

City of Edgerton, Kansas
Minutes of City Council Regular Session
February 23, 2023

A Regular Session of the City Council (the Council) was held in the Edgerton City Hall, 404 E. Nelson, Edgerton, Kansas on February 23, 2023. The meeting convened at 7:00PM with Mayor Roberts presiding.

1. **ROLL CALL**

Clay Longanecker	present
Josh Lewis	present
Josh Beem	present via phone
Deb Lebakken	present
Bill Malloy	present

With a quorum present, the meeting commenced.

Staff in attendance: City Administrator, Beth Linn
 City Attorney, Lee Hendricks
 City Clerk, Alex Clower
 Public Works Director, Dan Merkh
 Development Services Director, Zachary Moore
 Accountant, Justin Vermillion
 Marketing & Communications Manager, Kara Banks

2. **WELCOME.** Mayor Roberts welcomed all in attendance to the meeting.

3. **PLEDGE OF ALLEGIANCE.** All present participated in Pledge of Allegiance.

Consent Agenda *(Consent Agenda items will be acted upon by one motion unless a Council member requests an item be removed for discussion and separate action)*

4. Approve Minutes from February 9, 2023 Regular City Council Meeting.
5. Approve Application FP2023-01, Final Plat for Edgerton Greenspace, located at the southeast corner of E. 3rd Street and E. Nelson Street, Edgerton, Kansas.

With no questions or comments, Mayor Roberts requested motion to approve the consent agenda.

Councilmember Lewis made a motion to approve, seconded by Councilmember Lebakken. The consent agenda was approved, 5-0.

Regular Agenda

6. **Declaration.** There were no declarations made.

7. **Public Comments.** There were no public comments made.

Business Requiring Action

8. CONSIDER RESOLUTION NO. 02-23-23A PROVIDING THAT THE CITY IS CONSIDERING ESTABLISHING A RURAL HOUSING INCENTIVE DISTRICT AND ADOPTING A PLAN FOR DEVELOPMENT OF HOUSING AND PUBLIC FACILITIES; ESTABLISHING THE DATE AND TIME OF A PUBLIC HEARING (DWYER FARMS RURAL HOUSING INCENTIVE DISTRICT).

Mr. Scott Anderson addressed the Council. He stated they have completed the first step in establishing a Rural Housing Incentive District (RHID) by completing a housing study, which was completed a couple years ago. He stated this resolution before Council is the second step on this process. He stated they've also received approval from the Secretary of Commerce. He stated City Council did cancel a Public Hearing last year, due to the development agreement not being executed. The development agreement is now complete and signed by the developer. He stated this resolution sets a date for public hearing, April 13th, to take public comment. He stated it also sets forth the plan for redevelopment. He stated this is the same development plan that was considered last fall, with minor changes to dates, etc. He stated also attached is the feasibility study, which also has no changes from last fall.

With no questions or comments, Mayor Roberts requested motion to approve Resolution No. 02-23-23A.

Councilmember Longanecker moved to approve the motion, seconded by Councilmember Lewis. The resolution was approved, 5-0.

9. CONSIDER EARLY PROCUREMENT FOR STRUCTURES AND EQUIPMENT AS PART OF GLENDELL ACRES PARK RENOVATION PROJECT.

Mr. Dan Merkh addressed the Council. He stated at the last Council meeting, the Governing Body approved the new purchasing policy which allows for early procurement. He stated the policy states three reason to justify early procurement: lead time for fabrication/delivery, volatility of pricing, and to control contractor markup.

He stated the Glendell Acres Park Renovation includes playground structures and fitness equipment in the project. These items fall within those justification reasons for early procurement. He stated if approved, the City will solicit a Request for Proposal from equipment manufacturers. He stated the City's Landscape Architect also recommends including a request for pavilion structures as an alternate bid to leverage any opportunities for a manufacturer that may be able to provide all the needed equipment.

He stated results from RFP will be brought before the City Council for consideration at a future meeting date.

With no questions or comments, Mayor Roberts requested motion to approve early procurement for structures and equipment as part of Glendell Acres Park project.

Councilmember Longanecker moved to approve the motion, seconded by Councilmember Malloy. The motion was approved, 5-0.

10. **Report by the City Administrator**

- Kansas Rural Water Association (KRWA) Designation of Voting Delegate
Ms. Linn addressed the Council. She stated staff participates in an annual conference for KRWA that has proven to be very informative for staff members, especially with the new Lead and Copper Rule Revisions from the EPA. She stated at this conference, they request a voting delegate to be in attendance for their member meeting. She suggested Mike Mabrey as primary delegate and Darren Ross as secondary. She stated Mr. Merkh will also be attending this conference.

She stated this conference is also open and budgeted if any Councilmembers would like to attend.

With no questions or comments, Mayor Roberts requested motion to approve the delegations of Mike Mabrey and Darren Ross for KRWA.

Councilmember Lewis moved to approve the motion, seconded by Councilmember Lebakken. The motion was approved, 5-0.

WALK ON: 2023 CDBG Project.

Mr. Merkh addressed the Council. He stated starting Monday, contractors will mobilize to begin doing acoustic inspections of sewer pipes, which will cause some low humming sounds throughout the area they are working in. He stated this method will identify blockages using audio tones. He stated this will occur in a few areas throughout town, but the primary focus will be on the south side of Nelson. He stated door hangers will be placed on residents' doors tomorrow. He stated contractors will likely need access to backyards but will only do so with door knocking prior to entering and they will not be going into homes.

Councilmember Lebakken asked if it will be posted on social media.

Mr. Merkh stated yes.

Mayor Roberts asked if they were going to send via NotifyJoco as well.

Ms. Linn stated they typically use NotifyJoco for emergent situations and use regular communication platforms for something like this.

WALK ON: New Program by UCS of Johnson County.

Ms. Linn stated UCS approached Mayor and staff regarding a new program that they would like Edgerton to participate in. She handed out information to Council regarding this program.

She stated they are looking for a small city to use as a case study for this Community Housing Advocate Training (CHAT) program. She stated UCS previously did a pilot of this program in fall 2022 with Overland Park and had some great feedback. She stated the idea behind this is that citizens from all walks of life from the community come together to discuss housing priorities.

Mayor Roberts stated this will be a community focused and citizen driven conversation about housing.

Ms. Linn stated they're excited UCS reached out to Edgerton specifically for this. She stated this is really driven by UCS and will have very limited staff time involved. She stated the goal right now is to get the word out to find volunteers that would like to participate in this training. These meetings would be completed before school is out. She asked Council that if they have an idea of people who would be a good fit, to have them reach out to staff or to let staff know and we can try to contact.

11. Report by the Mayor

Mayor Roberts had no report to give.

12. Future Meeting Reminders:

- March 9th: City Council Meeting – 7:00PM
- March 14th: Planning Commission – 7:00PM
- March 23rd: City Council Meeting – 7:00PM
- April 11th: Planning Commission – 7:00PM
- April 13th: City Council Meeting – 7:00PM
- April 27th: City Council Meeting – 7:00PM

13. CONSIDER RECESSING INTO EXECUTIVE SESSION PURSUANT TO K.S.A. 75-4319(B)(2) FOR CONSULTATION WITH AN ATTORNEY DEEMED PRIVILEGED IN THE ATTORNEY-CLIENT RELATIONSHIP TO INCLUDE CITY ATTORNEY, CITY ADMINISTRATOR, ECONOMIC DEVELOPMENT COUNSEL AND DEVELOPMENT SERVICES DIRECTOR FOR THE PURPOSES OF CONTRACT NEGOTIATIONS.

Mayor Roberts requested motion to recess into executive session for the above-mentioned exception for 10 minutes. He stated the meeting will resume in the Council Chambers.

Councilmember Lewis moved to recess into executive session for 10 minutes, Councilmember Longanecker seconded the motion.

The meeting recessed into executive session at 7:23PM for 10 minutes.

Councilmember Lewis moved to return to open session, seconded by Councilmember Lebakken. Open session resumed at 7:33PM.

Mayor Roberts stated he attended a Panasonic meeting that had some valuable information. He stated he'd like to get the handout from that meeting to provide to the governing body later. He stated he believes the information given could affect the city in the future.

14. Adjourn

With no further business, Mayor Roberts requested motion to adjourn the meeting.

Councilmember Beem moved to adjourn, seconded by Councilmember Lebakken. The meeting was adjourned at 7:34PM, 5-0

Submitted by Alexandria Clower, City Clerk