

City of Edgerton, Kansas
Minutes of City Council Regular Session
February 22, 2024

A Regular Session of the City Council (the Council) was held in the Edgerton City Hall, 404 E. Nelson, Edgerton, Kansas February 22, 2024. The meeting convened at 7:00PM with Mayor Roberts presiding.

1. ROLL CALL

Clay Longanecker	present
Josh Lewis	present
Deb Lebakken	present
Bill Malloy	present
Ron Conus	present

With a quorum present, the meeting commenced.

Staff in attendance:

- City Administrator, Beth Linn
- City Attorney, Lee Hendricks
- City Clerk, Alex Clower
- Assistant to the City Administrator, Kara Banks
- Finance Director, Karen Kindle
- Accountant, Justin Vermillion
- Public Works Director, Dan Merkh
- Public Works Superintendent, Trey Whitaker
- Holly Robertson, CIP Project Manager
- Development Services Director, Zach Moore
- Building Inspector, Jim Brown

2. WELCOME. Mayor Roberts welcomed all in attendance.

3. PLEDGE OF ALLEGIANCE. All present participated in the Pledge of Allegiance.

Consent Agenda *(Consent Agenda items will be acted upon by one motion unless a Council member requests an item be removed for discussion and separate action)*

4. Approve Minutes from February 8, 2024 Regular City Council Meeting
5. Approve Final Acceptance of 2023 CDBG – 1st And Hulett Sanitary Sewer Rehabilitation Project

Councilmember Lewis moved to approve the Consent Agenda, seconded by Councilmember Longanecker. The Consent Agenda was approved, 5-0.

Regular Agenda

6. Declaration. There were no declarations made.

7. **Public Comments.** There were no public comments made.

Business Requiring Action

8. CONSIDER AGREEMENT WITH STRATEGY LLC FOR THE GREENSPACE PROJECT TO PROVIDE SECURITY SYSTEM AND ACCESS CONTROLS

Ms. Robertson addressed the council. She stated in July, the City entered into an agreement with Combes Construction for The Greenspace Project, construction began in August.

She stated the City currently holds a contract with Strategy for IT Services. As the project includes access controls and security to The Greenspace facility, staff would recommend entering into an agreement with Strategy to provide those services. She stated the summary of services to be provided are included in the council packet, but include Access Controls, Intrusion Alarm, Video Surveillance, Cabling and Equipment, and Professional Services.

She stated this agreement structures payment as a lump sum of \$124,738.27, this is within budget initially estimated for IT and Security to prepare the project budget. She stated there will be other costs yet to be determined within this budget item, including workstations, printers, etc. She stated staff will continue to monitor the project budget and periodically update the governing body as categories of costs are set.

Councilmember Conus stated he's concerned with the section of the agreement that states they will attempt to identify any unforeseen complications, on page 20. He stated he's witnessed a lot of networks and upgrades and there always seems to be unforeseen problems. We are paying them to provide network, aren't they supposed to foresee certain problems?

Mr. Lee Hendricks stated he reviewed the agreement and he's comfortable with that language in there. He stated you cannot see all unforeseen items, the agreement states they are supposed to provide help should a problem arise and if they cannot help, find someone who can. He stated it also stated they are then supposed to charge an agreed upon fee.

Councilmember Lewis stated at least it says in there that the fee must be agreed upon should they need to outsource the assistance to fix whatever issue.

Ms. Linn stated there are pieces of equipment that are not theirs. Their focus is the network, but there may be pieces of equipment that don't work and they then have to find the appropriate providers to assist.

Mr. Hendricks stated he appreciates it saying there could be unforeseen scenarios because that then gives basis on why certain things should have been foreseen.

Councilmember Lewis stated this allows them to research the problem, take to staff and discuss fees prior to troubleshooting the issue and give the ability to make an educated decision.

Councilmember Conus asked if we've used this company before.

Ms. Linn stated yes, they are the City's current IT provider.

Mayor Roberts stated he's comfortable with this language in the agreement, however he's not comfortable with the section regarding boom lifts being provided by the City.

Ms. Robertson stated she believes that will be provided by Combes Construction since they're already using lifts during their construction phase of the project, but will double check.

Mr. Hendricks stated if it's already resolved through Combes, strike that sentence from the agreement.

Mayor Roberts stated he would feel more comfortable with that approach because we do not control the construction schedule.

Ms. Robertson stated staff will follow up with Combes and Strategy.

Mayor Roberts stated he'd also like a guaranteed not to exceed amount listed if we are the ones that have to provide the equipment.

Councilmember Malloy stated they should be supplying it. He stated at his company, they would never agree to provide something like that for this. He stated he would recommend we push back that the contractor has to pay as part of their construction agreement.

Mr. Hendricks stated he would suggest the first step be to see if the contractor is providing the lift, if that's not the case, then staff can figure out a cost to come back with for approval.

Councilmember Lewis stated this should have already been included in the cost of the contract before, not something now. It shouldn't be open ended billing.

With no further discussion, Mayor Roberts requested motion to approve the agreement for \$124,738.27 with the scissor lift section struck from the contract and if that is not an agreed upon path, then to have the agreement reference a not to exceed cost or hours for rental of equipment.

Councilmember Longanecker asked if there was anyway to bid this.

Ms. Linn stated our relationship already exists per our network agreement with them. She stated we could have gone out to bid, but then often with a new vendor integrating it becomes a challenge and could be more expensive. She stated we do bid our IT Services every couple of years, once we have this established for The Greenspace it can then become something we include in that bidding process. She stated Strategy has been the preferred vendor, even in the bidding process.

Mayor Roberts stated strategy already put in a lot of time for design for conduits to be run and have been a tremendous assistance with The Greenspace.

Councilmember Longanecker moved to approve the motion, seconded by Councilmember Lebakken. The motion was approved, 4-0 with Councilmember Malloy absent at voting.

9. CONSIDER BUDGET ADJUSTMENT FOR GLENDELL ACRES PARK RENOVATION PROJECT

Mr. Merkh addressed the council. He stated the Glendell Acres Park Renovation project was first funded as a project in the 2019-2023 adopted CIP. At that time, the budget was set at roughly \$740 Thousand and scheduled for construction in 2020. He stated due to the COVID pandemic, the design and construction of the project was postponed.

He stated the project did not restart until mid-2021 when Council approved the contract with SWT Design for design services for the park. He stated as part of those services, the city and SWT Design held a robust public engagement with over 140 participants about the community's desire for the park renovation. He stated those results were presented to the governing body at a work session in September 2021. The takeaways from the public included play for all ages, specifically teens, walking trails, keeping the skate park component, a park shelter, and updating safety and lighting.

He stated at this work session SWT presented conceptual designs based on the public engagement. The design selected includes a new skate park, concrete paths, park pavilion, inclusive playground and fitness equipment with poured-in-place rubber surface. He stated the new park signage, safety lighting, rain gardens, and greenspace are also included in the project.

He stated later in September 2021, staff updated the City Council on the impacts of the pandemic on construction and pricing, in addition to the market pricing for the types of amenities included in the design. At that time, council discussed allocating \$200,000 in the future additional Park Impact Fee towards the Project Budget to offset the increase in costs. He stated staff has carried that amount as possible allocation through the CIP programs since. Staff has continued to track anticipated revenues and expenditures for the project and have included new procedures in an effort to control costs or possible future mark ups. He stated council approved an early procurement for the playground, ninja warrior style fitness equipment, and the shelter, however these were just the materials/equipment. He stated the construction bid still has to include the subcontracted labor costs and install of these elements. He stated additionally, council approved the design build contract for the skate park element.

He stated in early February 2024, staff completed the bid process for construction. The City received bids from three contractors for construction and installation of the park project, all of which were opened and read aloud publicly. He stated these bids ranged from roughly \$650,000 - \$750,000. He stated included in the packet is a summary of the project budget since the project was programmed in 2019. He stated the bids exceed the amount previously budgeted.

He stated based on the costs listed, there are three options for council to consider moving forward. These include, fully funding the project with the recommended budget adjustment, changing the scope of the project, and rebidding the project. He stated staff would recommend the first option with a budget adjustment and moving forward with the construction of the project.

Councilmember Conus asked why the playground, skatepark, etc. weren't first included in the original CIP.

Mr. Merkh stated the skatepark wasn't originally included back in 2017 because the demand wasn't there. After public engagement it was realized that the community really wanted to keep that aspect at the park. He stated the playground was included, however the price is now higher than in 2019.

Ms. Linn stated based on public engagement, the scope of the project changed.

Councilmember Conus stated this would be \$1,800 per household.

Mr. Merkh stated the city has applied for grants and we're hoping to find out those results soon to help mitigate costs. However, we still have not heard the results.

Ms. Linn stated it's important to note the revenue resources, the Park Impact Fee can only be used on park related projects. She stated when new development occurs, they pay a fee that goes directly to the Park Impact Fee.

Councilmember Conus asked if those funds are available now.

Ms. Linn stated yes, they are in the account.

Councilmember Lewis stated outside of the \$100,000 slated to be used from the general fund, we'd be using park dedicated funds for what we wanted to use it for to begin with.

Mayor Roberts stated it's money well spent in his opinion and really the increase is somewhat out of the council's control. He stated it took time to get easements from the pipeline that we had no control over. He stated the community still wants this amenity and if anyone is on social media, they'll see conversations related to this often. He stated he's gone back and forth on whether or not it would be worth rebidding, there was some success in the past on rebidding Manor to lower the cost, however times are different. He stated he doesn't like it, but in general the costs on everything have gone up drastically. He stated he's going to side with the citizens and say we fund the project and move forward, rebidding would delay even more and wouldn't know for sure if it would come out less in the end even if we did rebid.

Councilmember Lebakken stated what would we change if we did adjust the scope, the residents are expecting what they have asked for and what we've said we're giving them. She stated she doesn't think going back on what they're expecting would be the right call.

Mayor Roberts stated the Skate Park design build is costly, we could stop that but it was a highly rated element to have in the public engagement process. He stated can't really take much out that isn't what's wanted by our community.

Councilmember Lebakken stated she doesn't want to take away what's already been said they're getting. She stated she would rather go with the first option, the budget adjustment, then to say no.

Councilmember Longanecker stated we'd be spending money on the same type of thing in the future regardless.

Councilmember Lewis stated it's a good place for a park.

Mayor Roberts stated in the Master Plan it shows as a walkable park. The playground equipment will be the largest we have in the community, the addition of the shelter and lights for safety. He stated all of these are positives.

Councilmember Lewis stated he's in favor of fully funding.

Councilmember Conus stated it's a lot of money. He stated he's only been to that park 3 times and he'll be paying \$1,800 per household, that's \$600 a trip. He stated on the other hand, people use it more than he does himself.

Ms. Linn stated the \$100,000 out of the general fund is what should be divided by residents, that's the only taxable part. She stated the other \$300,000 is from LPKC, which residents do not pay.

Mayor Roberts stated if his father were here, he would likely agree with Councilmember Conus. He saw parks as a waste, but parks help grow the community.

Ms. Linn stated it would be \$60 per resident.

Councilmember Longanecker stated it's what the people want. He saw a statistic that roughly 14.5% of the population are seniors, the remaining is the younger generation who would use it.

Mayor Roberts stated the teenagers are a big focus with this park, we often hear there is nothing to do for that age group. He stated reality is, this would be for them, that's loud and clear from the public's perspective of what they want in this park. He stated we have the funds, he doesn't like seeing the cost increase, however some of the equipment has already been purchased.

Councilmember Lewis stated trying to stay proactive on pricing.

Mayor Roberts stated it's a huge community let down to not move forward, the only hit to the general fund would be the \$100,000. The remaining comes from the fund that can only be used for parks.

Mr. Hendricks stated with the easements granted for this project, there is nothing that can go there that is better than this. He stated not only are you able to use it at it's highest and best use, it could not be used as almost anything else based on the issued dealt with the pipeline. He stated in reality, having the sidewalk designed where it is would almost never happen. He stated when you have the greenlight, please use it.

Councilmember Conus stated he appreciates the discussion. He thinks the change for him is that the city has already bought the equipment and that we would likely lose more money if we didn't move forward.

With no further discussion, Mayor Roberts requested motion to approve increasing the budget from \$740,867 to \$1,140,867 by utilizing \$300,000 from the Park Impact Fee and \$100,000 from the Unencumbered General Fund.

Councilmember Lewis moved to approve the motion, seconded by Councilmember Conus. The motion was approved, 5-0.

10. CONSIDER AWARD OF CONSTRUCTION OF THE GLENDELL ACRES RENOVATION PROJECT TO CM CONCRETE INC. AT \$651,200 TO INCLUDE THE FULL PROJECT BASE BID

Mr. Merkh stated as previously noted, the City held a public bid opening for the construction of Glendell Acres Park Renovation early February 2024. He stated the bids ranged from roughly \$650 – \$750 Thousand with the architect's estimate being \$523,833.25. He stated a copy of the bid tabs are included in the packet.

He stated the construction portion of the project have some unique elements. The Council previously authorized the purchase of both playground and fitness equipment elements through the early procurement process, the construction dollars allocated in the bid tabs are for the install of that equipment as this work must be performed by a certified installer. He stated all three contractors would have used a subcontractor for this work. He stated additionally, the city also approved early procurement purchase for the park shelter, the construction line item includes install of that shelter.

He stated as customarily done following the bid opening, the design team reviewed the bid information from each contractor, as well as the information provided by CM Concrete, Inc. to gain a better understanding of the apparent low bidder. He stated following that review, the architect, together with staff, recommends CM Concrete, Inc. as the lowest responsive, responsible, and most qualified bidder for the project. He stated a written recommendation is included, the architect recommends rejecting the low bid from the architect, due to market pricing.

He stated the total budget with the previously approved budget adjustment is now \$1,140,867 with the construction budget being \$651,200. He stated the contract with CM Concrete, Inc. is within the revised budgeted amount.

Mayor Roberts asked how the park impact fee is raised for the funding of this project.

Ms. Linn stated it's paid per square foot on new construction in town, both residential and non-residential construction. She stated about 98% of this fund is from LPKC.

Mayor Roberts stated a lot of people will say there's no value to having the logistics park, this here shows a direct value to the citizens.

With no further discussion, Mayor Roberts requested motion to approve the construction award with CM Concrete, INC. for \$651,200 to include the full project base bid.

Councilmember Lewis moved to approve the motion, seconded by Councilmember Malloy. The motion was approved, 5-0.

11. CONSIDER SENIOR PROPERTY TAX REBATE PROGRAM ELIGIBILITY REQUIREMENTS AND DETAILS

Ms. Banks addressed the council. She stated in July 2023, the City Council reviewed the 2024 budget with several optional programs and initiatives to consider, including a senior property tax rebate program. She stated several cities in the county have property tax rebate programs for certain populations of their citizens. She stated City Council decided to focus the Edgerton program on seniors, who often lived on fixed-income and are one of the cities most vulnerable population. Generally, a property tax rebate program is designed to alleviate some of the burden of home ownership for seniors due to rising property values. She stated the budget for the Edgerton Senior Property Tax Program was approved on September 14, 2023 as part of the 2024 Annual Budget.

She stated based on previous discussions by City Council, staff recommends the following eligibility requirements:

- Age 65+ with valid proof of ID
- Only applies to owner-occupied homes
- Current on property taxes and any special assessments

Annually, the maximum rebate would be based on the average appraised value of a home in Edgerton. In 2023, the Johnson County Appraiser's Office found the average appraised value of a home in the City of Edgerton was \$209,672. She stated the City's portion of property taxes would be \$715.51. A senior with a home valued at or above the average appraised value would have their rebate capped at \$715.51. Seniors with homes appraised at less than \$209,672 would receive 100% of their Edgerton property tax back. She stated the value will change annually based on the County's average appraisal.

Moving forward, staff recommends the property tax rebate program would open annually on January 20th and run through September 30th, or until funds are depleted. Qualifying seniors would be required to show proof of property taxes paid in full at the time of application. Applications will be processed in order received.

She stated for 2024, staff recommends opening the program on April 1st to allow time for internal procedures to be created to process the applications. She stated according to MARC, 14.5% of county residents are 65 years and older. She stated the City has 632 households, which would predict approximately 91 senior households. She stated the 2024 budget includes \$65,000 for this program.

Mayor Roberts stated there could be some rentals that don't qualify under this and could be a tremendous assistance to the community.

Ms. Linn stated the Edgerton program is drafted to be very simple for applicants. Staff can verify on the county website that the home is owner occupied. She stated in other cities, this program is based off income which could require a lot of paperwork and seniors would come and spend a significant amount of time to apply. She stated how this is crafted, staff can meet with those seniors and meet those needs. As soon as the county makes the designation, this is a very streamlined process.

Councilmember Conus asked if it can be done online.

Ms. Linn stated for the first year, staff would like to have it all done in person but would like to look at offering it online in the future.

With no further discussion, Mayor Roberts requested motion to approve senior property tax rebate program.

Councilmember Lebakken moved to approve, seconded by Councilmember Conus. The motion was approved, 5-0.

12. CONSIDER PROGRAM TO ENCOURAGE RESIDENTS TO COMPLETE THE LEAD SERVICE LINE INVENTORY SURVEY

Ms. Robertson and Mr. Merkh addressed the council. Ms. Robertson stated in February of this year the city held a work session discussing the new Lead and Copper Revision Rule. In this work session, staff reviewed the new unfunded federal mandates from the Environmental Protection Agency (EPA) that includes requirements for the City that will be administered by the Kansas Department of Health and Environment (KDHE).

She stated in March, the City Council approved the contract with NEER to provide professional services related to the EPA's Lead and Copper Rule Revision, including a Lead Service Line Inventory due by October 16, 2024.

She stated city staff has been working on verifying records of as-built materials to NEER who is then incorporating that data into the inventory to be used for predictive modeling. She stated in order to verify records, a survey of service lines within the homes and buildings will provide the additional detail needed. She stated NEER has created a draft survey based on available EPA guidance. This survey was presented at the last council meeting. She stated the survey is interactive since it requires identification and documentation from residents as to what materials are in their home.

She stated each survey completed is will directly lower the level of resource that would be otherwise required to gather this data. It is for that reason, that staff is recommending implementing a program to incentivize residents to respond in a timely manner to complete their survey.

She stated city staff is anticipating publishing this survey on March 1st, 2024 and keeping this survey open for 3 months. She stated the deadline to collect data is set for October 2024, the sooner residents complete the survey the better. She stated with that in mind, staff is recommending to provide a \$10 reduction to the May 2024 water bills for all residents who complete the survey by March 31st, 2024 at 11:59PM.

She stated there are currently 711 meters within the City, based on response goals only 10% of responses are needed, however with the responses received from the Citizen Survey, roughly 200 responses, staff would estimate that we would have roughly 50% or less responses within the first month. She stated this would equal 356 responses and \$3,560 issued in credit to water bills. She stated if the city would receive a full 100% of responses within that first month, then a max of \$7,110 would be issued in credit.

Councilmember Conus asked if this is a requirement by the Fed to complete this survey in every household.

Ms. Robertson stated there is not a 100% requirement, the information received will be to help verify the information already gathered, but they do have to have a certain percentage of certainty of material type.

Ms. Linn stated we do have to inventory every address, whether we can confirm that or not. If it is not confirmed, it will be marked as lead.

Mr. Merkh stated yes, it would be registered as lead which would then lead to the address needing to be followed up on and verified.

Mayor Roberts stated the downstream of this is that it could get very expensive on the city's side.

Councilmember Conus stated he thinks the incentive is a great idea, however he wonders if \$10 would be enough to make people take action.

Ms. Linn stated it's about finding the right amount, that's why staff suggested the 30 days. She stated finding that right amount is important because with more participation within that time frame will increase that dollar amount, \$10 on a water bill can be very impactful. She stated staff does plan to have paper copies at senior lunch. She stated she would really appreciate if councilmembers would be willing to help assist those that need it or direct those that need it to get in touch with staff, the point is to relieve the cost from a staff perspective and not have them do it.

Mayor Roberts stated also try to get the churches involved. Staff will collect a list of people and disperse to those that have volunteered to help with this.

Ms. Linn stated yes, please let Kara know and she can keep track.

Mr. Hendricks stated he's seen other entities do a credit like this and received 73% of responses back.

Ms. Robertson asked how much they gave as an incentive.

Mr. Hendricks stated \$20.

Mayor Roberts stated he wouldn't oppose \$20.

Mr. Merkh stated he believes the budget can hold it, but will confirm.

Councilmember Conus asked if this can come out of the water/sewer fund.

Ms. Linn stated staff would recommend the best resource would be from the money already allocated to this project.

Councilmember Conus asked if there's enough to cover \$20.

Mr. Merkh stated he believes so.

With no further discussion, Mayor Roberts then requested motion to approve the program to encourage completion of the LSLI survey for an amount not to exceed a \$20 credit to residents utility bills if the survey is completed by the end of the month as long as the \$20 credit is within the project budget.

Councilmember Conus moved to approve the motion, seconded by Councilmember Longanecker. The motion was approved, 5-0.

13. CONSIDER AN AGREEMENT TO PARTICIPATE AS PART OF A 7-PARTY AGREEMENT FOR THE SOUTHWEST METRO AREA TRANSPORTATION COMMUNICATION PLAN

Mr. Merkh addressed the council. He stated in fall 2023, staff participated in a series of meeting with several other cities and counties to discuss the transportation connectivity between development in the wester/southwestern areas of Johnson County and the existing transportation network. He stated the primary development driving those meetings was the Panasonic development in DeSoto. He stated the overall size of the development in DeSoto will likely impact several neighboring jurisdictions including the nearby cities and unincorporated counties.

He stated from those meetings came the desire for impacted jurisdictions to cooperatively participate in a discussion of the regional transportation network. The Agreement provides for the preparation of an area plan which can be used as a framework for potential transportation system enhancements and identify the infrastructure recommended to restore and/or upgrade the regional network. He stated a complete scope and list of deliverables is included in the packet.

He stated the Study Area includes approximately one hundred eighty-five (185) square mile area generally bounded by I-435, Lone Elm Road, I-35, 215th Street, and 2200 Road. A Study Area map is included as Attachment A.

He stated the agreement is made up of a Core Team and a Technical Committee. The Core Team consists of the City of DeSoto, Johnson County and Kansas Department of Transportation. He stated the Technical Committee consists of Edgerton, Gardner, Olathe and Douglas County. Other parties that have participated in the meetings leading up to the Agreement include Mid-America Regional Council, Douglas County MPO and Johnson County Parks and Recreation District.

He stated the proposed agreement would total \$250,000. Edgerton's portion as a member of the Technical Committee would be \$15,625, which is just over 6% of the total. He stated this percentage of participation is the same for all members of the Technical Committee. The Core Team members are responsible for 25% each.

He stated the City's participation in this planning process was included as an unfunded project in the 2024-2028 CIP approved by Council on November 9, 2023. At the time, Staff indicated they would bring back more information regarding the Agreement as it was finalized. He stated staff recommends funding the project from unencumbered fund balance in the General Fund.

He stated with this being a 7-party agreement, should any of the entities not approve, the agreement would need to be revised and reintroduced for approval. He stated the Agreement has already been approved by the cities of DeSoto, Gardner and Olathe.

Mayor Roberts asked if the MPO's and JCPRD participate for free.

Ms. Linn stated they are not included in the agreement moving forward.

Mr. Merkh stated they were not included in the participation.

Councilmember Lewis asked how they decide who falls into which category and gets to participate. He asked how Gardner is in the same bucket we're in.

Mr. Merkh stated it's all based on proximity to the development, the ripple effect to then match up with who will encounter the expansion.

Ms. Linn stated the percentages are the same because it's the entities on the outside. She stated the biggest piece of this agreement is having a seat at the table to understand what, when and where this development will happen.

Mr. Merkh agreed and stated it will allow Edgerton to properly educate where we think the best fit would be.

Councilmember Longanecker stated that was one of the biggest questions with the drafting of the Comprehensive Plan.

Ms. Linn stated correct, in Envision Edgerton there was question about the connector.

Mayor Roberts stated there is value in having a seat at the table, we are working to adopt our newly developed Comprehensive Plan, this will allow for us to help facilitate our ideas and what we think is best for Edgerton's future.

With no further discussion, Mayor Roberts requested motion to approve the 7-Party participation agreement for the Southwest Metro Area Transportation Connection Plan and to allocate \$15,625 from the Unencumbered General Fund Balance.

Councilmember Longanecker moved to approve the motion, seconded by Councilmember Lebakken. The motion was approved, 5-0.

14. Report by the City Administrator

- KRWA Designation of Voting Delegate

Ms. Linn stated the request tonight is to adjust the previous motion from last council meeting as Mike Mabrey will not be attending the conference. She stated staff would suggest the designees be Dan Merkh and Darren Ross.

Mayor Roberts requested motion to resend the previous motion from February 8, 2024 City Council Meeting.

Councilmember Lewis moved to approve the motion, seconded by Councilmember Lebakken. The motion was approved, 5-0.

Mayor Roberts then requested motion to approve the new voting delegates, Dan Merkh and Darren Ross for KRWA.

Councilmember Lewis moved to approve the motion, seconded by Councilmember Malloy. The motion was approved, 5-0.

- 4th Quarter Financial Report

Ms. Kindle addressed the council and referred to the 4th Quarter 2023 Report provided in the council packet and stated all funds had adequate fund balance to be within the reserve requirement and budget authority for each.

Councilmember Conus asked what's included in the employee benefits line.

Ms. Kindle stated KPERS retirement, health/dental/vision insurance, match for the KPERS 457 plan, etc.

Ms. Linn stated there would be a line item in each fund for those specific employees who fall in that department.

Councilmember Conus confirmed salaries for payroll are allocated in each department.

Ms. Kindle stated yes.

There were no questions regarding the water and sewer fund.

- 2025 Budget Calendar

Ms. Linn referenced the 2025 Budget Calendar provided. She stated one of the most important things to note is the budget work session on July 18th.

She stated we have received 75 surveys back to date. She stated she would encourage council to remind their neighbors, share on Facebook, etc. to complete their survey soon.

She stated she received some questions from Councilmembers and typically when that happens, she then brings that forward to answer to the group in case these questions may come from someone else.

She stated she received a question regarding code enforcement and basketball goals in the street. She stated if a basketball goal is in the street, that is something we will pursue as it prohibits city equipment from operating where it should, if it needs to. However, if the basketball goal is in a yard and overhanging into the street, that is not something that would be a violation and if it's a concern about placement, etc. that that be something for neighbors to discuss.

She stated the other concern was related to parked cars in driveways that block the sidewalk. She stated the City has not been proactive in this unless habitual problem. She said typically this is something that occurs outside normal business hours. She stated she understands the purpose of the sidewalk is to allow for a safe way to get through and would encourage council if there is a concern to reach out directly to neighbors if possible.

15. Report by the Mayor

Mayor Roberts stated he had no report to give.

16. Future Meeting Reminders

Mayor Roberts reminded the Council of the future meetings for Council and Planning Commission.

Ms. Linn stated on March 30th the City will hold a public engagement open house at the Edgerton Lake and Dam for the Trails and Lake Master Plan.

17. CONSIDER RECESSING INTO EXECUTIVE SESSION PURSUANT TO THE ATTORNEY/CLIENT EXCPITION TO INCLUDE CITY ATTORNEY AND CITY ADMINISTRATOR FOR THE PURPOSES OF CONTRACT NEGOTIATIONS (K.S.A. 75-4319(B)(2))

Mayor Roberts stated he would like to recess into executive session pursuant to KSA 75-4319(B)(2) to include City Attorney and City Administrator to discuss Contract Negotiations. He stated there will be no motion afterwards and it's expected to last 10 minutes. Mayor Roberts then requested motion to recess into executive session.

Councilmember Longanecker moved to recess into executive session for 5 minutes, seconded by Councilmember Lewis.

The meeting recessed into executive session at 8:39PM, 5-0.

Councilmember Lewis made motion to return to open session with no action taken, seconded by Councilmember Longanecker.

Open session resumed at 8:49PM, 5-0.

18. Adjourn

Councilmember Lebakken moved to adjourn, seconded by Councilmember Longanecker. All in favor. The meeting was adjourned at 8:50PM.

Submitted by Alexandria Clower, City Clerk