



Name: \_\_\_\_\_

Address: \_\_\_\_\_

Phone: \_\_\_\_\_ Email: \_\_\_\_\_

Describe the project: \_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

**Please attach any bids or detailed project cost estimate and a color photo of the space that will be improved.** Multiple bids are not required.

Will this work be completed before the end of the calendar year?  Yes  NoIs the home owner-occupied?  Yes  NoAre you current on all property taxes and special assessments?  Yes  No

I understand that the HOME Improvements Grant can only be used for exterior improvements that face a City street. I understand that a minimum investment of \$500 is required. I understand that this grant is a reimbursement for up to 50% of project costs, up to a maximum of \$2,500, which is payable upon completion of the project. I will submit a photo of the complete project and receipts for eligible improvements to receive the rebate. I understand that any ineligible expenses or receipt discrepancies may cause my total grant award amount to be reduced.

Signature: \_\_\_\_\_ Date \_\_\_\_\_

**FOR OFFICE USE ONLY**Project Approved?  Yes  No Pre-approval Grant Award \_\_\_\_\_

Expiration Date \_\_\_\_\_ Extension Date: \_\_\_\_\_

Approver initials: \_\_\_\_\_

Project Completion:

- W-9
- Color Photo(s)
- Receipts showing eligible improvements

Final Grant Award \_\_\_\_\_

Signature \_\_\_\_\_ Date \_\_\_\_\_