

**City of Edgerton, Kansas
Minutes of City Council Regular Session
March 12, 2020**

A Regular Session of the City Council was held in the Edgerton City Hall, 404 E. Nelson Edgerton, Kansas on March 12, 2020. The meeting convened at 7:00 PM with Mayor Roberts presiding.

1. ROLL CALL

Ron Conus	present
Clay Longanecker	present
Josh Lewis	present
Katee Smith	present
Josh Beem	present

With a quorum present, the meeting commenced.

Staff in attendance:

- City Administrator Beth Linn
- City Attorney Lee Hendricks
- City Clerk/Planning and Zoning Coordinator Chris Clinton
- Development Services Director Katy Crow
- Finance Director Karen Kindle
- Public Works Superintendent Trey Whittaker
- Public Works Director Dan Merkh
- Marketing and Communications Manager Kara Banks

2. WELCOME

3. PLEDGE OF ALLEGIANCE

CONSENT AGENDA

4. Approve Minutes for February 27, 2020 Regular City Council Meeting.
5. Approve Ordinance No. 2033 Approving the Descriptions and Survey of Lands Necessary For Acquisition Of Easements Needed For Constructing 56 Highway Multi-Use Trail And Associated Improvements.

Councilmember Longanecker motioned to approve the Consent Agenda, motion seconded by Councilmember Lewis. The Consent Agenda was approved, 5-0.

REGULAR AGENDA

6. Public Comments.

There were no public comments made at this time.

7. Declaration.

None of the Councilmembers had any declarations at this time.

WCD

8. **Presentation by ETC Institute of 2020 Citizen Survey Results**

Ms. Beth Linn, City Administrator introduced Mr. Ryan Murray who is the Assistant Director of Community Research with the ETC Institute. Mr. Murray presented the results to the Council in 2018 and this is the fourth (4th) time Edgerton (the City) has done a citizen survey.

Mr. Murray explained the purpose of the survey was to objectively assess resident satisfaction with the delivery of City services and compare trends from previous years. ETC Institute also compared the results with results in other communities regionally and nationally. This also helps determine the top priorities for the community. Mr. Murray said a five (5) page survey was sent to all of the households in the City with a goal of receiving 200 responses. ETC Institute received 200 responses which a good return rate for surveys. The sample size allowed for a small margin of error.

Mr. Murray started with some of the highlights of the results. He said overall, residents have a positive perception of the City with 62% of respondents being satisfied with the quality of City services and only 14% of respondents being unsatisfied. Compared to 2018, the satisfaction rate increased 7% and is a 15% increase from 2013. Mr. Murray said the satisfaction rate is 14% above the national average. Edgerton also rates 33% above the national average and 5% above the KC metro average in terms of the quality of customer service received from City employees. The priorities for improvement as determined by the responding residents are to increase the enforcement of City codes and ordinances, increase the overall maintenance of City streets, building, and facilities, improve the flow of traffic and congestion management in the City, improve the effectiveness of community planning and development and increase the quality of water and sewer utilities.

Over the next two years, there are some items the City should prioritize to reach even higher satisfaction ratings from the residents. Mr. Murray explained those top priorities are the overall maintenance of City infrastructure, overall traffic flow and management of congestion, overall enforcement of City codes and ordinances, overall effectiveness of community planning and development, and the overall quality of water and sewer utilities.

Mr. Murray stated there were questions on the survey that were specific to Edgerton so there is no data to compare it to other cities. The first question asked the residents to select three capital improvements they thought were the most important. The top responses were to reconstruct or upgrade streets, improvements to the water system, stormwater system improvements. The next question states the City may have the budget to fund capital project without increasing taxes and requests the residents to select two items that are the most important to fund. The number one response was the construction of a community center and that is followed by the construction of a spray park or pool. The third most popular answer was to just lower taxes. The final of these questions was for the resident to choose the three most important priorities for the county and region. The top answers were roads, high speed internet, and bridges.

To summarize his presentation, Mr. Murray said the City is performing well.

9. Presentation by The Gardner Edgerton Chamber of Commerce

Ms. Linn introduced Mr. Rex Cummings, Chairman of the Gardner-Edgerton Chamber of Commerce (the Chamber) Board, as the President, Mr. Jason Camis, is unable to present. Mr. Cummings provided background on the Chamber. He stated the last five (5) years has included the City of Edgerton. At the request of the City Council of Gardner, the Chamber Board has decided to serve only the City of Gardner and not multiple municipalities. Mr. Cummings did inform the Council they will serve businesses and are open to any business wanting to do business in Gardner. He said many other cities have business's in their chamber, such as Olathe and Lenexa based businesses. Mr. Cummings explained the Chamber will meet the obligations set forth in the most recent contract if the Council would like to see out the contract.

Mayor Roberts reiterated that this item arose from a Gardner City Council meeting and was not initiated by the Chamber. The City could decide to continue this year's contract or terminate the agreement with the Chamber. Mayor Roberts explained Mr. Cummings manages a hardware store in Gardner and understands this was not an easy decision by the Chamber as they were put in a difficult situation. He said money agreed to between the City and Chamber in the Contract will now benefit Gardner and may or may not benefit Edgerton.

Mr. Cummings said it was not an easy decision by the Board as they looked at the area and not the city limits. Mr. Cummings told the Council that the Chamber supports businesses no matter where they are located. Councilmember Smith asked if business owners in Edgerton could still obtain membership in the Chamber. Mr. Cummings replied yes, and the City of Edgerton can still be a member, but the Chamber will not be presenting items before the Council as they do quarterly.

Councilmember Longanecker inquired as to how the services would be changing. Mr. Cummings replied Mr. Camis would be better at answering this question but a contract was agreed upon by the City and Chamber, where Edgerton provided funding to the Chamber and Mr. Camis made quarterly presentations and the Chamber provided advertisements and other benefits for the City. Mayor Roberts explained said the contract would be fulfilled this year, if the Council decides to go that direction, but there would not be any contracted services available for the following years. Mr. Cummings reminded the Council the City could become a member of the Chamber and membership is set up in a way that would allow the City to select which level to be at. Mr. Cummings explained the higher the level, the more benefits that a business can get from the Chamber. Ms. Linn showed the 2020 agreement to the Council. She said one of the biggest benefits the City gets are new resident bags that contain information. She stated the publishing of a magazine, map, joint events with Gardner, and support for community events are all benefits the City get from their partnership with the Chamber. Ms. Linn explained the Chamber would honor the contract to supply these benefits until the end of the year, or the Council could decide to make the agreement null and void. Ms. Linn said she does not know of a City that is in another City's Chamber of Commerce that is not a joint Chamber. Mr. Cummins said the School Board is different as Edgerton Elementary is still a part of the district. He explained the GE Magazine

is funded by the businesses and not Edgerton and/or Gardner, so the Chamber decides the name and content.

Councilmember Smith inquired if Council decides not wish to continue the contract what would be done for the City for the remainder of the year. Mayor Roberts replied the services in the contract would be the same but will not be offered next year. Councilmember Smith asked if the services for the City would not be seen as a priority if the Council votes to continue through the end of the year. Mr. Cummings replied the contract would still be fulfilled to the standards as before. Councilmember Smith asked if the Council votes to end the contract tonight, what would be done by the Chamber for Edgerton Elementary. Mr. Cummings answered nothing would change.

Councilmember Smith requested the amount the City agreed to pay the Chamber. Ms. Linn stated many factors would need to be considered as at this moment, the City has not paid. Per the agreement that was presented to the Council on December 12, 2019 the City was to pay the Chamber a total of \$5,000, which was to be divided to pay for the City's membership dues, production of the Gardner-Edgerton map, and production of the GE Magazine. Ms. Linn stated the maps were provided today before the meeting and the magazine has not started publication. Councilmember Beem said Edgerton only had just over a page in the last issue. Ms. Linn stated the City itself was on that article, but there was also one for Hostess in the same issue.

Mayor Roberts asked if there are specific items the Council would like Staff to look into and requested a direction for the City to go. He said he thinks the City could step out of the Chamber and put resources towards businesses in Edgerton. Councilmember Lewis said it would be best to have Edgerton money go to Edgerton businesses and allocate the funds to the City's own resources. Councilmember Smith said the bags are beneficial. Ms. Linn agreed and said it helps new residents feel welcomed. Councilmember Lewis motioned to leave the Chamber effective immediately, Councilmember Longanecker seconded the motion. The Council voted to leave the Chamber, 5-0.

BUSINESS REQUIRING ACTION

10. PUBLIC HEARING TO CONSIDER WAIVING THE CITY DISTANCE REQUIREMENT REGARDING THE SALE AND SERVING OF ALCOHOLIC LIQUOR AT THE FULL DRAW BAR AND GRILL LOCATED AT 100 EAST 2ND STREET, EDGERTON, KANSAS

Ms. Katy Crow, Development Services Director, informed the Council that the previous owner of the property, known as The Boxcar, passed away. The new owner, Ms. Tiffany Riddle, has applied to the Kansas Department of Revenue, Alcohol Beverage Control to obtain a new license for a drinking establishment. City Staff was reviewing the requirements for this license, and one of the requirements was to meet all local codes and ordinances. Municipal Code does require a license to sell any alcoholic liquor. The Municipal Code also requires all locations to be outside of a two hundred-foot (200') radius of any church, school, nursing home, library, or hospital. This is to be measured from the nearest property line. The property line of The Edge Ministry Center located at 203 East Morgan Street is approximately one hundred forty-nine feet (149') from the property line of The Full Draw Bar and Grill. Ms. Crow stated the Council can waive the distance requirement by holding a

public hearing and approving a resolution. City Staff is requesting a public hearing be held in order for a resolution be considered of waiving the distance requirement.

Mayor Roberts opened the public hearing.

Ms. Riddle came before the Council. She said about one (1) to two (2) years ago, she decided to handle the food operations at The Boxcar. She switched food vendors and started asking patrons what they would like to see on the menu. Since then, there has been a drastic increase in choices and food sales. Ms. Riddle explained she does two (2) food runs a year to provide food for the community. Mayor Roberts appreciated her speaking before the Council and offered his condolences for her loss.

Ms. Linda Florence, 605 West Hulett Street, stated she has met Ms. Riddle and has taken her great grandsons to the restaurant before it closed for renovations. Ms. Florence said the residents of Edgerton need an eatery in the City. There was A Cup Above, but it wasn't supported enough, and nobody knew about it before it was too late. She explained this is a need for the community. Ms. Florence stated she will visit the restaurant if it is allowed to reopen.

Ms. Deb Lebakken, 900 West 7th Street, seconded what Ms. Florence stated.

With there being no further public comments, the public hearing was closed.

11. CONSIDER RESOLUTION 03-12-20A WAIVING THE CITY DISTANCE REQUIREMENT REGARDING THE SALE AND SERVING OF ALCOHOLIC LIQUOR AT THE FULL DRAW BAR AND GRILL LOCATED AT 100 EAST 2ND STREET, EDGERTON, KANSAS

Ms. Crow stated the proposed resolution would provide the waiver to allow The Full Draw to open as a drinking establishment. The resolution comes with two (2) stipulations. In order to become completely compliant with the Municipal Code, the work necessary to close a building permit issued in 2013, permit number 13-1331, needs to be completed and the applicant must apply for building permit for any additional work performed on the premise. This would also require for the inspection to be scheduled and approved by an inspector.

Councilmember Longanecker inquired as to the operations of the establishment, specifically how much food is sold as he is opposed to an establishment purely for the consumption of alcohol. Ms. Riddle said a full two (2) sided menu with rotating specials, at least six (6) days a week will be offered. She explained items on the menu and specials change depending on the season. Mr. Longanecker stated the location used to be purely a drinking establishment. Ms. Riddle replied her sales are nearly half alcohol and half food. Ms. Riddle explained more food is sold than liquor during on weekdays. Councilmember Longanecker stated the fact the food sales are high is encouraging, but he is still concerned about the amount of alcohol that could be served. He did agree with the residents that a place to eat is needed in Edgerton. Ms. Riddle replied The Full Draw typically closes around 10:00 PM and about 70% of patrons eat at the restaurant or order their food to go.

Councilmember Longanecker inquired if there will be pool tournaments at the location. Ms. Riddle answered there used to be, but she is not sure if there will be more in the future.

Mayor Roberts stated the focus on food has increased. Councilmember Longanecker agreed and wanted to know if the restaurant was going to sell more food and not just be a drinking establishment. Ms. Riddle said she would keep statistics if the Council requests that, but she agrees the food has been increasing. She explained she has utilized social media to help aid in building a menu. She added food is a key to the facility. Councilmember Conus is encouraged that the facility is becoming more food and family orientated.

Councilmember Conus inquired on how there is an outstanding building permit from 2013. Ms. Crow answered before the City hired a building inspector, all of the inspections were done by Johnson County and when the transition was made, the permit was overlooked. Ms. Crow stated the Institute for Building Technology and Safety, IBTS, did a walk-through of the building and informed Ms. Riddle what needed to be done to bring the building into compliance with the building code. IBTS is who the City contracts to do building inspections while the City searches for a new building inspector.

Councilmember Smith asked if the facility is becoming more family friendly. Ms. Riddle answered the clientele of the restaurant is becoming more and more family friendly. Mayor Roberts agreed and said around dinner time there are many families there. Ms. Riddle stated they are selling more food than they ever have on Friday evenings. Ms. Riddle has met a lot of people in the community and has taken call in orders to help people expedite their meal plans, she has ordered new bigger tables to accommodate larger groups and is recreating the seating area to a more family orientated eatery. Councilmember Conus inquired to what dinner hours are. Ms. Riddle replied the kitchen is open until at least 9:00 PM on the weekdays but can be extended if the business requires the kitchen to remain open. She stated the menu is always revolving so the kitchen needs to be flexible with the menu. Councilmember Conus asked how the new name came about. Ms. Riddle answered the family enjoys hunting with a bow and they plan on adding new and different beer taps and the name fits both of those aspects.

Councilmember Longanecker motioned to approve Resolution No. 03-12-20A with the stipulation that the work pertaining to the building permit issued in 2013 be done in accordance to the building code and all future work obtain a building permit. Councilmember Conus seconded the motion. Resolution No. 03-12-20A was approved with the stipulations, 5-0.

12. CONSIDER ORDINANCE NO. 2034 ANNEXING CERTAIN LAND INTO THE CITY OF EDGERTON, KANSAS

Ms. Linn informed the Council on March 2, 2020, The City of Edgerton became the owner of the property generally located at 36790 West 207th Street (north side of 207th Street just east of Co-op Road). The property was purchased as part of the 207th Street Grade Separation Project. As owner of the land, the City desires to annex that land into the City of Edgerton pursuant to K.S.A. § 12-520(a)(2).

Councilmember Longanecker motioned to approve Ordinance No. 2034, Councilmember Beem seconded the motion. Ordinance No. 2034 was approved, 5-0.

13. CONSIDER AGREEMENT WITH JOHNSON COUNTY TO JOIN WATERSHED ORGANIZATION 4, PARTICIPATING IN JOHNSON COUNTY'S STORMWATER MANAGEMENT PROGRAM

Mr. Dan Merkh, Public Works Director, told the Council on March 28, 2019, Lee Kellenberger with Johnson County Public Works presented to City Council various changes to their Stormwater Management Program (SMP). The new direction is the creation of organizations that are then joined by various cities that fall within the same watershed. Johnson County (the County) was split into six (6) different watersheds with Edgerton falling in Watershed 4 along with Gardner, Spring Hill and unincorporated Johnson County. Entities that join serve as the governing body for the projects that are approved for funding by the SMP program. The presentation that was given on that date was provided to the Council in the packet. As identified in the presentation, the Watershed method is being broken down into four (4) categories, Flooding, System Management, Planning, and Water Quality.

Mr. Merkh explained the difference is the way funding is allocated. The scope was viewed at the local level, now it is viewed at the watershed level, which is a lot broader. Cities used to be able to make year-to-year plans, but now the project must be a 5/10/15 year Capital Improvement Plan. The County will now fund 50% of system replacement projects, but only if it meets the standards and approval of the other municipalities in that watershed. The County will fund all significant watershed projects and fund half for local projects. Mr. Merkh explained the City does not have a lot of stormwater infrastructure, and what it does have has been constructed recently, so replacement projects will not be needed in the near future. The City is already a member of Hillsdale Area Water Cooperative (HAWC) as the stormwater in the City drains into Hillsdale Lake.

Mr. Merkh explained there are opportunities and challenges to joining the Watershed Organization. It does take a watershed-wide approach to stormwater, however the investment of City Staff to this organization would be difficult as the City is already a member of HAWC. The organization does have a county-funded Master Plan on the watershed level. There will be difficulties in providing actionable information for the City as it is a broad approach. Funding would be available in four (4) different categories. The requirements for the funding do make it difficult for Edgerton to qualify. Education would be watershed wide. Funds are already set aside to the Miami County Conservation District to help provide education in the watershed. Nothing in the agreement would not supplant, preempt or supersede the authority of the City. There are minimum design standards, consistent policies and actions that the City would need to conform to.

Mr. Merkh stated based on the analysis of the challenges and analysis, City Staff recommends not joining the Johnson County Watershed Organization 4 at this time. The City has already committed both financial and Staff resources to both HAWC and the Miami County Conservation District. These organizations provide similar opportunities and initiatives as the Johnson County organization. City Staff recommends focusing the City's resources towards the existing commitments and Staff will monitor the County's Watershed Organization and present and recommendation to participate changes.

Councilmember Conus asked if this is another water organization on top of another water organization. Mr. Merkh answered it is, but this is Johnson County instead of Miami County. Ms. Linn stated the Johnson County program has chosen to take a different approach to funding. It is used to be more focused on each City, now is a more watershed approach, which is over a greater area. Ms. Linn stated another agreement is difficult for City Staff to manage their time between. Councilmember Lewis asked if this agreement is an addition to what the City has already entered. Ms. Linn answered this would be added to the agreement with Miami County. Mayor Roberts stated this program seems to be more for the redevelopment of stormwater facilities, which the City has little of and what stormwater system the City has is new. Ms. Linn stated she feels there is a disservice to the smaller cities due to the rigorous inspections and the costs that accompany the inspections.

Councilmember Smith motioned to decline participation in the Johnson County Watershed Organization 4 and the John County Stormwater Management Program, Councilmember Longanecker seconded the motion. The City of Edgerton decline to participate, 5-0.

14. CONSIDER APPLICATION FP2019-03, FINAL PLAT FOR ON THE GO TRAVEL CENTER, FIRST PLAT, GENERALLY LOCATED AT THE NORTHEAST CORNER OF HOMESTEAD LANE AND INTERSTATE 35 (I-35)

Ms. Crow came before the Council. She stated on April 26, 2019 the City of Edgerton received Application FP-2019-03 for the Final Plat of On the Go Travel center, generally located at the Northeast Corner of Homestead Lane and Interstate 35 (I-35). This parcel was annexed into the City of Edgerton on January 1, 2015. The Planning Commission held a public hearing with regards to the rezoning (Application RZ-09-24-2014A) of this parcel from Johnson County RUR to City of Edgerton C-2 (Heavy Service Commercial) on March 10, 2015. The Governing Body approved the rezoning on March 26, 2015 (Ordinance 996).

The final plat includes approximately 12.162 acres with Lot 1 measuring 9.139 acres, Tract A measuring 2.115 acres, and 0.956 acres of right-of-way. Preliminary Plat Application PP2019-03 was submitted to, and approved by, the City of Edgerton Planning Commission on August 13, 2019. Final Plat Application FP2019-03 was also reviewed by the Edgerton Planning Commission and was recommended for City Council acceptance at the same meeting.

City Staff, including the City Engineer, have reviewed the revised Final Plat submittal for compliance with the approved Preliminary Plat and requirements in Section 13.3 of Article 13 of the Edgerton Unified Development Code. Staff review comments stipulated that additional easements may be necessary pending discussions regarding the intersection alignment, easements, utility locations, etc.

In order to accommodate the interior curve of West 200th Street, a small land swap was required between My Store III, Inc., the owner of this parcel, and Paul Middleton and Naomi Middleton Trust dated April 26, 1988, owner of an adjacent parcel. The documents related to this land swap have been filed and recorded with the Johnson County Records and Tax Administration (RTA) per one of the stipulations of Planning Commission approval.

In addition, the applicant has obtained easement documents for the road piece shown on this plat that is on the Middleton parcel. These easement documents have also been recorded with the Johnson County RTA.

Councilmember Longanecker inquired to the status of the project. Ms. Crow answered the Land Disturbance permit has been issued last week and the applicant can start moving dirt.

Councilmember Longanecker motioned to approve Final Plat Application FP2019-03, Councilmember Conus seconded the motion. Final Plat FP2019-03, Final Plat for On the Go Travel Center, was approved, 5-0.

15. CONSIDER ACCEPTANCE OF 207TH GRADE SEPARATION DEED OF DEDICATION OF RIGHT-OF-WAY AND TEMPORARY CONSTRUCTION EASEMENT

Ms. Linn stated in 2020, the City of Edgerton will begin construction of the 207th Street Grade Separation Project. The Project requires acquisition of rights-of-way and easements from several property owners near the 207th Street and Co-op Road intersection. The deed of dedication of right-of-way and temporary construction easement are necessary for the project.

The 207th Street Grade Separation Project (design, construction, inspection, utility relocations, right-of-way acquisition, etc.) is funded entirely from the Public Infrastructure Fund as part of the City's agreements with BNSF Railway and Edgerton Land Holding Company for LPKC. No city general fund dollars will be used for this project. Ms. Linn stated the deed of dedication is from the Crist residence.

Councilmember Lewis motioned to approve the deed of dedication of right-of-way and temporary construction easement; Councilmember Smith seconded the motion. The deed of dedication was approved, 5-0.

16. Report by the City Administrator

Ms. Linn provided the Council with an updated job description for the Recreation Coordinator. She said Ms. Maddie Becker has handed in her resignation and her final day of employment with the City is March 20, 2020. Ms. Becker was the first one to hold the title of Parks and Recreation Coordinator with the City. During her tenure, the City has learned from her roll what the duties entail.

Ms. Linn explained the key role of the Recreation Coordinator is to develop, organize, schedule, participate in and supervise assigned programs and events offered by and/or supported by Edgerton Parks and Recreation. This would include community events, athletics, youth and adult fitness, and other classes. The Recreation Coordinator would coordinate/serve as liaison to partner agencies offering events or programs. Ms. Linn stated when the City first introduced this role, the idea was to have the individual oversee maintenance of the parks as well. As time has gone on, it is best to leave the maintenance of the parks under the Public Works Department.

Councilmember Smith clarified the maintenance of the parks would still be done. Ms. Linn answered the Public Works Department will oversee the maintenance. Councilmember Lewis asked if there was change in job class. Ms. Linn replied there was no change to the job class so the compensation would be the same.

Councilmember Lewis motioned to approve the amended job description of the Recreation Coordinator; Councilmember Smith seconded the motion. The Recreation Coordinator job description was approved, 5-0.

17. Report by the Mayor

- Mayor Roberts introduced Representative Ken Collins from District 2. Rep. Collins thanked Mayor Roberts and stated he is a former Edgerton City Councilmember.
- Mayor Roberts informed the Council the first death associated with the coronavirus/COVID-19 in is was in Wyandotte County earlier this evening. He acknowledged the strong recommendation by the Center for Disease Control and Prevention (CDC) that person-to-person contact should be limited. Mayor Roberts stated the City will be doing its part to meet the recommendation.

Ms. Kara Banks, Marketing and Communications Manager, came before the Council and read a press release that was provided to the Council. She said all parks and recreation events planned for March and April have been suspended. She stated the Easter Egg Hunt will be canceled and the Low-Cost Vaccine Clinic will be postponed and the deadline to register a pet will be extended to July 1, 2020. Ms. Banks explained Edgerton Municipal Court will be postponed to April and the cases for March will be continued to the April court date of April 28, 2020. The Planning Commission and City Council will still meet on their scheduled days. She urged everyone to wash their hands and to stay home when sick. City Staff will continue to sanitize frequently touched services. Ms. Banks said this is a flexible plan and will need to remain mobile as the situation changes.

Mayor Roberts said there is over abundance of caution with this pandemic and warned elderly citizens to take precautions and recommend self-quarantining as needed as the virus is spreading rapidly. He stated before tonight, there was one (1) positive case in Johnson County and now that has risen to five (5) and one (1) death in Wyandotte County. Mayor Roberts mandated that City Staff is not to travel to any conferences.

Councilmember Lewis asked if City Staff could work away from the office and if there is a contingency plan in place. Ms. Linn replied department heads remotely as well as Ms. Banks, but that could change if needed. She said if other cities start closing services and offices, then the Council would need to decide what services are essential and need to be provided. She encouraged residents to avoid contact if it is possible and utilize online bill pay or the 1-800 number. The City will continue to reach out to residents any way possible via the website and social media. Ms. Linn explained the Mayor can close City Hall if it is deemed necessary. Councilmember Lewis asked if there was an emergency plan in place. Ms. Linn answered there is one in place. Mayor Roberts said the County

has an emergency plan as well, but the virus can be spread out, so it is best for the City to have an idea of what to do.

Councilmember Smith requested a list of all City events through September.

Mayor Roberts said this press release will be going out and recommended people share news from trusted sites like the CDC, Kansas Department of Health and Environment, Johnson County Health, and Johnson County Emergency Management. The City is well connected with the County officials but still waiting to see what happens.

Councilmember Conus stated while he was working with the Federal Emergency Management Agency, his greatest fear is from biological form of disaster and social distancing is the way to keep the death toll low. He believes the largest risk is to the economy.

Ms. Florence inquired to status of the Senior Lunches. Mayor Roberts answered it is not a City sponsored event. Ms. Banks has reached out to the organizer of the Senior Lunches. Ms. Linn recommended that they be canceled but all are welcome to come to City Hall as City Staff was unsure if everyone would be contacted by then.

Councilmember Conus stated he posted a chart to one of his social media pages that showed the number of deaths by age group and the largest at-risk group is people over the age of sixty (60). Mayor Roberts suggested the seniors of the community be in contact via phone or another way to make sure they are getting the care they need. Ms. Florence stated she is unsure if she can contact everybody. Mayor Roberts said the community can figure out a way to contact them through mutual contacts. Ms. Linn stated City Staff is willing to contact the Fire Department and the Johnson County Sheriff's Office to contact people who might not have many contacts. Councilmember Longanecker mentioned there should be a list from the hams that were handed out during the Holidays. Mayor Roberts asked Ms. Banks to try to find that last.

18. Future Meeting/Event Reminders:

- March 26th: City Council Meeting – 7:00 PM
- April 9th: City Council Meeting – 7:00 PM
- April 14th: Planning Commission Meeting – 7:00 PM
- April 23rd: City Council Meeting – 7:00 PM
- May 5th: Planning Commission Meeting – 7:00 PM
- May 14th: City Council Meeting – 7:00 PM

19. CONSIDER RECESSING INTO EXECUTIVE SESSION PURSUANT TO K.S.A. 75-4319(B)(2) FOR CONSULTATION WITH AN ATTORNEY DEEMED PRIVILEGED IN THE ATTORNEY-CLIENT RELATIONSHIP TO INCLUDE CITY ATTORNEY AND CITY ADMINISTRATOR FOR THE PURPOSES OF PENDING LITIGATION

Councilmember Smith motioned to recess into executive session pursuant to K.S.A. 75-4319 (b)(2) for the purpose of discussing pending litigation to include the City Attorney and City Administrator for thirty (30) minutes. Councilmember Beem seconded, the motioned carried, 5-0. Open session recessed at 8:48 PM.

Councilmember Conus motioned to return to open session, Councilmember Lewis seconded the motion. The meeting returned to open session at 9:18 PM, 5-0.

Councilmember Smith motioned to recess into executive session pursuant to K.S.A. 75-4319 (b)(2) for the purpose of discussing pending litigation to include the City Attorney and City Administrator for five (5) minutes. Councilmember Beem seconded, the motioned carried, 5-0. Open session recessed at 9:19 PM.

Councilmember Conus motioned to return to open session, Councilmember Lewis seconded the motion. The meeting returned to open session at 9:24 PM, 5-0.

20. Adjourn

Councilmember Longanecker motioned to adjourn the meeting, seconded by Councilmember Smith. The motion carried and the meeting adjourned at 9:27 PM.

EVENTS

March 2nd: Youth Art Class: Floam, Slime, and Puffy Slime

March 9th: Youth Cooking Class

March 13th: Card Sharks

March 16th-20th: Spring Break Parks and Rec Activities

March 31st: Knitting Class