



Please print or type.

Location of Lot Split: \_\_\_\_\_

Address of Subject Property: \_\_\_\_\_

Zoning of Property: \_\_\_\_\_ Current Land Use: \_\_\_\_\_

### PROPERTY OWNER

Name: \_\_\_\_\_ Company: \_\_\_\_\_

Address: \_\_\_\_\_

City: \_\_\_\_\_ State: \_\_\_\_\_ Zip: \_\_\_\_\_

Phone: \_\_\_\_\_ Fax: \_\_\_\_\_

Email: \_\_\_\_\_

### APPLICANT

Name: \_\_\_\_\_ Company: \_\_\_\_\_

Address: \_\_\_\_\_

City: \_\_\_\_\_ State: \_\_\_\_\_ Zip: \_\_\_\_\_

Phone: \_\_\_\_\_ Fax: \_\_\_\_\_

Email: \_\_\_\_\_

Please attach:

- A Certificate of Survey showing accurate dimensions and boundaries for each lot
- A copy of recorded restriction requiring the timely reconstruction of any damaged or destroyed dwellings

NOTE: Lot splits must be filed with the Zoning Administrator, with a signature block for the Register of Deeds. A lot split must be submitted as a Certificate of Survey, sealed by a licensed land surveyor in Kansas and reviewed by the County Surveyor or another designated land surveyor. The Zoning Administrator may require that reasonable service and right-of-way easements accompany the survey. Such instruments shall be recorded with the Register of Deeds.

Signature of Property Owner: \_\_\_\_\_ Date: \_\_\_\_\_

### FOR OFFICE USE ONLY

Case #: LS \_\_\_\_\_ - \_\_\_\_\_

Amount of Fee Paid: \$ \_\_\_\_\_ Receipt: # \_\_\_\_\_

Reviewed By: \_\_\_\_\_ Date: \_\_\_\_\_ Approved  Denied

Zoning Administrator