

City of Edgerton, Kansas
Minutes of City Council Regular Session
February 24, 2022

A Regular Session of the City Council (the Council) was held in the Edgerton City Hall, 404 E. Nelson, Edgerton, Kansas on February 24, 2022. The meeting convened at 7:00 PM with Mayor Roberts presiding.

1. ROLL CALL

Clay Longanecker	present
Josh Lewis	present
Josh Beem	present
Jody Brown	present
Josie Stambaugh	present

With a quorum present, the meeting commenced.

Staff in attendance: Public Works Director, Dan Merkh
 Assistant City Attorney, Todd Luckman
 City Clerk, Alexandria Clower
 Finance Director, Karen Kindle
 Accountant, Justin Vermillion
 Development Services Director, Katy Crow
 Marketing & Communications Manager, Kara Banks
 Recreation Coordinator, Brittany Paddock

2. WELCOME

3. PLEDGE OF ALLEGIANCE

Consent Agenda *(Consent Agenda items will be acted upon by one motion unless a Council member requests an item be removed for discussion and separate action)*

4. Approve Minutes from February 10, 2022 Regular City Council Meeting
5. Approve Final Acceptance of the 2021 Street Maintenance Program

Councilmember Beem moved to approve the consent agenda, seconded by Councilmember Longanecker. The consent agenda was approved, 5-0.

Regular Agenda

6. **Declaration.** There were no declarations made by the Governing Body.

7. Public Comments.

Shana Sanford with GEHS Project Grad addressed the Council. She stated she would like to ask for a donation for the 2022 Project Grad.

Mayor Roberts stated this is an item that is brought forward during the City's budget season. Someone from the group is asked to present their request and give an update on the current status of Project Grad. He confirmed the amount of \$2,000 as the approved 2022 budget for the group.

He then requested motion to approve the donation of \$2,000 to the Project Grad committee.

Councilmember Longanecker moved to approve the motion, seconded by Councilmember Lewis. The motion was approved, 5-0.

She thanked Council for their time and donation to Project Grad.

Business Requiring Action

Walk On Item –

EDGE Announcement, presented by James Oltman with ElevateEdgerton!

James Oltman with ElevateEdgerton! addressed the Council.

He announced a new grant program that will be introduced in Edgerton beginning March 1, 2022. He stated the Encouraging Development and Growth in Edgerton (EDGE) grant program is for residents, property owners, small business owners, etc. in the community. He stated there is a beautification grant for residential and commercial projects to improve the façade of a structure for businesses and homes. He stated these grants are available for residents as a reimbursable grant of 50% of the project cost, up to \$500. He stated once the project is complete, the person will turn in receipts, invoices, etc. to request the reimbursement of funds they spent for the project.

He stated there is also a new small business expansion and attraction grant program to help new businesses get off the ground or to help those existing businesses expand their services. He stated these funds can be used for updates such as tenant improvements, renovations, the purchase of new equipment to offer new products, hiring additional staff, etc. He stated the small business grant provides a one-time reimbursable award up to \$2,500, but only business located in commercial properties are eligible.

He stated both grants will begin accepting applications on March 1st. There is no deadline to apply, however, the funds are on a first-come, first-served basis. He stated there is roughly \$5,000 set aside for each grant program. He stated the applications will be available on the Elevate website.

Councilmember Longanecker asked if it was \$500 per project.

Mr. Oltman stated the funds are available per property. He stated if the property is owned by a landlord and being rented out, the tenant and landlord cannot both apply because the funding will be tied to the address. He stated it will also be a 50% reimbursement up to \$500, so if the project total is \$800, the person will only get \$400 reimbursement.

Mayor Roberts stated he's eager to see how it works. He stated if it goes well, there might be a possibility of the city's participation, etc. to make it more substantial. He stated Louisburg has done this and they've upped their amount reimbursed to \$1,000.

Mr. Oltman stated Louisburg has awarded just over \$3,500 in grant funds, which would equate to more than \$11,000 worth of improvements throughout the community.

He thanked Council for their time and stated he's excited to see how the community responds to this program and looks forward to being able to offer in the future if it gets great feedback.

8. CONSIDER RENEWAL OF CORPORATE INSURANCE POLICY FOR APRIL 1, 2022 – MARCH 31, 2023

Ms. Alex Clower, City Clerk, addressed the Council. She stated annually the city considers the renewal of corporate insurance policies which include several coverages such as Property, Crime, Inland Marine, General Liability, Cyber Liability, Pollution Liability and more. She stated city coverages were moved to Travelers Insurance with the 2020-2021 renewal. Staff began working with Mr. O'Brien for the current renewal process in December 2021. She stated the current quote for approval does not include pollution control or cyber insurance quotes, but staff expects to have those anytime and will bring back the quotes for final approval on March 10, 2022.

Mr. Kevin O'Brien addressed the Council. He stated there have been slight increases due to added equipment and property value increases, as well as an increase in premiums from Travelers. He stated these increases are not specific to Edgerton; they are being seen across the board. He stated from quotes already received, pollution will stay the same as last year, but that will come back for final approval in a couple weeks. He stated Cyber insurance is becoming a hot topic in every industry and many companies that used to provide that insurance are no longer doing so because of the high costs. He stated overall, this year is a hard market as there are few players offering coverage and the restrictions for those that are offering are greater and more detailed. He stated across the insurance world, ransomware is becoming a top contributor to claims and has been for the last several months representing about 75% of claims with ransom payments tripling. He stated because of ransomware attacks all entities are moving toward a Multifactor Authentication process. The city is currently working to input an MFA, which for all companies sending in quotes is a requirement before consideration. He stated it is likely that the city can expect a premium increase due to the increase in cost for Cyber Liability. He stated the quotes already received are close to an average of fifteen thousand dollars, which is a dramatic increase from last year's cost. He stated he is working to receive a couple more quotes and hopes the amounts will be lower but wanted Council to be aware that there could be a great increase in cost.

With no questions or comments, Mayor Roberts then requested a motion to approve the Corporate Insurance Policy for a Premium amount not to exceed \$86,232, not including Cyber and Pollution Liability Insurance Premium costs.

Councilmember Longanecker moved to approve the motion, seconded by Councilmember Beem. The motion was approved, 5-0.

9. CONSIDER A GRANT MANAGEMENT POLICY

Ms. Karen Kindle, Finance Director, addressed the council. She stated before Council tonight is a Grant Management Policy for the City of Edgerton staff. She stated the City has increased its efforts to secure grant funding for various projects in the last few years and will continue to look at grant funding opportunities in the future. She stated many grants require written policies governing management of grants, which the City currently does not have. She stated what is before Council tonight is a draft policy for approval, which was created using the process already adopted by City staff.

She stated the policy will include the following practices: requirement of pre-application review and analysis of all grants; requirement of city administrator approval prior to submission of all grants; requirement of City Council approval of all grant awards, including sources of match funding, if required; responsibility of the sponsoring department in conjunction with the finance department; the requirement to meet all federal, state and local laws and city policies in addition to the applicable grant requirements; and this policy will address any grant close out, recordkeeping and audit responsibilities.

Councilmember Lewis asked if the City has any process they operate on right now.

Ms. Kindle stated this will be the first time the City will have a written policy. Currently the city does have a process which operates the same as what has been drafted, but it has not been a formally adopted policy.

With no further questions or comments, Mayor Roberts then requested motion to approve the grant management policy.

Councilmember Longanecker moved to approve the grant management policy, seconded by Councilmember Brown. The policy was approved, 5-0.

10. CONSIDER RESOLUTION NO. 02-24-22A AUTHORIZING THE CLOSURE OF CERTAIN PUBLIC STREETS DURING SCHEDULED EDGERTON COMMUNITY EVENTS IN 2022

Ms. Brittany Paddock, Recreation Coordinator, addressed the Council. She stated the resolution before Council lists the closures needed for the current scheduled events in 2022. She stated these events include Cyclones in the Outfield with a new event added called Cyclones Cruisin', Summer Kickoff Block Party, Frontier Days and the newest event, a Kansas City Barbeque Society sanctioned event called Meat Inferno. She stated typically the resolutions for closures coincide with Council dates surrounding the event, but because they are scheduled with no anticipation of change, staff decided to bring forward all of the street closures in one resolution for approval tonight.

With no questions or comments, Mayor Roberts then requested motion to approve Resolution No. 02-24-22A authorizing the closure of certain public streets for events in 2022.

Councilmember Beem moved to approve the motion, seconded by councilmember Lewis.

11. Report by the City Administrator.

There was no report given.

12. Report by the Mayor

Mayor Roberts stated the last emergency order related to COVID has expired and he will not be issuing a new one at this time.

13. Future Meeting Reminders:

- March 8th: Planning Commission – 7:00PM
- March 10th: City Council Meeting – 7:00PM
- March 24th: City Council Meeting – 7:00PM
- April 12th: Planning Commission – 7:00PM
- April 14th: City Council Meeting – 7:00PM
- April 28th: City Council Meeting – 7:00PM

14. Adjourn

Councilmember Lewis moved to adjourn, seconded by Councilmember Brown. All in favor. The meeting was adjourned at 7:39 PM.

Submitted by Alexandria Clower, City Clerk