

**EDGERTON CITY COUNCIL  
MEETING AGENDA  
CITY HALL, 404 EAST NELSON STREET  
MAY 14, 2026  
7:00 P.M.**

**Call to Order**

**1. Roll Call**

\_\_\_ Roberts \_\_\_ Longanecker \_\_\_ Lewis \_\_\_ Conus \_\_\_ Lebakken \_\_\_ Malloy

**2. Welcome**

**3. Pledge of Allegiance**

**Consent Agenda** *(Consent Agenda items will be acted upon by one motion unless a Council member requests an item be removed for discussion and separate action)*

4. Approve Minutes from April 23, 2026, Regular City Council Meeting
5. Approve Resolution No. 05-14-2026A Approving the Mayoral Appointment for Certain Public Officials for the City of Edgerton, Kansas
6. Approve Addendum No. 2 to the Post-Issuance Tax Compliance Services Proposal from Gilmore & Bell for the Series 2019A Home Rule Revenue Bonds
7. Approve Final Acceptance Of The Construction Of Sanitary Sewer Main Improvements At On The Go Travel Center, Located At 32511 W. 200th Street.
8. Approve Resolution No. 05-14-26B Authorizing the Closure of A Public Street During Edgerton's Summer Kickoff Block Party

Motion: \_\_\_\_\_ Second: \_\_\_\_\_ Vote: \_\_\_\_\_

**Regular Agenda**

9. **Declaration.** At this time Council members may declare any conflict or communication they have had that might influence their ability to impartially consider today's issues.
  
10. **Public Comments.** Members of the public are welcome to present their items of concern to the City Council. The Council will not discuss or debate these items, nor will the Council make decisions on items presented during this time. Speakers should address their comments to City Council only not members of the audience or staff.

Persons wishing to address the City Council must sign up before the meeting begins. Speakers must provide their name and address for the record and are limited to three (3) minutes. The maximum time limit for all speakers will be a total of thirty (30) minutes.

Written comments must be submitted by close of business on the day prior to the meeting at [CityClerk@edgertonks.org](mailto:CityClerk@edgertonks.org). Written comments shall include name and address for the record.

**Business Requiring Action**

11. **CONSIDER THE 2025 AUDIT OF FINANCIAL STATEMENTS AS PRESENTED BY VARNEY & ASSOCIATES**

Motion: \_\_\_\_\_ Second: \_\_\_\_ Vote: \_\_\_\_\_

**12. CONSIDER AWARD OF CONSTRUCTION TO NEWCO CONCRETE LLC FOR THE 2026 STREET PRESERVATION PROGRAM - CONCRETE PROJECT.**

Motion: \_\_\_\_\_ Second: \_\_\_\_ Vote: \_\_\_\_\_

**13. CONSIDER AWARD FOR CONSTRUCTION TO TRAFFIC MANAGEMENT, LLC FOR THE 2026 STREET PRESERVATION PROGRAM – PAVEMENT MARKING PROJECT.**

Motion: \_\_\_\_\_ Second: \_\_\_\_ Vote: \_\_\_\_\_

**14. CONSIDER AN AGREEMENT WITH BG CONSULTANTS, INC. FOR DESIGN CRITERIA AND ACCESS MANAGEMENT PLAN**

Motion: \_\_\_\_\_ Second: \_\_\_\_ Vote: \_\_\_\_\_

**15. Report by the City Administrator**

- Q1 2026 Financials Report

**16. Report by the Mayor**

**17. Future Meeting Reminders:**

- May 28: City Council Meeting
- June 9: Planning Commission Meeting
- June 11: City Council Meeting
- June 25: City Council Meeting
- July 9: City Council Meeting
- July 14: Planning Commission Meeting

**18. Adjourn**

**EVENTS**

- May 16: 2026 City-Wide Clean-Up
- June 6: Kickoff Summer Block Party
- June 8: Culinary Kids – Tacos, Rice, and Queso
- June 9: Tales for Tots
- June 10: DIY Mosaic Bird Bath
- June 12: Blood Drive
- June 14: Red, White, & Blue Family Bingo

**City of Edgerton, Kansas**  
**Minutes of City Council Regular Session**  
**April 23, 2026**

A Regular Session of the City Council was held in the Edgerton City Hall, 404 E. Nelson, Edgerton, Kansas on April 23, 2026. The meeting convened at 7:00 PM with Mayor Roberts presiding.

**1. ROLL CALL**

Donald Roberts	Present
Clay Longanecker	Present
Josh Lewis	Present
Deb Lebakken	Present
Bill Malloy	Present
Ron Conus	Present

With a quorum present, the meeting commenced.

Staff in attendance: City Administrator, Beth Linn  
City Attorney, Todd Luckman  
Assistant to the City Administrator, Trey Whitaker  
Assistant to the City Administrator, Kara Banks  
City Clerk, Dusti Callahan  
Public Works Director, Dan Merkh  
Development Services Director, Zach Moore  
Parks and Recreation Director, Levi Meyer  
Finance Director, Karen Kindle

**2. WELCOME.** Mayor Roberts welcomed all in attendance.

**3. PLEDGE OF ALLEGIANCE.** All present participated in the Pledge of Allegiance.

**Consent Agenda** (*Consent Agenda items will be acted upon by one motion unless a Council member requests an item be removed for discussion and separate action*)

4. Approve Minutes from April 9, 2026, Regular City Council Meeting
5. Approve Minutes from April 14, 2026, Special City Council Meeting

City Administrator would like to remove Item 5.

Councilmember Longanecker moved to approve, seconded by Councilmember Lebakken to approve item four on the Consent Agenda. The motion carried 5-0 by the following vote:

**Yes:** Longanecker, Lewis, Conus, Lebakken, Malloy

The provided minutes are a summarization of the official actions and formal decisions of the referenced City Council Meeting. The law does not require meeting minutes to be a full and complete transcription of the meeting. Minutes are retained in accordance with State record retention and archiving laws.

Councilmember Lewis moved to approve, seconded by Councilmember Lebakken to approve item five on the Consent Agenda with the corrections of wording on Page 1 to Special Meeting instead of Regular Meeting. The motion carried 5-0 by the following vote:

**Yes:** Longanecker, Lewis, Conus, Lebakken, Malloy

### **Regular Agenda**

6. **Declaration.** Council members had nothing to declare.

7. **Public Comments.**

Charlie Troutner stated he wanted to correct a rumor on social media by an individual that said the museum would be closing shortly, for good. He stated he is not going anywhere and neither is the museum. Second, he commended the Facilities Technician, Rick Scholler, for doing a wonderful job on the outside of the museum. He appreciates Parks & Recreation Director, Levi Meyer, for working with him when he has a request. He is thrilled with the way it looks.

### **Business Requiring Action**

8. **CONSIDER A REQUEST FOR USE OF THE GREENSPACE FOR EDGERTON GIRL SCOUTS TROOP #5780**

Parks & Recreation Director, Levi Meyer, stated that The Greenspace is serving its purpose as a gathering place for the community. The Girl Scouts Troop #5780 would like to utilize the Conference or Community Room for the 2<sup>nd</sup> Thursday or 3<sup>rd</sup> Tuesday from 6pm to 8pm. There are 5 current members, 3 kids and 2 adults. All members are Edgerton Residents. The group will complete all waivers and coordinate meeting scheduling with staff. The Troop Leader will be expected to inform staff of new members to the Troop to ensure the group residency requirements are upheld.

Councilmember Lebakken moved to approve, seconded by Councilmember Lewis to approve Item 8. The motion carried 5-0 by the following vote:

**Yes:** Longanecker, Lewis, Conus, Lebakken, Malloy

9. **CONSIDER RECOMMENDATIONS FOR THE GREENSPACE OPERATIONS**

Parks & Recreation Director, Levi Meyer, stated overall member and day pass user check-ins are relatively balanced throughout the week. Staff identified only 4% of weekly traffic arrives before 8 AM during the week. The new proposed hours would be for weekdays 8 AM to 8 PM, and Saturdays 8 AM -5 PM, and Sundays 10 AM to 5 PM. This would eliminate about 16 hours of

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staff hours per week, resulting in a reduction in the staffing budget for the building. If Council approves, the changes would go into effect June 1, 2026. Residents make up roughly 52% of the total sales for passes. They have the majority of monthly (74%) and annual (93%) memberships. No changes are recommended to membership or day pass structure. As for rentals, The Greenspace was rented 45 times for various events, activities, celebrations, or meetings. Only one rental needed the required security due to alcohol. No changes are recommended for rental structure.

Councilmember Conus asked if there was input by citizens.

Mr. Meyer said most feedback is from people wanting later closing times on weekends.

Ms. Linn stated the data provided is the feedback on when citizens like to be there.

Councilmember Lewis asked if there is a particular season that is more popular, specifically if summer hours might be considered when kids are out of school.

Mr. Meyer stated the data shows density throughout the day does not fluctuate per season. During school hours, mornings and afternoons are usual. That time frame does not change much in summer, maybe just by the kids coming in by noon instead of after school. In general, there is more traffic in the winter months since it is colder out and there is less to do outside.

Councilmember Conus moved to approve, seconded by Councilmember Lewis to approve Item 9. The motion carried 5-0 by the following vote:

**Yes:** Longanecker, Lewis, Conus, Lebakken, Malloy

#### **10. Report by the City Administrator**

No Report from the City Administrator.

#### **11. Report by the Mayor**

Mayor Roberts wanted to address some social media questions about tornado sirens. A couple of years ago now, they updated how the sirens worked. It used to be if a tornado moved into a region, they set off sirens for the whole region. They have now moved that down into smaller zones to not have as many false warnings. Spotters are unique, it used to be the Sheriff Department and Fire Department scouting storms. Now you have YouTubers and influencers, which are probably the boldest spotters anymore. He recommended everyone have a weather radio and NotifyJoCo. There are a multitude of ways to get warnings. Mayor then reminded the Council of the future meetings.

The provided minutes are a summarization of the official actions and formal decisions of the referenced City Council Meeting. The law does not require meeting minutes to be a full and complete transcription of the meeting. Minutes are retained in accordance with State record retention and archiving laws.

- May 12: Planning Commission Meeting
- May 14: City Council Meeting
- May 28: City Council Meeting
- June 9: Planning Commission Meeting
- June 11: City Council Meeting
- June 25: City Council Meeting

## 12. Adjourn

Councilmember Lewis moved to approve, seconded by Councilmember Lebakken to adjourn. The motion carried 5-0 by the following vote:

**Yes:** Longanecker, Lewis, Conus, Lebakken, Malloy

The meeting was adjourned at 7:21 pm.  
Submitted by Dusti Callahan, City Clerk.

The provided minutes are a summarization of the official actions and formal decisions of the referenced City Council Meeting. The law does not require meeting minutes to be a full and complete transcription of the meeting. Minutes are retained in accordance with State record retention and archiving laws.



# EDGERTON

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404 East Nelson  
Edgerton, KS 66021  
P: 913.893.6231  
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## City Council Action Item

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**Council Meeting Date:** May 14, 2026

**Department:** Administration

### **Agenda Item: Consider Resolution No. 05-14-2026A Approving the Mayoral Appointment for Certain Public Officials for the City of Edgerton, Kansas**

**Background/Description of Item:**

Chapter 1, Article 3, Section 301 of the Edgerton City Code states that at the first regular meeting in May of each year the mayor, by and with the consent of the council, shall appoint the city clerk and city treasurer, and may appoint a city attorney, municipal judge and such other officers as may be deemed necessary for the best interest of the city.

Draft Resolution 05-14-2026A includes the following appointments to serve the City of Edgerton:

Dusti Callahan as City Clerk  
Alex Firth as Assistant City Clerk  
Karen Kindle as City Treasurer  
Stumbo Hanson, LLP as City Attorneys  
Nate Sutton as Municipal Judge  
Tom Barnes II as Municipal Prosecutor  
David Hamby as City Engineer

**Related Ordinance(s) or Statue(s):** Article 3, Section 1-301 of the Edgerton Municipal Code.

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**Funding Source:** N/A

**Budget Allocated:** N/A

**Finance Director Approval:** N/A

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### **Recommendation: Approve Resolution No. 05-14-2026A Approving the Mayoral Appointments for Certain Public Officials for the City of Edgerton, Kansas**

**Enclosed:** Draft Resolution No. 05-14-2026A

**Prepared by:** Dusti Callahan, City Clerk

**RESOLUTION NO. 05-14-26A**

**A RESOLUTION APPROVING THE MAYORAL APPOINTMENTS FOR CERTAIN PUBLIC OFFICIALS FOR THE CITY OF EDGERTON, KANSAS**

**WHEREAS**, City Code requires the Mayor to appoint certain public officials;

**WHEREAS**, the appointments named below meet all qualifications set forth by City Code;

**WHEREAS**, the Mayor hereby appoints, subject to the approval of the City Council, the individuals named below to fill the public appointments for the City of Edgerton, Kansas;

**NOW, THEREFORE, BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF EDGERTON, KANSAS:**

**SECTION ONE:** The City Council hereby approves the following Mayoral appointments to serve the City of Edgerton:

Dusti Callahan as City Clerk  
Alex Firth as Assistant City Clerk  
Karen Kindle as City Treasurer  
Stumbo Hanson, LLP as City Attorneys  
Nate Sutton as Municipal Judge  
Tom Barnes II as Municipal Prosecutor  
David Hamby as City Engineer

**SECTION TWO: EFFECTIVE DATE**

This Resolution shall take effect and be in full force immediately after its adoption by the Governing Body.

ADOPTED BY THE CITY COUNCIL AND APPROVED BY THE MAYOR OF THE CITY OF EDGERTON, KANSAS ON THE 14<sup>TH</sup> DAY OF MAY, 2026.

**CITY OF EDGERTON, KANSAS**

By: \_\_\_\_\_  
Donald Roberts, Mayor

ATTEST:

\_\_\_\_\_  
Dusti Callahan, City Clerk

APPROVED AS TO FORM:

\_\_\_\_\_  
Todd Luckman, City Attorney

## City Council Action Item

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**Council Meeting Date:** May 14, 2026

**Department:** Administration

### **Agenda Item: Consider Addendum No. 2 to the Post-Issuance Tax Compliance Services Proposal from Gilmore & Bell for the Series 2019A Home Rule Revenue Bonds**

**Background/Description of Item:**

On July 1, 2019, the City issued Series 2019A Home Rule Revenue Bonds (the Bonds) to fund LPKC Phase 2 infrastructure projects in accordance with the LPKC Phase 2 Development Agreement dated January 25, 2018. The bonds are repaid with the sources of revenue described in this plan pursuant to the Master Trust Indenture dated July 1, 2019.

In connection with the issuance of the Bonds, the City agreed to comply with all federal tax laws to maintain the exemption of interest on the Bonds from federal income taxation. To fulfill the obligation to comply with the federal tax laws, staff is requesting assistance from the City's Bond Counsel, Gilmore & Bell. Council approved an agreement for these services related to the Series 2023A General Obligation Bonds at the August 28, 2025, meeting and Addendum No. 1 for the Series 2021A HRR Bonds at the February 12, 2026, meeting. The enclosed proposal from Gilmore & Bell is an addendum to the August 28<sup>th</sup> agreement and covers the services for which staff need assistance.

The agreement covers the period from the date the addendum is executed through the first required installment arbitrage computation. This should be the most relevant period for tax compliance activities for the Bonds under the federal tax laws. The cost of the services is \$8,500, payable upon completion of the close-out report. The fee will be paid from the LPKC Phase 2 Public Infrastructure Fund.

**Related Ordinance(s) or Statue(s):** Ordinance No. 2012

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**Funding Source:** LPKC Phase 2 Public Infrastructure Fund

**Budget Allocated:** N/A

**Finance Director Approval:**  Karen Kindle, Finance Director

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**Recommendation: Approve Addendum No. 2 to the Post-Issuance Tax Compliance Services Proposal from Gilmore & Bell in the Amount of \$8,500.**

**Enclosed:** Addendum No. 2 to the Post-Issuance Tax Compliance Services Proposal from Gilmore & Bell

**Prepared by:** Karen Kindle, Finance Director

**ADDENDUM 2 TO TAX COMPLIANCE SERVICES LETTER  
FOR ADDITIONAL ISSUE**

**City of Edgerton, Kansas  
\$11,000,000  
Home Rule Revenue Bonds  
(Logistics Park Infrastructure Phase Two Projects)  
Series 2019A**

The City of Edgerton, Kansas (the “City”) previously engaged Gilmore & Bell, P.C. for the post-issuance federal tax law compliance services described in the letter dated December 20, 2024 and acknowledged and agreed as of August 28, 2025 (the “Engagement”). Capitalized terms used herein shall have the same meaning defined within the Engagement. The City is executing this certificate to confirm the addition of the above-referenced financing (the “Series 2019A Bonds”) to the Engagement.

Gilmore & Bell’s fee for Services for the Series 2019A Bonds through the first required installment arbitrage computation date is \$8,500. This amount is payable to Gilmore & Bell upon completion and delivery of the Close Out report unless this arrangement is terminated in accordance with the Engagement. In addition, Gilmore & Bell expects to be reimbursed for all out-of-pocket third-party expenses made on behalf of the City.

The City may make an advance payment of the full aggregate amount upon execution of this addendum or at any time during the term of this Engagement. If the City pays the aggregate amount upon execution of the addendum, or any remaining aggregate amount during the term of the Engagement, the aggregate fee will be deposited to a special trust account maintained by Gilmore & Bell for client fees held as a retainer. The portion of the aggregate fee held as retainer will be earned and disbursed to Gilmore & Bell’s general operating account as described above. No interest will be paid on funds held in this special trust account. All earnings attributable to the investment of amounts within this account are disbursed to a charitable foundation as required by Kansas law.

Dated: \_\_\_\_\_

**CITY OF EDGERTON, KANSAS**

By: \_\_\_\_\_  
Title: \_\_\_\_\_

**ACKNOWLEDGED:**

By: \_\_\_\_\_  
Gilmore & Bell, P.C.

## City Council Action Item

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**Council Meeting Date:** May 14, 2026

**Department:** Community Development

**Agenda Item: Consider Final Acceptance Of The Construction Of Sanitary Sewer Main Improvements At On The Go Travel Center, Located At 32511 W. 200<sup>th</sup> Street.**

**Background/Description of Item:**

A Lot Split Survey to divide Lot 1 of On the Go Travel Center was approved by the City on November 18, 2024 and was recorded with Johnson County on November 20, 2024. At the time the property was divided, the public sewer main did not extend to the newly created Lot 1A, as is required by the City's Code. Staff approved the Lot Split with a stipulation that the required infrastructure would be in place within one (1) year of recording.

The property owner submitted public infrastructure plans to construct 188 feet of public sanitary sewer line from the southeast corner of Lot 1B north to the southeast corner of Lot 1A. The plans were submitted in summer 2025 and were approved by the City following review by the City Engineer on September 15, 2025. The construction plans were sent to the Kansas Department of Health and Environment (KDHE) for their review and were approved by KDHE on October 13, 2025. Then, on October 23, 2025, the City Council accepted three (3) permanent sanitary sewer easements related to this construction.

The property owner's contractor was issued a notice to proceed with construction to begin on November 3, 2025 and construction of the sanitary sewer main occurred through the end of 2025 into February 2026. Restoration of the site following construction activity occurred during April, and the City Engineer has provided a letter (attached) stating that the project can be accepted by the City at the City Council's discretion.

**Related Ordinance(s) or Statue(s):** Edgerton Municipal Code, Section 15-216

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**Funding Source:** Private property owner funded

**Budget Allocated:** N/A

**Finance Director Approval:** N/A

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**Recommendation: Approve Final Acceptance Of The Construction Of Sanitary Sewer Main Improvements At On The Go Travel Center, Located At 32511 W. 200<sup>th</sup> Street.**

**Enclosed:** BG Consultants - Letter of Acceptance

**Prepared by:** Zachary Moore, Development Services Director

## City Council Action Item

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**Council Meeting Date:** May 14, 2026

**Department:** Parks and Recreation

**Agenda Item: Consider Resolution No. 05-14-26B Authorizing the Closure of A Public Street During Edgerton's Summer Kickoff Block Party**

**Background/Description of Item:**

On Saturday, June 6<sup>th</sup>, 2026, Edgerton Parks and Recreation will host the Summer Kickoff Block Party in Downtown Edgerton including The Greenspace Lawn. The block party will have inflatables, a DJ, balloon twister, face painting, ice cream, hot dogs and more from 5:30 PM to 8:00 PM.

To support this event, City staff is requesting the closure of Nelson Street (between East 4th Street and East 3rd Street) from 4:30 PM – 9:00 PM. The intersections at both East 4th Street/Nelson Street and East 3rd Street/Nelson Street will remain open to traffic.

City staff has reviewed the proposed street closures and does not anticipate any conflicts or issues. City staff will notify the Johnson County Sheriff's Office, Johnson County Fire District No. 1 and Johnson County Med-Act of the proposed closings.

**Related Ordinance(s) or Statue(s):**

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**Funding Source:** N/A

**Budget Allocated:** N/A

**Finance Director Approval:** N/A

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**Recommendation: Approve Resolution No. 05-14-26B Authorizing the Closure of A Public Street During Edgerton's Summer Kickoff Block Party**

**Enclosed:** Draft Resolution No. 05-14-26B

**Prepared by:** Brittany Paddock, Recreation Superintendent

**RESOLUTION NO. 05-14-26B**

**A RESOLUTION APPROVING THE CLOSURE OF A PUBLIC STREET NAMED HEREIN DURING EDGERTON'S SUMMER KICKOFF BLOCK PARTY IN 2026**

**WHEREAS**, the City Council of the City of Edgerton, Kansas wishes to provide successful and safe community events in Edgerton; and

**WHEREAS**, the City has determined that the closure of a public street would be beneficial to the safety and enjoyment of the 2026 Summer Kickoff Block Party in Edgerton; and

**WHEREAS**, City staff has reviewed the proposed street closure and does not anticipate any conflicts or issues that would prevent said closure; and

**WHEREAS**, the following public streets shall be closed to vehicular traffic during Summer Kickoff Block Party between 4:30 PM until 9:00 PM on June 6, 2026:

- Nelson Street between East 4th Street and East 3rd Street

**NOW, THEREFORE, BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF EDGERTON, KANSAS** that the City hereby authorizes the closure of the public streets named above for the duration named above for the Edgerton Summer Kickoff Block Party.

**SECTION ONE: EFFECTIVE DATE**

This Resolution shall take effect and be in full force immediately after its adoption by the Governing Body.

ADOPTED BY THE CITY COUNCIL AND APPROVED BY THE MAYOR OF THE CITY OF EDGERTON, KANSAS ON THE 14<sup>TH</sup> DAY OF MAY, 2026.

ATTEST:

**CITY OF EDGERTON, KANSAS**

\_\_\_\_\_  
Dusti Callahan, City Clerk

By: \_\_\_\_\_  
Donald Roberts, Mayor

APPROVED AS TO FORM:

\_\_\_\_\_  
Todd Luckman for  
Stumbo Hanson, LLP, City Attorneys

## City Council Action Item

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**Council Meeting Date:** May 14, 2026

**Department:** Administration

### **Agenda Item: Consider the 2025 Audit of Financial Statements as Presented by Varney & Associates**

**Background/Description of Item:**

On October 24, 2024, staff recommended, and Council approved, a contract with Varney & Associates, CPAs, LLC, for the audit of the 2024, 2025 and 2026 financial statements. The 2025 Audit of Financial Statements is now complete. A single audit was not required for 2025, since the City did not receive federal funds in excess of the single audit threshold.

The objective of the audit is the expression of an opinion as to whether the City's financial statements are fairly presented, in all material respects, in conformity with the Kansas prescribed basis of accounting. An audit includes examining, on a test basis, evidence supporting the amounts and disclosures in the financial statements. The auditors perform the audit to obtain reasonable assurance about whether the financial statements are free of material misstatement, whether from (1) errors, (2) fraudulent financial reporting, (3) misappropriation of assets, or (4) violations of laws and governmental regulations that are attributable to the entity or to acts by management or employees acting on behalf of the entity.

The audit procedures include tests of documentary evidence supporting the transactions recorded in the accounts and may include direct confirmation of certain assets and liabilities by correspondence with selected individuals, funding sources, creditors, and financial institutions. The audit also includes obtaining an understanding of the entity and its environment, including internal control, sufficient to assess the risks of material misstatement of the financial statements and to design the nature, timing, and extent of further audit procedures.

A representative from Varney & Associates will present their findings to the City Council on May 14, 2026. The Audited Financial Statements will be presented to City Council that evening.

**Related Ordinance(s) or Statute(s):** K.S.A. 44-1030

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**Funding Source:** N/A



**Budget Allocated:** N/A

x Karen E. Kindle

**Finance Director Approval:** Karen Kindle, Finance Director

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**Recommendation: Accept the 2025 Audited Financial Statements as presented by Varney & Associates, CPAs, LLC.**

**Enclosed:** Copies of the Audit Report will be available the evening of the meeting.

**Prepared by:** Justin Vermillion, Sr. Accountant

## City Council Action Item

**Council Meeting Date:** May 14, 2026

**Department:** Public Works

**Agenda Item: Consider Award of Construction to NewCo Concrete LLC for the 2026 Street Preservation Program - Concrete Project.**

**Background/Description of Item:**

During the 2026-2030 CIP Work Session, City Council identified the 2026 Street Preservation Program for street infrastructure in selected areas as determined by City Staff using tools in the Pavement Management Program. The 2026 Street Preservation Program will include three categories of work: this Pavement Marking Project, a Concrete Project and a Chip Seal Project. City Council will consider contracts for the Pavement Marking Project and Concrete Project at the May 14, 2026 City Council Meeting. The Chip Seal Project will be brought to City Council at a later date.

On May 4, 2026, the City of Edgerton held a public bid opening. A total of nine (9) bids were received, opened and read aloud to the public. This project consisted of a base bid and alternate bid. The Base bid is focused on curb & gutter replacement in Bridgewater Estates Subdivision. Which is south of Nelson Street between West 5<sup>th</sup> Street and West 7<sup>th</sup> Street. This will replace 1350 linear feet of curb and gutter. The Alternate Bid #1 is at Manor Park located at 1<sup>st</sup> Street and Martin Street. This will be replacing part of the pad under the shelter and sidewalk.

Total Bids (base bid and bid alternate)

<b>NewCo Concrete LLC</b>	<b>\$60,135.00</b>
McAnany Construction	\$92,050.00
Kansas Heavy Construction LLC	\$94,555.00
Tenoch Construction, Inc.	\$105,705.15
CM Concrete Inc.	\$109,470.00
Byrne & Jones Construction	\$115,294.44
Freeman Concrete Construction LLC	\$119,133.00
McConnell & Associates Corp.	\$128,765.00
SW Wyatt Contracting Inc.	\$137,999.95
Engineer Estimate	\$74,432.50

The base bids ranged from a low of \$54,600.00 to a high of \$133,000.00. The alternate bid ranged from a low of \$2,870.00 to a high of \$12,300.00.

The base bid will be funded from the 2026 Street Preservation Program. Bid Alternate #1 will be funded from General Fund – Parks Maintenance.

**Recommendation for 2026 Street Preservation Program**

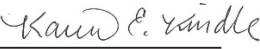
Staff have reviewed all bids and recommends approving the base bid (\$54,600) and alternate bid (\$5,535), totaling \$60,135.00 to NewCo Concrete LLC. All bid tabulation information has been included in the enclosed documents. The project manual has previously been approved by City Attorney.

**Related Ordinance(s) or Statue(s):**

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**Funding Source:** Special Highway Fund, PIF Maintenance Fee, General Fund – Parks Maintenance

**Budget Allocated:** 2026 Street Preservation Program: \$147,00.00  
General Fund - Parks Maintenance: \$ 10,000.00

x 

**Finance Director Approval:**

Karen Kindle, Finance Director

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**Agenda Item: Approve Award of Construction to NewCo Concrete LLC for the 2026 Street Preservation Program – Concrete Project in the amount of \$60,135.00.**

**Enclosed:** Bid tabulation  
Map of Project

**Prepared by:** Todd Veeman – Construction Inspector

## City Council Action Item

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**Council Meeting Date:** May 14, 2026

**Department:** Public Works

**Agenda Item: Consider Award for Construction to Traffic Management, LLC for the 2026 Street Preservation Program – Pavement Marking Project.**

**Background/Description of Item:**

During the 2026-2030 CIP Work Session, City Council identified the 2026 Street Preservation Program for street infrastructure in selected areas as determined by City Staff using tools in the Pavement Management Program. The 2026 Street Preservation Program will include three categories of work: this Pavement Marking Project, a Concrete Project and a Chip Seal Project. City Council will consider contracts for the Pavement Marking Project and Concrete Project at the May 14, 2026 City Council Meeting. The Chip Seal Project will be brought to City Council at a later date.

On May 4, 2026, the City of Edgerton held a public bid opening. A total of two (2) bids were received, opened and read aloud to the public. This project is primarily focused on pavement marking in the Downtown area of Edgerton, and as well as along the roadway from Nelson/5<sup>th</sup> Street to the entrance to Martin Creek Park.

Total Bids (Bid Item 1-5)

<b>Traffic Management, LLC</b>	<b>\$18,363.00</b>
Heartland Traffic Control	\$30,000.00
Engineer Estimate	\$50,000.00

The Total bids ranged from a low of \$18,363.00 to a high of \$30,000.00.

**Recommendation for 2026 Street Preservation Program**

Staff have reviewed all bids and recommend approving the base bid (\$18,363.00) to Traffic Management, LLC. All bid tabulation information has been included in the enclosed documents. The project manual has previously been approved by City Attorney.



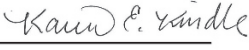
**Related Ordinance(s) or Statue(s):**

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**Funding Source:** Special Highway Fund and PIF Maintenance Fee

**Budget Allocated:** 2026 Street Preservation Program: \$147,000.00

**Finance Director Approval:**

x   
Karen Kindle, Finance Director

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**Agenda Item: Approve Award for Construction to Traffic Management, LLC. for the 2026 Street Preservation Program – Pavement Marking Project in the amount of \$18,363.00.**

**Enclosed:** Bid tabulation  
Map of Project

**Prepared by:** Todd Veeman – Construction Inspector

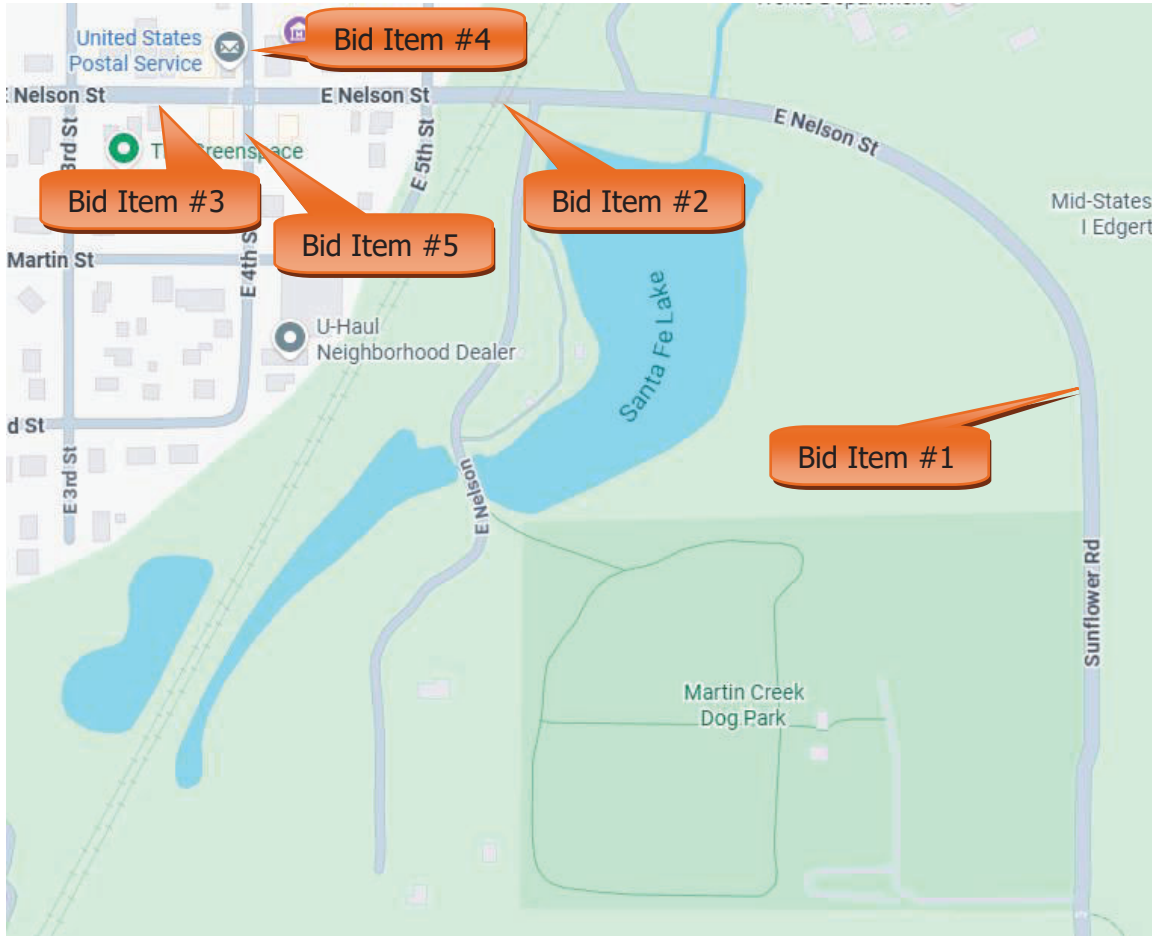


2026 Street Preservation Program  
 Pavement Marking  
 Edgerton, Kansas  
 May 4, 2026

Item No.	Item Description	Unit	Quantity	Engineer's Estimate		Heartland Traffic Control		Traffic Management KS, LLC	
				Unit Cost	Total Cost	Unit Cost	Total Cost	Unit Cost	Total Cost
1	Pavement Marking, Nelson Street and Sunflower Road (Thermoplastic)	LS	1	\$25,000.00	\$25,000.00	\$16,250.00	\$16,250.00	\$6,873.00	\$6,873.00
2	Pavement Marking, Railroad Area (Thermoplastic)	LS	1	\$10,000.00	\$10,000.00	\$3,500.00	\$3,500.00	\$2,605.00	\$2,605.00
3	Pavement Marking, Nelson Street from 3rd Street through 4th Street Area (Thermoplastic)	LS	1	\$7,000.00	\$7,000.00	\$5,500.00	\$5,500.00	\$4,435.00	\$4,435.00
4	Pavement Marking, 4th Street North of Nelson Area (Thermoplastic)	LS	1	\$5,000.00	\$4,000.00	\$2,500.00	\$2,500.00	\$2,244.00	\$2,244.00
5	Pavement Marking, 4th Street South of Nelson Area (Thermoplastic)	LS	1	\$3,000.00	\$3,000.00	\$2,250.00	\$2,250.00	\$2,206.00	\$2,206.00
<b>Grand Total</b>					<u>\$50,000.00</u>		<u>\$30,000.00</u>		<u>\$18,363.00</u>

# ATTACHMENTS

## Overview (Location of bid items)

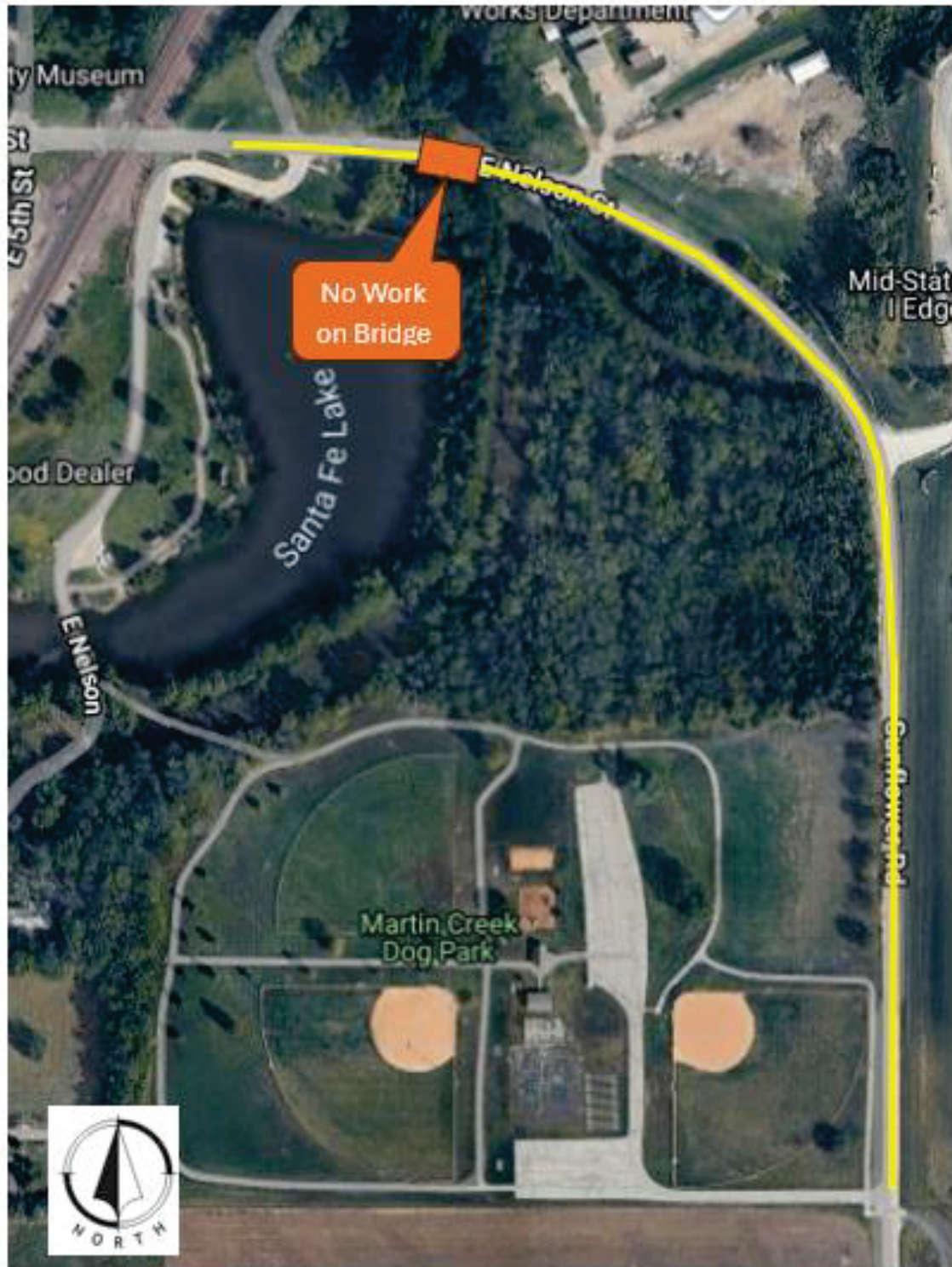


**Bid item #1 (Nelson Street and Sunflower Road)**

\*in accordance with MUTCD specifications

**Remove all past pavement marking**

*Install New Double Yellow Center Line and White Edge Line*

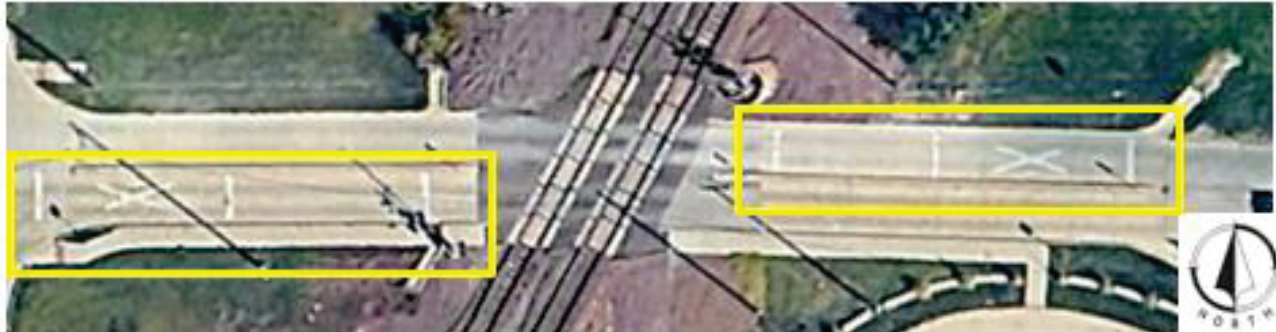


***Bid Item #2 (Railroad Marking both direction)***

*\* in accordance with MUTCD specifications*

**Remove all past pavement marking**


*Install New Railroad Marking, the same that is there, in both directions.*





**Bid Item #4 (East 4<sup>th</sup> Street north of Nelson, both sides of road)**

\* in accordance with MUTCD specifications

<p><b>Remove all past pavement marking</b></p>          <p>Parking Lines (West Sides) These are T's and L's</p>	 <p>An aerial photograph of a street section. The street is labeled 'E 4TH ST' in vertical text. A north arrow is located in the upper right corner of the image. Two yellow rectangular boxes highlight specific areas: one on the left side of the road (west side) and one on the right side (east side). The left box encompasses several 'T' and 'L' shaped parking markings. The right box encompasses a white-painted handicap symbol. The surrounding area includes buildings, trees, and utility poles.</p>	<p><b>Remove all past pavement marking</b></p>          <p>Parking Lines (East Sides)</p>          <p>Handicap Symbol (White Only)</p>
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**Bid Item #5 (East 4<sup>th</sup> Street south of Nelson, only on the west side of road)**

\* in accordance with MUTCD specifications

**Remove all past pavement marking**

Handicap Symbol (White Only)

Parking Lines



## City Council Action Item

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**Council Meeting Date:** May 14, 2026

**Department:** Public Works

### **Agenda Item: Consider an Agreement with BG Consultants, Inc. for Design Criteria and Access Management Plan**

#### **Background/Description of Item:**

In October 2025 City Staff presented the 2026-2030 Unfunded CIP Projects which included Design Criteria and Access Management Plan as a project recommended for funding. As presented this project will prepare Design Criteria as well as an Access Management Plan. As development continues, having set standards will aid the City and the development community to know clearly the expectations for City-owned infrastructure. Currently, the City has its own wastewater and water technical specifications as well as quoting outside sources for standards, such as APWA. The rest of the technical specifications will be brought before City Council at a later date. Having City specific standards will incorporate lessons learned from past development, as well as provide a more accessible set of information to developers. Design Criteria provides a clear path to how improvements are designed. They also stipulate the contents of a typical set of improvement plans. The technical specifications typically answer "what" is installed while Design Criteria typically answers the "how".

An Access Management Plan is a collection of information that lines out access from developments happen on public roadways. They will provide the basis to know adjacency of entrances, intersections, and how that changes with different types of roadways. As with Technical Specifications and Design Criteria, these resources will aid in standardization of development and clearly line out expectations to the developers.

Funding for the project is from the General Fund as identified in the approved CIP from Council dated October 23, 2025

City Staff recommends utilizing our on-call agreement with BG Consultants for Design Criteria and Access Management Plan, as we did for Technical Specifications and Standard Details Update. Selection of BG Consultants will expedite the start date for the project. In addition, as the City Engineer, BG Consultants, Inc. has been involved in many other aspects of the design and development of projects within Edgerton and are familiar with our existing standards and specifications.

City Staff and BG Consultants will utilize the same agreement for services as previously agreed upon for other City projects as the City Engineer. The Agreement Work Order will be billed

based on actual hours worked on the projects and not exceed \$30,000. The technical specifications to be included in this scope of work are in the attached Work Order.

The Agreement is the City's standard agreement approved by City Attorney.

**Related Ordinance(s) or Statue(s):** N/A

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**Funding Source:** General Fund

**Budget Allocated:** \$45,000

**Finance Director Approval:**    
Karen Kindle, Finance Director

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**Recommendation: Approve an Agreement with BG Consultants, Inc. for Technical Specifications and Standard Design Details for a Not to Exceed Amount of \$30,000.**

**Enclosed:** Work Order with BG Consultants, Inc. for Design Criteria and Access Management Plan

**Prepared by:** Dan Merkh, Public Works Director



## **WORK ORDER CONSULTANT-CLIENT**

**THIS WORK ORDER** made and entered into by and between BG CONSULTANTS, INC., party of the first part, (hereinafter called the CONSULTANT), and THE CITY OF EDGERTON, KANSAS, party of the second part, (hereinafter called the CLIENT).

WITNESSETH:

WHEREAS, the CLIENT and CONSULTANT have entered into an Agreement for “On-Call” Engineering Services; and

WHEREAS, the CLIENT wishes to engage the CONSULTANT to provide Services under the terms and conditions of said Agreement for the following improvement:

\_\_\_\_\_  
Design Criteria and Access Management Plan Update  
\_\_\_\_\_  
Edgerton, Kansas  
\_\_\_\_\_

IT IS AGREED by and between the two parties aforesaid as follows:

### **SECTION 1 – SCOPE OF SERVICES**

The Scope of Services is for the development of Design Criteria for Public Improvement Projects and an Access Management Plan. The CLIENT desires to use the City of Olathe Design Criteria as a template for the Design Criteria. The CLIENT desires to use multiple City’s plans as a template for the Access Management Plan.

### **DOCUMENTS UPDATE**

CONSULTANT shall provide the following services:

1. Meet with CLIENT to discuss project goals. Receive any available information from CLIENT applicable to the PROJECT.
2. CONSULTANT shall obtain the current “Design Criteria for Public Improvement Projects” from the City of Olathe to use as a template.
3. CONSULTANT shall use Olathe’s and Lee’s Summit’s Access Management documents as a template for the Access Management Plan.
4. Modify the documents to reflect the CLIENT’s needs. For the Design Criteria document, Sections DC1 through DC8 shall be updated. Sections DC9 and DC10 will not be revised or used.
5. Provide a copy of the revised documents to the CLIENT for their review.
6. Revise documents per the CLIENT review comments.

**SECTION 2 – COST AND SCHEDULE**

DESIGN FEE:

As compensation for the services required as described in Section 1, the CLIENT agrees to pay the CONSULTANT a fee based on the actual hours expended on the Project at the rates indicated in the Agreement, but not to exceed a maximum fee of **\$30,000.00** which includes transportation expenses in connection with the PROJECT. This will be billed monthly in accordance with the Agreement.

SCHEDULE:

The CONSULTANT will endeavor to complete the engineering scope of work based on a mutually agreed-upon schedule, exclusive of items outside the CONSULTANT’s control, including CLIENT reviews.

**SECTION 3 – SPECIAL PROVISIONS**

None.

IN WITNESS WHEREOF, the parties have executed this Work Order this \_\_\_\_\_ day of \_\_\_\_\_, 2026.

**CONSULTANT:**

**CLIENT:**

**BG Consultants, Inc.**

**City of Edgerton, Kansas**

By: 

By: \_\_\_\_\_

Printed Name: David J. Hamby, P.E., CFM

Printed Name: \_\_\_\_\_

Title: Vice President

Title: \_\_\_\_\_

END OF CONSULTANT-CLIENT WORK ORDER

**City of Edgerton - 1st Quarter 2026 Report  
General Fund (Unaudited)**

	<b>YTD Actual</b>		<b>2026 Budget</b>		<b>% Used</b>		<b>Remaining</b>
<b>Revenues:</b>							
Ad Valorem Tax	\$ 1,883,874	\$	3,402,449	55.4%	\$	(1,518,575)	
City TIF Increment	\$ (47,349)	\$	(68,110)	69.5%	\$	20,761	
Delinquent Tax	\$ 16,568	\$	-	n/a	\$	16,568	
Motor Vehicle Tax	\$ 14,983	\$	51,689	29.0%	\$	(36,706)	
Recreational Vehicle Tax	\$ 400	\$	730	54.7%	\$	(330)	
16/20M Vehicle Tax	\$ 196	\$	141	139.3%	\$	55	
Local Alcoholic Liquor Tax	\$ 2,227	\$	8,500	26.2%	\$	(6,273)	
Local Comp Use Tax	\$ 140,966	\$	340,000	41.5%	\$	(199,034)	
County Use Tax	\$ 46,106	\$	150,000	30.7%	\$	(103,894)	
Local Sales Tax	\$ 183,880	\$	625,000	29.4%	\$	(441,120)	
County Sales Tax	\$ 117,455	\$	415,000	28.3%	\$	(297,545)	
Franchise Tax	\$ 44,161	\$	235,000	18.8%	\$	(190,839)	
Licenses & Permits	\$ 60,434	\$	182,528	33.1%	\$	(122,093)	
Charges for Services	\$ 63,747	\$	172,876	36.9%	\$	(109,129)	
Fines & Forfeitures	\$ 16,046	\$	100,000	16.0%	\$	(83,954)	
Miscellaneous	\$ 15,211	\$	15,000	101.4%	\$	211	
Investment Income	\$ 22,504	\$	100,000	22.5%	\$	(77,496)	
<b>Total Revenue</b>	\$ 2,581,411	\$	5,730,802	45.0%	\$	(3,149,391)	
<b>Expenditures:</b>							
General Government	\$ 278,532	\$	1,225,182	22.7%	\$	946,649	
Law Enforcement	\$ 8,983	\$	738,652	1.2%	\$	729,668	
Public Works	\$ 174,788	\$	847,592	20.6%	\$	672,804	
Parks	\$ 126,262	\$	609,828	20.7%	\$	483,566	
Facilities	\$ 93,445	\$	506,089	18.5%	\$	412,645	
Fleet Maintenance	\$ 9,369	\$	82,272	11.4%	\$	72,903	
Community Development	\$ 101,426	\$	453,126	22.4%	\$	351,701	
Economic Development	\$ 92,406	\$	610,291	15.1%	\$	517,885	
Information Technology	\$ 53,473	\$	118,237	45.2%	\$	64,764	
Employee Benefits	\$ 205,383	\$	757,378	27.1%	\$	551,994	
<b>Total Expenditures</b>	\$ 1,144,067	\$	5,948,647	19.2%	\$	4,804,579	
<b>Sources Over(Under) Expenditures:</b>	\$ 1,437,344	\$	(217,844)				
<b>Other Financing Sources &amp; Uses</b>							
<b>Transfers from Other Funds:</b>							
Transfer from Capital Projects Fund	\$ 8	\$	-	n/a	\$	(8)	
Transfer from LPKC Ph 1 PIF	\$ -	\$	302,152	0.0%	\$	302,152	
Transfer from TIF Funds-City TIF Fee	\$ 640	\$	1,486	43.0%	\$	846	
<b>Transfers to Other Funds:</b>							
Transfer to Equipment Reserve Fund-General	\$ (125,000)	\$	(125,000)	100.0%	\$	-	
Transfer to Capital Projects Fund	\$ (356,650)	\$	(15,000)	n/a	\$	341,650	
Transfer to IT Equipment Reserve-General	\$ (40,000)	\$	(40,000)	100.0%	\$	-	
<b>Total Other Financing Sources &amp; Uses</b>	\$ (521,002)	\$	123,638				
<b>Beginning Fund Balance</b>	\$ 3,170,104	\$	2,288,368				
<b>Estimated Ending Fund Balance</b>		\$	2,194,162				
<b>Unaudited Ending Fund Balance</b>	\$ 4,086,446						
<b>Reserve Required</b>							
17% of 2026 budgeted expenditures	\$ 1,011,270						
25% of 2026 budgeted expenditures	\$ 1,487,162						
<b>Budget Authority</b>							
2026 Budget Authority	\$ 8,483,599						
Remaining 2026 Budget Authority	\$ 7,860,534						
% of Budget Authority Used				7.3%			

**City of Edgerton - 1st Quarter 2026 Report  
Water Fund (Unaudited)**

	<b>YTD Actual</b>	<b>2026 Budget</b>	<b>% Used</b>	<b>Remaining</b>
<b>Revenues:</b>				
Charges for Services	\$ 150,211	\$ 785,369	19.1%	\$ (635,158.39)
Fines & Forfeitures	\$ 2,052	\$ 8,000	25.7%	\$ (5,947.81)
Miscellaneous	\$ 54	\$ -	n/a	\$ 54.00
Investment Income	\$ 1,869	\$ 8,500	22.0%	\$ (6,630.63)
<b>Total Revenue</b>	<b>\$ 154,186</b>	<b>\$ 801,869</b>	<b>19.2%</b>	<b>\$ (647,682.83)</b>
<b>Expenditures:</b>				
Fleet Maintenance	\$ 447	\$ 8,277	5.4%	\$ 7,830
Information Technology	\$ 18,330	\$ 36,421	50.3%	\$ 18,091
Production	\$ 78,578	\$ 322,900	24.3%	\$ 244,322
Distribution	\$ 7,995	\$ 105,530	7.6%	\$ 97,535
Administrative-Water	\$ 41,716	\$ 201,119	20.7%	\$ 159,403
Employee Benefits	\$ 12,928	\$ 50,156	25.8%	\$ 37,228
Debt Service	\$ 7,478	\$ 14,959	50.0%	\$ 7,481
<b>Total Expenditures</b>	<b>\$ 167,472</b>	<b>\$ 739,362</b>	<b>22.7%</b>	<b>\$ 571,890</b>
<b>Sources Over(Under) Expenditures:</b>	<b>\$ (13,286)</b>	<b>\$ 62,507</b>		
<b>Transfer from Other Funds</b>				
Transfer from Capital Project Fund	\$ -	\$ -	n/a	\$ -
<b>Transfers to Other Funds:</b>				
Transfer to Equipment Reserve Fund-Water	\$ (30,000)	\$ (30,000)	100.0%	\$ -
Transfer to Capital Projects Fund	\$ (3,700)	\$ -	n/a	\$ 3,700
Transfer to IT Equipment Reserve-Water	\$ (10,000)	\$ (10,000)	100.0%	\$ -
Transfer to Infrastructure Fund-Water	\$ (15,000)	\$ (15,000)	100.0%	\$ -
<b>Total</b>	<b>\$ (58,700)</b>	<b>\$ (55,000)</b>		
<b>Beginning Fund Balance</b>	<b>\$ 374,244</b>	<b>\$ 211,413</b>		
<b>Estimated Ending Fund Balance</b>		<b>\$ 218,920</b>		
<b>Unaudited Ending Fund Balance</b>	<b>\$ 302,258</b>			
<b>Reserve Required</b>				
17% of 2026 budgeted expenditures	\$ 125,692			
25% of 2026 budgeted expenditures	\$ 184,841			
<b>Budget Authority</b>				
2026 Budget Authority	\$ 1,044,068			
Remaining 2026 Budget Authority	\$ 935,296			
% of Budget Authority Used	10.4%			

**City of Edgerton - 1st Quarter 2026 Report  
Sewer Fund (Unaudited)**

	<b>YTD Actual</b>		<b>2026 Budget</b>	<b>% Used</b>	<b>Remaining</b>
<b>Revenues:</b>					
Charges for Services	\$ 147,446	\$	1,033,692	14.3%	\$ (886,246)
Licenses & Permits	\$ -	\$	50	0.0%	\$ (50)
Fines & Forfeitures	\$ 2,486	\$	15,000	16.6%	\$ (12,514)
Miscellaneous	\$ -	\$	-	n/a	\$ -
Investment Income	\$ 5,953	\$	25,000	23.8%	\$ (19,047)
Total Revenue	\$ 155,885	\$	1,073,742	14.5%	\$ (917,857)

<b>Expenditures:</b>					
Fleet Maintenance	\$ 460	\$	8,929	5.1%	\$ 8,469
Information Technology	\$ 20,199	\$	43,421	46.5%	\$ 23,222
Treatment Plant	\$ 29,746	\$	227,296	13.1%	\$ 197,550
Sewer Line Maintenance	\$ 443	\$	13,200	3.4%	\$ 12,757
Lift Stations/Vaults	\$ 6,248	\$	34,764	18.0%	\$ 28,516
Administrative-Sewer	\$ 73,012	\$	345,141	21.2%	\$ 272,129
Employee Benefits	\$ 26,362	\$	102,988	25.6%	\$ 76,626
Debt Service	\$ 44,169	\$	193,338	22.8%	\$ 149,169
Total Expenditures	\$ 200,639	\$	969,077	20.7%	\$ 768,439

**Sources Over(Under) Expenditures:      \$      (44,753)      \$      104,665**

**Transfer from Other Funds:**

Transfer from Capital Projects Fund      \$      -      \$      -      #DIV/0!      \$      -

**Transfers to Other Funds:**

Transfer to Equipment Reserve Fund-Sewer      \$      (15,000)      \$      (15,000)      n/a      \$      -

Transfer to Capital Projects Fund      \$      (53,700)      \$      (50,000)

Transfer to IT Equipment Reserve-Sewer      \$      (10,000)      \$      (10,000)

Transfer to Infrastructure Fund-Sewer      \$      (20,000)      \$      (20,000)      100.0%      \$      -

Total      \$      (98,700)      \$      (95,000)

<b>Beginning Fund Balance</b>	\$ 1,181,485	\$	750,791
<b>Estimated Ending Fund Balance</b>		\$	760,456
<b>Unaudited Ending Fund Balance</b>	<b>\$ 1,038,032</b>		

**Reserve Required**

17% of 2026 budgeted expenditures      \$      164,743

25% of 2026 budgeted expenditures      \$      242,269

**Budget Authority**

2026 Budget Authority      \$      1,957,634

Remaining 2026 Budget Authority      \$      1,855,695

% of Budget Authority Used      5.2%