

**City of Edgerton, Kansas**  
**Minutes of City Council Regular Session**  
**January 12, 2023**

A Regular Session of the City Council (the Council) was held in the Edgerton City Hall, 404 E. Nelson, Edgerton, Kansas on January 12, 2023. The meeting convened at 7:00PM with Mayor Roberts presiding.

**1. ROLL CALL**

Clay Longanecker	present
Josh Lewis	present
Josh Beem	absent
Deb Lebakken	present
Bill Malloy	present

With a quorum present, the meeting commenced.

Staff in attendance:

- City Administrator, Beth Linn
- City Attorney, Lee Hendricks
- City Clerk, Alex Clower
- Finance Director, Karen Kindle
- Public Works Superintendent, Trey Whitaker
- CIP Manager, Brian Stanley
- Development Services Director, Zachary Moore
- Recreation Coordinator, Brittany Paddock
- Marketing & Communications Manager, Kara Banks

**2. WELCOME**

**3. PLEDGE OF ALLEGIANCE**

**Consent Agenda** *(Consent Agenda items will be acted upon by one motion unless a Council member requests an item be removed for discussion and separate action)*

4. Approve Minutes from December 15, 2022 Special City Council Meeting
5. Approve Contract with Weather Or Not®, Inc. to provide Weather Forecasting Services for 2023.

With no questions or comments, Mayor Roberts requested motion to approve the consent agenda.

Councilmember Longanecker moved to approve the motion, seconded by Councilmember Lewis. The consent agenda was approved, 4-0.

**Regular Agenda**

6. **Declaration.** There were no declarations made.

7. **Public Comments.** There were no public comments made.

8. **Introduction** of new hire Zachary Moore, Development Services Director.  
Ms. Linn stated she is very excited to let Council know that the vacancy of Development Services Director has been filled with the hiring of Zachary Moore. She invited him up to introduce himself to the Governing Body.

Mr. Zachary Moore thanked Council and shared his excitement to join the Edgerton team.

Mayor Roberts and Council welcomed Mr. Moore.

9. **WALK ON:** Ms. Kara Banks announced the winners of the Holiday Home Decorating Contest.

She stated in this year, it was decided to have the community vote via social media and over 600 votes were made. She stated the 3 winners included the Crim family in 3<sup>rd</sup> place, the Carmack family in 2<sup>nd</sup> place, and the McHenry family in 1<sup>st</sup> place. She invited Mr. Crim up to receive his award. The other families were not available to attend the Council meeting.

Mr. Crim thanked the Council for continuing to have this tradition. He stated he loves being able to decorate his home and provide some excitement to the community.

Mayor Roberts and Council thanked him for his time and congratulated him on 3<sup>rd</sup> place.

#### **Business Requiring Action**

10. **CONSIDER ORDINANCE NO. 2127 AMENDING CHAPTER XV, ARTICLE 1, SECTION 15-122 OF THE MUNICIPAL CODE OF THE CITY OF EDGERTON, KANSAS AND REPEALING ALL OTHER ORDINANCES OR PARTS OF ORDINANCES IN CONFLICT THEREWITH.**

Ms. Karen Kindle, Finance Director, addressed the Council. She stated the ordinance before the Governing Body for consideration is related to the pro-ration of fixed monthly charges on utility bills. She stated currently when someone moves in or out, they must have more than 17 days in the home to be charged the service fees. If they are in residence less than 17 days, they receive no charge and if they are there only 17 days in a month, they have half charge. She stated the new software will allow for this charge to be calculated based on actual days active and pro-rate bills accordingly, making it fair across the board for all utility bills. She stated staff believes this would be the best practice going forward and will go into effect February 1<sup>st</sup>, as the new bills will generate from the new system.

Council agreed that this method seems more consistent and fairer for all residents.

With no questions or further comments, Mayor Roberts requested motion to approve Ordinance No. 2127.

Councilmember Lebakken moved to approve the motion, seconded by Councilmember Longanecker. Ordinance No. 2127 was approved, 4-0.

**11. CONSIDER ORDINANCE NO. 2128 AMENDING ARTICLE 12 – SIGN REGULATIONS OF THE UNIFIED DEVELOPMENT CODE OF THE CITY OF EDGERTON, KANSAS TO SECTION 4 RELATED TO EXEMPTED SIGNS, AS AMENDED, AND REPEALING ALL ORDINANCES OR PARTS OF ORDINANCES IN CONFLICT THEREWITH**

Ms. Linn addressed the Council. She stated it was brought to staff's attention that the current code does not address certain items related to signage specifically related to the commercial district with traffic control and internal signs. She stated staff was approached by On the Go and their inability to post signs for circumstances where trailers are abandoned and need to be towed at the owner's expense. She stated for them to be able to have the trailer towed, they feel it is best to have a sign saying they can do so. She stated a public hearing was held during the planning commission meeting in December and upon conclusion of that hearing, the Planning Commission made motion to recommend to the Governing Body updated exemptions to include non-illuminated signs on properties in commercial districts oriented to individuals on the property, not to exceed 4 square feet in area or letters up to 6 inches in height. She stated this language is similar to several other jurisdictions within Johnson County including Overland Park and Olathe. She stated this really gives them a standard small size sign that will allow for language to say something like "abandoned trailers will be towed at owners expense". She stated staff would recommend approving this ordinance pending City Attorney review and approval.

With no questions or comments, Mayor Roberts requested motion to approve Ordinance No. 2128 once approved by City Attorney.

Councilmember Longanecker moved to approve the motion, seconded by Councilmember Malloy. Ordinance No. 2128 was approved, 4-0.

**12. Report by the City Administrator**

- Quarterly Update from Johnson County Sheriff's Office

Ms. Linn stated the Johnson County Sheriff's Office will give quarterly updates to the Governing Body regarding citations issued, crime in the area, etc., as part of their contract. She invited Master Deputy Brad Johnson to give his report.

Master Deputy Brad Johnson stated the information he will be providing is from the KBI crime index report from 2021. He stated they usually run about a year or so behind. He stated they look at crimes in an index per 1000 residents, specifically murder, rape, burglary, theft, etc. which then get broken into different brackets related to type of crime.

Johnson stated in 2018 the total crimes were 49, which is 27.7% per 1,000 residents. In 2021, the crime index dropped to 41, which is 23.2% per 1,000 residents. He stated this does include the intermodal as well as residential area. He believes the 2022 numbers will be even lower. He stated when compared to other cities in the county, Edgerton is one of the few communities to see crime go down.

Mayor Roberts asked if he could send the comparison to staff to send out to community.

Councilmember Lewis agreed and stated it would be nice to put out to the community to show the hard work our dedicated officer is doing and the pay off that comes with the contract we have with the Sheriff's Office.

Mayor Roberts agreed and stated he would like the idea of the comparison to show insight of the surrounding area.

Ms. Linn stated staff will work with Deputy Johnson to do an article in the newsletter in the coming months.

Deputy Johnson stated all categories had decreases over the past couple years and the City is trending in the right direction.

Mayor Roberts thanked Master Deputy Johnson and the Sheriff's Department in general for all their hard work.

Deputy Johnson stated he loves serving the community here.

Councilmember Malloy stated he really appreciates seeing Deputy Johnson out in the community, playing basketball with the kids.

- 2022 Recreation in Review

Ms. Brittany Paddock, Recreation Coordinator, addressed the Council. She referenced the 2022 Recreation Review that was provided in the Council packet. She stated in 2022, Edgerton recreation programs continue to see attendance grow. The total attendance for 2022 was over 6,000 with summer events and overall attendance increasing by approximately 50%. She highlighted the 2022 programs and promoted events for 2023.

Mayor Roberts and Council stated they appreciate Brittany and all her work to grow recreation in the community. He stated 79 programs offered from a one-person department is amazing.

- **WALK ON:** Library Change Order:

Mr. Brian Stanley, CIP Manager, addressed the Council. He stated staff was presented with a request from the facilities person at the library to take down the awning. He expressed that the awning serves no purpose and often becomes a nesting location for birds. Mr. Stanley stated all costs associated with removing the awning would be at the expense of the library and not the city. He stated the library brick repair project is nearing completion and if weather conditions remain decent, the project should be complete in the next couple weeks. He stated the awning removal would be completed in the next couple of days.

Ms. Linn stated the City holds the contract with the company doing the work and a MOU with the library for a half/half split of costs associated. Staff did receive a document that states this additional work will be paid for 100% by the county.

With no questions or comments, Mayor Roberts requested motion to approve the Change Order with City Attorney review and approval.

Councilmember Lewis moved to approve the motion, seconded by Councilmember Longanecker. The motion was approved, 4-0.

- **WALK ON: ERP Update:**

Ms. Linn updated the Council on the city's new software system implementation. The new online utility bill payment system will go live at the end of this month. Staff is preparing information for residents that will go out in the February newsletter. February bills will also look different and there will be a new account number on utility bills. She encouraged Council to reference the newsletter to understand how to get the process started to switch from the current payment provider to the new one. She also encouraged them to help spread the word of this change to their neighbors, to better prepare them for the next few months.

Mayor Roberts stated if anyone has trouble with the new system, they are welcome to come to City Hall and staff will assist them.

Ms. Linn agreed and stated staff will be ready to answer any questions and hopes to make this transition easy for the community.

### 13. Report by the Mayor

Mayor Roberts stated he had no report to give.

### 14. Future Meeting Reminders:

- January 26<sup>th</sup> – City Council Meeting – 7:00PM
- February 9<sup>th</sup> – City Council Meeting – 7:00PM
- February 14<sup>th</sup> – Planning Commission Meeting – 7:00PM
- February 23<sup>rd</sup> – City Council Meeting – 7:00PM

Mayor Roberts stated he would like to add an executive session to the agenda, he is not sure if a motion will be made after but there may be.

### 15. **WALK ON: CONSIDER RECESSING INTO EXECUTIVE SESSION PURSUANT TO K.S.A. 75-4319(B(2)) UNDER THE ATTORNEY/CLIENT EXCEPTION TO INCLUDE THE CITY ATTORNEY AND CITY ADMINISTRATOR TO DISCUSS CONTRACT NEGOTIATIONS.**

Mayor Roberts requested motion to recess into executive session for the above-mentioned exception for 15 minutes. He stated the meeting will resume in the Council Chambers.

Councilmember Longanecker moved to recess into executive session for 15 minutes, Councilmember Lebakken seconded the motion.

The meeting recessed into executive session at 7:51PM for 15 minutes.

Councilmember Lewis moved to return to open session, seconded by Councilmember Lebakken. Open session resumed at 8:06PM.

After returning to open session, Mayor Roberts stated they will make a motion.

Councilmember Longanecker made motion to approve the payment of \$35,414.28 to Carolyn Hammon for the Temporary and Permanent Easements for the Dwyer Sanitary Sewer Project upon receipt of signed easements from Ms. Hammon or her agent.

Councilmember Malloy seconded the motion. The motion was approved, 4-0.

## **16. Adjourn**

With no further business, Mayor Roberts requested motion to adjourn the meeting.

Councilmember Lewis moved to adjourn, seconded by Councilmember Malloy. The meeting was adjourned at 8:08PM, 4-0.

Submitted by Alexandria Clower, City Clerk