PROPERTY OWNER APPROVAL

Applicants shall be responsible for obtaining approval from 75% of the property owners within the closure area.

Printed Name	Signature	Address

e global routes. local roots.				Block Party Application	
					
1					

ADMINISTRATIVE REGULATIONS FOR BLOCK PARTIES OR TEMPORARY STREET CLOSURES Adopted by Resolution No. 07-22-10B

- 1. Applications for a block party or temporary closure of a public street for an event shall be received by the City no less than fifteen business days prior to the proposed street closure to allow sufficient time for staff review.
- 2. Applications for a block party or temporary street closure shall be accompanied by a non-refundable permit fee of \$25. Non-profit organizations shall not be required to pay the permit fee.
- 3. Applicants shall be responsible for obtaining approval from 75% of the property owners within the closure area. The closure area shall be defined as all property owners between intersections on the block proposed to be closed, or all property owners on a cul-de-sac which is proposed to be closed. If an applicant is not able to receive approval from at least 75% of the affected property owners within the closure area, the event will be denied by staff. The City will be able to help applicant determine the scope of this requirement for their event prior to completing an application.
- The Public Works Superintendent shall review and administratively approve or deny all applications for a street closure for a block party or related event. Johnson County Sheriff's Department and Johnson County Fire District No. 1 will be provided an opportunity to comment on the proposed street closure.
- 5. The Public Works Superintendent's review shall include the following factors:
 - a. Effect of proposed street closure on the overall public transportation network, including arterial and collector streets;
 - b. Impact to adjacent property owners and their ability to access their property;
 - c. Public safety issues, including the length and duration of proposed street closure; and
 - d. Impact to areas outside of directly affected properties.

EDGERTON

6. Portable street barricades shall be used to block traffic from entering the street during the event. The Public Works Department shall provide the barricades the day prior to the event unless the event occurs on a Sunday or on a Monday where the City is closed. In that case, the Public Works Department shall provide the barricades on the Friday prior to the street closure.

- 7. The applicant shall be responsible for street barricades and shall ensure that they are not damaged or removed from the site by any party other than the City. Lost or stolen barricades shall be the responsibility of the applicant and shall be billed at the cost to replace them by the City.
- 8. Street barricades are to be removed by the applicant in the event that emergency vehicles must use the street for any reason. Failure to remove the barricades may result in law enforcement action being taken.
- 9. Applicants being approved for a street closure shall notify adjacent property owners within a one hundred foot circumference of the event's situs address or the length of the street closure, whichever is longer, of the date and time the street will be closed at least three days in advance of the street closure. The City will provide door hangers to assist the applicant with this notification.
- 10. All City regulations pertaining to noise and alcohol shall be complied with during the event. Other applicable regulations shall also apply. The applicant shall be responsible for complying with City ordinances, even if not directly mentioned within these administrative regulations.
- 11. Applicant shall be responsible for removing all trash found on the street, whether from the event or not, prior to the street being re-opened to the public.
- 12. Non-compliance with any or all of the above requirements may provide the City with reason to deny future requests for a block party or temporary street closure permit. Second violations may require the City to permanently ban a violator from future permit approval.

AGREEMENT AND SIGNATURE

Name (printed) _____

By submitting this application, I have read and understand the requirements above. Strict compliance to these rules will be adhered to during the event. I am aware that I will be responsible for compliance to these rules.

Signature						
Date						
FOR CITY USE ONLY						
Date Received	Date Permit Fee Paid	Receipt #				
Date Submitted to Johnson County Sheriff						
Date Submitted to Johnson County Fire District No. 1						
Approval by Edgerton Public Works Superintendent						