by and between the City of Edgerton (hereinafter the “City”) and New City Church, doing business as the Edgerton Community Food Pantry (hereinafter “ECFP”). The parties agree as follows:

SECTION ONE: City’s Agreement to Make a Facility Available for the Edgerton Community Food Pantry. City owns The Greenspace located at 303 East Nelson (hereinafter “the Facility”) and desires to enter into a Use and Maintenance Agreement (hereinafter “the Agreement”) authorizing ECFP to use an agreed area of the Facility (hereinafter the “Food Pantry”) for the purposes of establishing and maintaining the Edgerton Community Food Pantry.

SECTION TWO: ECFP’s Agreement to Maintain a Food Pantry at the Facility. ECFP has approved the establishment and maintenance of the Edgerton Community Food Pantry at the Facility.

SECTION THREE: CITY’S RESPONSIBILTIES

1. Making the Facility Ready for Use; Compliance with Codes and Laws. The City agrees that it shall, prepare the Facility and the Food Pantry Site for use by ECFP. The City warrants that the Facility and the Food Pantry Site will be completed in a manner that assures that the Facility and the Food Pantry Site will be in compliance with all federal, state, county, and city laws and building and zoning codes, and that the City will bring the Facility or Food Pantry Site into compliance with such laws or codes, in the event that the parties are advised of a violation of any one of such laws or codes.
2. Use of City Property for Distribution. The City agrees to allow the Food Pantry to use Martin Creek Park, city-owned park located at 20200 Sunflower Road, as a distribution site for the Food Pantry if desired.
3. Signage. The City agrees that ECFP shall be permitted to place temporary election-style signs on the exterior of the property identifying the Food Pantry, subject to City zoning and building codes.
4. Maintenance of the Facility. The City agrees that it will, at its sole expense, maintain the grounds and sidewalk surrounding the Facility; mow the grass; remove snow and ice from the parking lot, ADA ramp and sidewalk areas around the Facility; maintain all electrical, plumbing, mechanical, heating, ventilation, and air condition systems in good repair; maintain the floors, roof, walls, windows, entry areas and common areas of the Facility in a manner that makes the Facility safe and free of hazards for use by ECFP patrons; arrange for pest and insect control; and arrange for capital improvements of the Facility that are needed to assure that the Facility is in good condition for use by ECFP patrons and the citizens of Edgerton. ECFP may perform capital improvements to the Food Pantry but only with the written consent and approval of the City. The City may enter the

Food Pantry at any time to inspect and/or verify building structure and/or systems are functioning properly.

5. Utilities. The City will be responsible to make all payments due for utilities used at the Food Pantry Site.

SECTION FOUR: ECFP'S RESPONSIBILITIES

1. Agreement to Use the Food Pantry Site. ECFP agrees to establish and maintain a public community Food Pantry at the Food Pantry Site of the Facility. The parties agree that Food Pantry services and selection of materials are the sole prerogative of ECFP.
2. Food Pantry Operations. During the term of this Agreement, ECFP shall operate the hours of the Food Pantry as determined by ECFP so long as those hours of operation are within those that the Greenspace is open to the public.
3. Facility Only Used for Storage, Sorting and Preparation. The Food Pantry Site at the Facility will only be used for storage, sorting and preparation. Distribution of food to patrons will occur off-site from the Facility.
4. Usage and Maintenance Fee. ECFP agrees to pay the City a Usage and Maintenance Fee (hereinafter the "Fee") in the sum of \$ ____ per year. The Fee shall be paid annually by the first day of the year.
5. Security. ECFP shall be solely responsible for securing the Food Pantry Site and safeguarding ECFP materials used in the operation of the public community Food Pantry at the Food Pantry Site. The City agrees all such security measures are the sole prerogative of ECFP. The City will control the locks for entrance into the building including providing card-access for use by ECFP and updating the access as necessary.
6. Maintenance of Food Pantry Site and Payment of Utilities. ECFP agrees to maintain and keep in good repair the Food Pantry Site (excluding capital improvements to the common areas, walls, floors, or ceiling) and agrees, at its sole expense, to keep the Food Pantry Site safe and clean.

SECTION FIVE: TERM

The term of this Agreement shall be one year beginning March 13, 2025 through December 31, 2025. In the event that one of the parties elects not to renew this Agreement, it shall give the other party two months prior written notice of its intent not to renew.

SECTION SIX: INSURANCE AND HOLD HARMLESS

1. City's Insurance. The City agrees to maintain insurance for the structure.

2. ECFP's Insurance. ECFP agrees to maintain throughout the term of this lease (and provide The City with a formal Accord 25 certificate of insurance documenting such coverage is in force), the following minimum coverages:
 - a. Commercial General Liability on an occurrence basis, with a limit of not less than \$1,000,000 each occurrence and \$2,000,000 aggregate. The City shall be included as an additional insured, on a primary basis, non-contributory with any other insurance carried by The City.
 - b. Commercial Property insurance covering all items of ECFP property on the premises and tenant improvements and alterations. The City and ECFP hereby waive and request that their insurers waive any right of recovery/subrogation against each other on account of any loss or damage to property, to the extent covered by the commercial property insurance required above.
 - c. Workers Compensation insurance providing statutory benefits to ECFP employees and employers liability insurance with limits of not less than \$500,000.
 - d. Directors & Officers and Employment Practices Liability insurance with a per claim limit of not less than \$500,000, and with defense costs provided in addition to such limit of liability. EPL coverage is also to extend to third party claimants.
3. Hold Harmless. Each party agrees to protect, defend, indemnify and hold the party and their officers, employees, and agents free and harmless from and against any and all losses, penalties, damages, settlements, costs, charges, professional fees, or other expenses or liabilities of every kind and character arising out of or relating to any and all claims, liens, demands, obligations, actions, proceedings or causes of action of every kind and character in connection with or arising directly out of its error, omission or negligent act.
4. Waiver of Subrogation. Each of the parties releases the other party from all liability for damage due to any act or neglect of the other party (except as hereinafter provided) occasioned to property owned by the parties which is or might be incident to or the result of a fire or any other casualty against loss for which either of the parties is now carrying or hereafter may carry insurance; provided, however, that these releases shall not apply to any loss or damage occasioned by the willful, wanton, or premeditated negligence of either of the parties, and the parties hereto further covenant that any insurance that they obtain on their respective properties shall contain an appropriate provision whereby the insurance company, or companies, consent to the mutual release of liability contained in this paragraph.
5. Kansas Tort Claims Act. Nothing herein shall be construed as the City waiving its immunities and liability limitations afforded to the City by the Kansas Tort Claims Act.

IN WITNESS WHEREOF, the parties have set their hands this ____ day of March, 2025.

CITY OF EDGERTON, KANSAS

EDGERTON COMMUNITY FOOD PANTRY

Donald Roberts, Mayor

President

ATTEST:

ATTEST:

Alexandria Clower, City Clerk

Secretary

APPROVED AS TO FORM:

APPROVED AS TO FORM:

Todd Luckman, City Attorney

Attorney

City Council Action Item

Council Meeting Date: March 13, 2025

Department: Public Works

Agenda Item: Consider Authorizing the City Administrator to Approve the Purchase of a Truck for the New Infrastructure Inspector Position.

Background/Description of Item:

On August 22, 2024, staff presented the recommended 2025 Budget to City Council for approval. Part of this presentation staff made recommendations for funding of the Current Vehicle & Equipment Program 2025-2029. Outlined in this recommendation was the purchase of a Class 2 (1/2 Ton) truck for the Infrastructure Inspector Position. The budget set for this vehicle is \$55,000 for the truck, including upfit and all aftermarket accessories.

The Vehicle and Equipment Policy requires the preparation of the specifications for the replacement of equipment with an effort for those to be as "standard" as possible to provide economical and efficient repairs. It also requires that the city first use cooperative purchasing partnership if available. In this case there are currently no options for cooperative purchasing. In the current state of the market, there is not an ability to order vehicles as has been done in the past.

The new method for purchasing vehicles is off lot. This new method consists of the following factors that the City has not had to deal with in the past: (1) the price will vary depending on what vehicle a dealer receives that meets the City's specifications; (2) these purchases do not include any incentives or price breaks; (3) the City is competing with the public, private contractors, and others to secure an available vehicle; (4) these vehicles are not typically held by the seller to allow City Staff time to obtain authorization for the purchase. This new purchasing environment for vehicles requires flexibility in being able to authorize the purchase with an extremely fast turnaround, usually within 0-24 hours (with a deposit). This is a different approach than in the past when staff would present cooperative purchasing bids and request authority for an amount that was set in the bids and then order the vehicle.

Public Works Vehicle Specification:

1½ ton (F-150 or similar)

- Crew Cab
- 4X4
- Short Bed
- Limited Slip

Estimated Dealership Cost: \$39,962 to \$50,961 (2.17.2025)

Estimated Upfit Options: Cost \$2081

- Emergency Lighting

Estimated Aftermarket Options: Cost \$3,500

- Running boards
- Toolbox
- Etc.

Total Price as Optioned (w/o Aftermarket): \$42,043.00 to \$53,042.00

Staff will look at multiple dealerships in the metro area, as well as dealers in the region not exceeding a distance of 250 miles to find a unit that meets the specifications outlined above as well as one that fits within the proposed budget.

Staff recommends giving the City Administrator the authority to approve the purchase of a Class 2/Half ton truck (F-150 or similar) off lot at \$39,962. This vehicle is the lowest price from the different makes/models found throughout the region.

Staff recommends giving the City Administrator the authority to purchase the upfit materials, including emergency lighting at \$2,081. The lowest quote for upfit was Knapheide at \$2,081.

Staff also recommends authorizing the City Administrator to hold a contingency of \$5,000 over the purchase of the vehicle and the upfit. Due to the volatility of the market the lowest listed vehicle may not be available at time of purchase, as well as any price adjustments based on make/model of truck being different than what was quoted.

The purchase of the vehicle with emergency lighting, and the contingency all total \$47,043.00. The remaining aftermarket items would come from the remaining budget and are estimated at less than \$3,500. These items are purchased from various vendors after comparing prices. Any remaining dollars in the budget would remain in the unencumbered fund balance. The entirety of the truck with contingency, upfit, and aftermarket are all under budget.

	Recommendation	
Vehicle	\$39,962	
Upfit	\$2,081	
Contingency	\$5,000	
Aftermarket	\$3,500	
Total:	\$50,543	Budget: \$55,000

Related Ordinance(s) or Statue(s): N/A

Funding Source: General Fund

Budget Allocated: \$55,000

x Karen E. Kindle

Finance Director Approval: Karen Kindle, Finance Director

Recommendation: Authorize the City Administrator to approve the vehicle purchase, upfit, and aftermarket items for the Construction Inspector, in an amount not to exceed \$50,543

Enclosed: Quote Summary

Prepared by: Chase Forrester Public Works Foreman & Dan Merkh Public Works Director

**Construction Inspector Vehicle
Specification**

Class 2 (1/2-Ton)
Ext. Cab - Or Crew Cab
4X4
Power Group
Cruise Control
Upfitter Switches
Limited Slip

Model	Model/Unit Specification	Unit Cost
Ford F150	EXLB, XL, 4x4, 5.0L Gas	
	1 Bob Sight Ford, KC	\$ 44,750.00
	2 Riverside Ford of Tulsa, Tulsa OK	\$ 47,003.00
	3 Max Ford Hyunda of Manhattan, Manhattan KS	\$ 50,072.00
	Av.	\$ 47,275.00

Ram 1500	CCLB, Tradesman, 4x4, SRW - 3.6L Gas	
	1 Don Vance, Marshfield MO	\$ 40,986.00
	2 McLarty Daniel CDJR, Springdale AR	\$ 39,962.00
	3 Bartlesville CDJR, Bartlesville OK	\$ 50,961.00
	Av.	\$ 43,969.67

Chevy 1500	CCSB, LT, 4X4, 5.3L Gas	
	1 Victory Chevrolet GMC Paola, Paola KS	\$ 49,255.00
	2 Bob Brown Chevrolet, Urbandale IA	\$ 49,625.00
	Av.	\$ 49,255.00

GMC 1500	EXLB, SLE, 4x4, SRW - 6.6 L Gas	
	1 Roberts-Robinson Chevrolet GMC, Excelsior Springs M	\$ 48,358.00
	2 Skyway Buick GMC, Joplin MO	\$ 47,425.00
	Av.	\$ 48,358.00

Est. dealership cost - Min	\$ 39,962.00
Est. Dealership Cost - max	\$ 50,961.00

Est. Up-Fit	\$ 2,081.00
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Est. After Market	Tool box, running boards, etc.	\$ 3,500.00	**
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*Price as Optioned - Min	\$ 42,043.00
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Price as Optioned - max	\$ 53,042.00
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Up-fit

4 corner strobes and light bar

American Equipment \$ 2,555.00

Kranz No Bid

Kanpheide \$ 2,081.00

Lowest \$ 2,081.00

After Market

Running boards, tool box

Ladder rack \$ -

Running boards \$ 1,000.00

Tool box \$ 2,500.00

Total \$ 3,500.00

Total Combined \$ 5,581.00

**Not currently stated as directly apart of the purchases that are being approved by council. Explained as additional purchases if we maintain under budget.

*Price As Optioned does not reflect aftermarket purchases

City Council Action Item

Council Meeting Date: March 13, 2025

Department: Public Works

Agenda Item: Consider Authorizing the City Administrator to Approve the Purchase of a Truck for the Replacement of Truck 530.

Background/Description of Item:

On August 22, 2024, staff presented the recommended 2025 Budget to City Council for approval. Part of this presentation staff made recommendations for funding of the Current Vehicle & Equipment Program 2025-2029. Outlined in this recommendation was the purchase of a replacement of a Class 3 (1-Ton) Truck. The budget set for this vehicle is \$65,750 for the truck (including upfit) and \$9,500 for the snowplow. The total Truck budget which includes all aftermarket accessories is \$75,250.

The Vehicle and Equipment Policy requires the preparation of the specifications for the replacement of equipment with an effort for those to be as "standard" as possible to provide economical and efficient repairs. It also requires that the city first use cooperative purchasing partnership if available. In this case there are currently no options for cooperative purchasing. In the current state of the market, there is not an ability to order vehicles as has been done in the past.

The new method for purchasing vehicles is off lot. This new method consists of the following factors that the City has not had to deal with in the past: (1) the price will vary depending on what vehicle a dealer receives that meets the City's specifications; (2) these purchases do not include any incentives or price breaks; (3) the City is competing with the public, private contractors, and others to secure an available vehicle; (4) these vehicles are not typically held by the seller to allow City Staff time to obtain authorization for the purchase. This new purchasing environment for vehicles requires flexibility in being able to authorize the purchase with an extremely fast turnaround, usually within 0-24 hours (with a deposit). This is a different approach than in the past when staff would present cooperative purchasing bids and request authority for an amount that was set in the bids and then order the vehicle.

Specifications are listed below:

Public Works Vehicle Specification:

Class 3/1-ton (F-350 or similar)

- Crew Cab
- 4X4
- Long Bed
- Limited Slip

Estimated Dealership Cost: \$46,987 to \$59,025 (2.17.2025)

Estimated Upfit Options: Cost \$11,526

- Emergency Lighting
- Snowplow

Estimated aftermarket Options: Cost \$5,000

- Ladder Rack
- Running boards
- Toolbox
- Etc.

Total Price as Optioned (w/o Aftermarket): \$58,513 to \$70,551

Staff will look at multiple dealerships in the metro area, as well as dealers in the region not exceeding a distance of 250 miles to find a unit that meets the specifications outlined above as well as one that fits within the proposed budget.

Staff recommends giving the City Administrator the authority to approve the purchase of a Class 3/one-ton truck (F-350 or similar) off lot at \$46,987. This vehicle is the lowest price from the different makes/models found throughout the region.

Staff recommends giving the City Administrator the authority to purchase the upfit materials, including emergency lighting and snowplow at \$11,526. The lowest quote for upfit was Kranz at \$10,458.78. Staff is currently experiencing poor communication as well poor service from Kranz. Our truck upfit from November of last year still has not been scheduled and most emails have not been acknowledged. Staff requests going with the \$11,526 bid from Knapheide.

Staff also recommends authorizing the City Administrator to hold a contingency of \$10,000 over the purchase of the vehicle and the upfit. Due to the volatility of the market the lowest listed vehicle may not be available at time of purchase, as well as any price adjustments based on make/model of truck being different that what was quoted.

The purchase of the vehicle, the snowplow with emergency lighting, and the contingency all total \$68,513. The remaining aftermarket items would come from the remaining budget and are estimated at less than \$5,000. These items are purchased from various vendors after comparing prices. Any remaining dollars in the budget would remain in the unencumbered fund balance. The entirety of the truck with contingency, upfit, and aftermarket are all under budget.

	Recommendation	
Vehicle	\$46,987	
Upfit	\$11,526	
Contingency	\$10,000	
Aftermarket	\$5,000	
Total:	\$73,513	Budget: \$75,250

Existing Unit 530 will be surplus as part of the purchase of the new vehicle for the Public Works Department. Staff will work with the lowest qualified dealer to understand the trade-in value of Unit 530 and then compare this to value to the estimated online auction surplus value. Unit 530 will be surplus in the manner that provides the most value and cost recovery.

Related Ordinance(s) or Statue(s): N/A

Funding Source: General Fund

Budget Allocated: \$75,250

x Karen E. Kindle

Finance Director Approval: Karen Kindle, Finance Director

Recommendation: Authorize the City Administrator to approve the vehicle purchase, upfit, plow, and aftermarket items for the Replacement of truck 530, in an amount not to exceed \$73,513.

Enclosed: Quote Summary

Prepared by: Chase Forrester Public Works Foreman & Dan Merkh Public Works Director

Public Works Vehicle**Specification**

Class 3 (1-Ton)
Ext. Cab - Or Crew Cab
4X4
Long Bed
Power Group
Cruise Control
Upfitter Switches
Limited Slip

Model	Model/Unit Specification	Unit Cost
Ford F 350	EXLB, XL, 4x4, SRW - 6.8L Gas	
	1 Thoroughbred Ford	\$ 51,664.00
	2 Anderson Ford, Lincoln NE	\$ 52,225.00
	3 Woodhouse Ford, Blair, NE	\$ 57,804.00
	Av.	\$ 53,897.67

Ram 3500	CCLB, Tradesman, 4x4, SRW - 6.4L Gas	
	1 Twin Rivers CDJR, Beatrice NE	\$ 59,025.00
	2 Matthews CDJR, Vinita, OK	\$ 46,987.00
	3 Laura Auto of Sullivan, Sullavan MO	\$ 48,407.00
	Av.	\$ 51,473.00

Chevy 3500	CCLB (Flat-bed), LT, 4x4, DRW - 6.6 L Gas	
	1 Karl Chevrolet, Ankeny IA	\$ 55,785.00
	2 Sid Dillon Chevrolet, Wahoo NE	\$ 54,830.00
	Av.	\$ 55,785.00

GMC 3500	EXLB, SLE, 4x4, SRW - 6.6 L Gas	
	1 O'Fallon Buick GMC, O'Fallon MO	\$ 54,148.00
	2 Mark Allen Buick GMC, Collinsville OK	\$ 57,589.00
	Av.	\$ 54,148.00

Est. dealership cost - Min	\$ 46,987.00
Est. Dealership Cost - max	\$ 59,025.00

Est. Up-Fit	Plow, Emergency Lighs	\$ 10,459.00
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Est. After Market	Ladder rack, tool box,running boards, etc.	\$ 5,000.00	**
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*Price as Optioned - Min	\$ 57,446.00
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Price as Optioned - max	\$ 69,484.00
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Up-fit

Plow, Emergency Lights

American Equipment \$ 12,805.00

Kranz \$ 10,459.00 *

Kanpheide \$ 11,526.00

Lowest \$ 10,459.00

After Market

Ladder rack, tool box. Etc.

Ladder rack \$ 1,500.00

Running boards \$ 1,000.00

Tool Box \$ 2,500.00

Total \$ 5,000.00

Total Combined \$ 15,459.00

**Not currently stated as directly apart of the purchases that are being approved by council.
Explained as additional purchases if we maintain under

*Price As Optioned does not reflect aftermarket purchases

City Council Action Item

Council Meeting Date: March 13, 2025

Department: Public Works

Agenda Item: Consider Authorizing the City Administrator to Approve the Purchase of a Truck for the New Facilities Position.

Background/Description of Item:

On August 22, 2024, staff presented the recommended 2025 Budget to City Council for approval. As part of this presentation staff made recommendations for funding of the Current Vehicle & Equipment Program 2025-2029. Outlined in this recommendation was a New Request for the purchase of a Class 3 (1-Ton) Truck with a plow. The budget set for this vehicle is \$65,750 for the truck (including upfit) and \$9,500 for the snowplow. The total truck budget which includes all aftermarket accessories is \$75,250.

The Vehicle and Equipment Policy requires the preparation of the specifications for the replacement of equipment with an effort for those to be as "standard" as possible to provide economical and efficient repairs. It also requires that the city first use cooperative purchasing partnership if available. In this case there are currently no options for cooperative purchasing. In the current state of the market, there is not an ability to order vehicles as has been done in the past.

The new method for purchasing vehicles is off lot. This new method consists of the following factors that the City has not had to deal with in the past: (1) the price will vary depending on what vehicle a dealer receives that meets the City's specifications; (2) these purchases do not include any incentives or price breaks; (3) the City is competing with the public, private contractors, and others to secure an available vehicle; (4) these vehicles are not typically held by the seller to allow City Staff time to obtain authorization for the purchase. This new purchasing environment for vehicles requires flexibility in being able to authorize the purchase with an extremely fast turnaround, usually within 0-24 hours (with a deposit). This is a different approach than in the past when staff would present cooperative purchasing bids and request authority for an amount that was set in the bids and then order the vehicle.

Specifications are listed below:

Public Works Vehicle Specification:

Class 3/1-ton (F-350 or similar)

- Crew Cab
- 4X4
- Long Bed
- Limited Slip

Estimated Dealership Cost: 46,987 to 59,025 (2.17.2025)

Estimated Upfit Options: Cost \$11,526

- Emergency Lighting
- Snowplow

Estimated Aftermarket Options: Cost \$5,000

- Ladder rack
- Running boards
- Toolbox
- Etc.

Total Price as Optioned (w/o Aftermarket): 58,513 to 70,551

Staff will look at multiple dealerships in the metro area, as well as dealers in the region not exceeding a distance of 250 miles to find a unit that meets the specifications outlined above as well as one that fits within the proposed budget.

Staff recommends giving the City Administrator the authority to approve the purchase of a Class 3/one-ton truck (F-350 or similar) off lot at \$46,987. This vehicle is the lowest price from the different makes/models found throughout the region.

Staff recommends giving the City Administrator the authority to purchase the upfit materials, including emergency lighting and snowplow at \$11,526. The lowest quote for upfit was Kranz at \$10,458.78. Staff is currently experiencing poor communication as well poor service from Kranz. Our truck upfit from November of last year still has not been scheduled and most emails have not been acknowledged. Staff requests going with the \$11,526 bid from Knapheide.

Staff also recommends authorizing the City Administrator to hold a contingency of \$10,000 over the purchase of the vehicle and the upfit. Due to the volatility of the market the lowest listed vehicle may not be available at time of purchase, as well as any price adjustments based on make/model of truck being different than what was quoted.

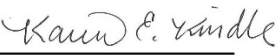
The purchase of the vehicle, the snowplow with emergency lighting, and the contingency all total \$68,513. The remaining aftermarket items would come from the remaining budget and are estimated at less than \$5,000. These items are purchased from various vendors after comparing prices. Any remaining dollars in the budget would remain in the unencumbered fund balance. The entirety of the truck with contingency, upfit, and aftermarket are all under budget.

	Recommendation	
Vehicle	\$46,987	
Upfit	\$11,526	
Contingency	\$10,000	
Aftermarket	\$5,000	
Total:	\$73,513	Budget: \$75,250

Related Ordinance(s) or Statue(s): N/A

Funding Source: Unencumbered Fund Balance

Budget Allocated: \$75,250

x 

Finance Director Approval: Karen Kindle, Finance Director

Recommendation: Authorize the City Administrator to approve the vehicle purchase, upfit, snowplow, and aftermarket items For the Facilities Position, in an amount not to exceed 73,513.

Enclosed: Quote Summary

Prepared by: Chase Forrester Public Works Foreman & Dan Merkh Public Works Director

Public Works Vehicle**Specification**

Class 3 (1-Ton)

Ext. Cab - Or Crew Cab

4X4

Long Bed

Power Group

Cruise Control

Upfitter Switches

Limited Slip

Model	Model/Unit Specification	Unit Cost
Ford F 350	EXLB, XL, 4x4, SRW - 6.8L Gas	
	1 Thoroughbred Ford	\$ 51,664.00
	2 Anderson Ford, Lincoln NE	\$ 52,225.00
	3 Woodhouse Ford, Blair, NE	\$ 57,804.00
	Av.	\$ 53,897.67

Ram 3500	CCLB, Tradesman, 4x4, SRW - 6.4L Gas	
	1 Twin Rivers CDJR, Beatrice NE	\$ 59,025.00
	2 Matthews CDJR, Vinita, OK	\$ 46,987.00
	3 Laura Auto of Sullivan, Sullavan MO	\$ 48,407.00
	Av.	\$ 51,473.00

Chevy 3500	CCLB (Flat-bed), LT, 4x4, DRW - 6.6 L Gas	
	1 Karl Chevrolet, Ankeny IA	\$ 55,785.00
	2 Sid Dillon Chevrolet, Wahoo NE	\$ 54,830.00
	Av.	\$ 55,785.00

GMC 3500	EXLB, SLE, 4x4, SRW - 6.6 L Gas	
	1 O'Fallon Buick GMC, O'Fallon MO	\$ 54,148.00
	2 Mark Allen Buick GMC, Collinsville OK	\$ 57,589.00
	Av.	\$ 54,148.00

Est. dealership cost - Min	\$ 46,987.00
Est. Dealership Cost - max	\$ 59,025.00

Est. Up-Fit	Plow, Emergency Lighs	\$ 10,459.00
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Est. After Market	Ladder rack, tool box,running boards, etc.	\$ 5,000.00	**
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Price as Optioned - Min	\$ 57,446.00
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Price as Optioned - max	\$ 69,484.00
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Up-fit

Plow, Emergency Lights

American Equipment \$ 12,805.00

Kranz \$ 10,459.00 *

Kanpheide \$ 11,526.00

Lowest \$ 10,459.00

After Market

Ladder rack, tool box, Etc.

Ladder rack \$ 1,500.00

Running boards \$ 1,000.00

Tool Box \$ 2,500.00

Total \$ 5,000.00

Total Combined \$ 15,459.00

**Not currently stated as directly apart of the purchases that are being approved by council.
Explained as additional purchases if we maintain under

City of Edgerton -4th Quarter 2024 Report
General Fund (Unaudited)

	YTD Actual	2024 Budget	% Used	Remaining
Revenues:				
Ad Valorem Tax	\$ 2,419,962	\$ 2,400,134	100.8%	\$ 19,828
City TIF Increment	\$ (51,025)	\$ (50,698)	100.6%	\$ (327)
Delinquent Tax	\$ 16,929	\$ -	n/a	\$ 16,929
Motor Vehicle Tax	\$ 48,548	\$ 46,871	103.6%	\$ 1,677
Recreational Vehicle Tax	\$ 973	\$ 1,000	97.3%	\$ (27)
16/20M Vehicle Tax	\$ 209	\$ 323	64.6%	\$ (114)
Local Alcoholic Liquor Tax	\$ 7,864	\$ 8,500	92.5%	\$ (636)
Local Comp Use Tax	\$ 334,632	\$ 305,000	109.7%	\$ 29,632
County Use Tax	\$ 137,052	\$ 155,000	88.4%	\$ (17,948)
Local Sales Tax	\$ 609,230	\$ 610,000	99.9%	\$ (770)
County Sales Tax	\$ 393,706	\$ 408,000	96.5%	\$ (14,294)
Franchise Tax	\$ 240,995	\$ 235,000	102.6%	\$ 5,995
Licenses & Permits	\$ 90,724	\$ 414,850	21.9%	\$ (324,126)
Charges for Services	\$ 113,011	\$ 85,470	132.2%	\$ 27,541
Fines & Forfeitures	\$ 112,482	\$ 80,000	140.6%	\$ 32,482
Miscellaneous	\$ 17,173	\$ -	n/a	\$ 17,173
Investment Income	\$ 161,824	\$ 15,000	1078.8%	\$ 146,824
Total Revenue	\$ 4,654,290	\$ 4,714,450	98.7%	\$ (60,160)

Expenditures:				
General Government	\$ 1,093,091	\$ 1,221,435	89.5%	\$ 128,345
Law Enforcement	\$ 628,843	\$ 621,068	101.3%	\$ (7,776)
Public Works	\$ 700,840	\$ 754,458	92.9%	\$ 53,618
Parks	\$ 442,475	\$ 372,387	118.8%	\$ (70,088)
Facilities	\$ 121,276	\$ 135,908	89.2%	\$ 14,632
Fleet Maintenance	\$ 62,749	\$ 67,050	93.6%	\$ 4,301
Community Development	\$ 368,103	\$ 495,394	74.3%	\$ 127,291
Economic Development	\$ 500,883	\$ 580,900	86.2%	\$ 80,017
Information Technology	\$ 91,325	\$ 102,035	89.5%	\$ 10,710
Employee Benefits	\$ 566,648	\$ 630,401	89.9%	\$ 63,754
Total Expenditures	\$ 4,576,233	\$ 4,981,037	91.9%	\$ 404,804

Sources Over(Under) Expenditures: \$ 78,058 \$ (266,587)

Other Financing Sources & Uses

Transfers from Other Funds:

Transfer from Capital Projects Fund	\$ 17,882	\$ -	n/a	\$ (17,882)
Transfer from TIF Funds-City TIF Fee	\$ 1,901	\$ 1,107	171.8%	\$ (794)

Transfers to Other Funds:

Transfer to Equipment Reserve Fund-General	\$ (125,000)	\$ (125,000)	100.0%	\$ -
Transfer to Capital Projects Fund	\$ (115,686)	\$ -	n/a	\$ 115,686

Total Other Financing Sources & Uses \$ (220,903) \$ (123,893)

Beginning Fund Balance

Estimated Ending Fund Balance

Unaudited Ending Fund Balance

\$ 2,812,785	\$ 2,058,293
	\$ 1,667,813
\$ 2,669,939	

Reserve Required

17% of 2024 budgeted expenditures	\$ 846,776
25% of 2024 budgeted expenditures	\$ 1,245,259

Budget Authority

2024 Budget Authority	\$ 6,773,849
Remaining 2024 Budget Authority	\$ 2,418,520
% of Budget Authority Used	64.3%

City of Edgerton - 4th Quarter 2024 Report

Water Fund (Unaudited)

	YTD Actual	2024 Budget	% Used	Remaining
Revenues:				
Charges for Services	\$ 555,707	\$ 511,187	108.7%	\$ 44,520
Fines & Forfeitures	\$ 7,392	\$ 8,000	92.4%	\$ (608)
Miscellaneous	\$ 1,507	\$ -	n/a	\$ 1,507
Investment Income	\$ 11,668	\$ 2,500	466.7%	\$ 9,168
 Total Revenue	 \$ 576,274	 \$ 521,687	 110.5%	 \$ 54,587
Expenditures:				
Fleet Maintenance	\$ 2,505	\$ 7,475	33.5%	\$ 4,970
Information Technology	\$ 48,384	\$ 52,309	92.5%	\$ 3,925
Production	\$ 173,689	\$ 175,000	99.3%	\$ 1,311
Distribution	\$ 66,459	\$ 67,030	99.1%	\$ 571
Administrative-Water	\$ 166,224	\$ 162,562	102.3%	\$ (3,662)
Employee Benefits	\$ 37,625	\$ 40,184	93.6%	\$ 2,559
Debt Service	\$ 14,955	\$ 14,957	100.0%	\$ 2
 Total Expenditures	 \$ 509,841	 \$ 519,517	 98.1%	 \$ 9,676
Sources Over(Under) Expenditures:	\$ 66,433	\$ 2,170		
Transfer from Other Funds				
Transfer from Capital Project Fund	\$ -	\$ -	n/a	\$ -
Transfers to Other Funds:				
Transfer to Equipment Reserve Fund-Water	\$ (15,000)	\$ (15,000)	100.0%	\$ -
Transfer to Infrastructure Fund-Water	\$ (10,000)	\$ -	n/a	
Transfer to Capital Projects Fund	\$ -	\$ -	n/a	\$ -
Total	\$ (25,000)	\$ (15,000)		
Beginning Fund Balance	\$ 210,244	\$ 192,147		
Estimated Ending Fund Balance		\$ 179,317		
Unaudited Ending Fund Balance	\$ 251,677			
Reserve Required				
17% of 2024 budgeted expenditures	\$ 88,318			
25% of 2024 budgeted expenditures	\$ 129,879			
Budget Authority				
2024 Budget Authority	\$ 713,835			
Remaining 2024 Budget Authority	\$ 228,994			
% of Budget Authority Used	67.9%			

City of Edgerton - 4th Quarter 2024 Report

Sewer Fund (Unaudited)

	YTD Actual	2024 Budget	% Used	Remaining
Revenues:				
Charges for Services	\$ 933,735	\$ 761,265	122.7%	\$ 172,470
Licenses & Permits	\$ 150	\$ 100	150.0%	\$ 50
Fines & Forfeitures	\$ 15,511	\$ 7,000	n/a	\$ 8,511
Miscellaneous	\$ 756	\$ -	n/a	\$ 756
Investment Income	\$ 59,830	\$ 3,500	1709.4%	\$ 56,330
Total Revenue	\$ 1,009,983	\$ 771,865	130.8%	\$ 238,118

Expenditures:

Fleet Maintenance	\$ 3,235	\$ 7,475	43.3%	\$ 4,240
Information Technology	\$ 48,548	\$ 53,351	91.0%	\$ 4,803
Treatment Plant	\$ 184,024	\$ 225,055	81.8%	\$ 41,031
Sewer Line Maintenance	\$ 1,289	\$ 13,200	9.8%	\$ 11,911
Lift Stations/Vaults	\$ 25,462	\$ 37,456	68.0%	\$ 11,994
Administrative-Sewer	\$ 235,516	\$ 251,897	93.5%	\$ 16,381
Employee Benefits	\$ 66,748	\$ 71,877	92.9%	\$ 5,129
Debt Service	\$ 192,438	\$ 192,438	100.0%	\$ 1
Total Expenditures	\$ 757,258	\$ 852,749	88.8%	\$ 95,490

Sources Over(Under) Expenditures: \$ 252,725 \$ (80,884)

Transfer from Other Funds:

Transfer from LPKC Ph 1 PIF	\$ -	\$ -	n/a	\$ -
Transfer from Capital Projects Fund	\$ -	\$ -	n/a	\$ -

Transfers to Other Funds:

Transfer to Equipment Reserve Fund-Sewer	\$ (15,000)	\$ -	n/a	\$ 15,000
Transfer to Infrastructure Fund-Sewer	\$ (25,000)	\$ -	n/a	\$ 25,000
Transfer to Capital Projects Fund	\$ (50,000)	\$ -	n/a	\$ 50,000
Total	\$ (90,000)	\$ -		

Beginning Fund Balance

\$ 843,764	\$ 704,735
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Estimated Ending Fund Balance

\$ 623,851

Unaudited Ending Fund Balance

\$ 1,006,489

Reserve Required

17% of 2024 budgeted expenditures	\$ 145,137
25% of 2024 budgeted expenditures	\$ 213,437

Budget Authority

2024 Budget Authority	\$ 1,476,600
Remaining 2024 Budget Authority	\$ 809,342
% of Budget Authority Used	45.2%

Marketing/Communications Update

August 2024

[http://](http://EdgertonKS.org)

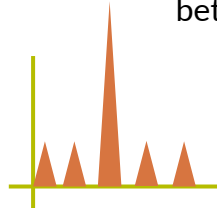
EdgertonKS.org

15,241

42,362

Total number of users visiting
between March 1 - July 31

Pages viewed between
Aug 1- Feb 28



**475% spike in views on Feb 22
when we opened The Greenspace**

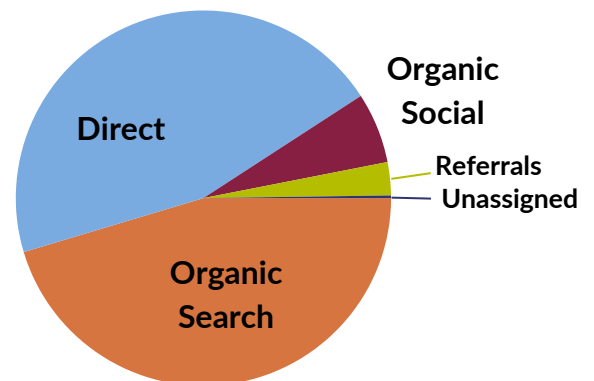
24

News Posts
since Aug 1

65%

Majority of site traffic has been
on desktop in the past six
months

How People Find Us:



Social Media: Facebook



Total # of followers
increase since Aug 1

207

People reached
Aug 1-Feb 28

67.9K

Where do our followers live?

