

**City of Edgerton, Kansas**  
**Minutes of City Council Regular Session**  
**July 25, 2019**

A Regular Session of the City Council was held in the Edgerton City Hall, 404 E. Nelson Edgerton, Kansas on July 25, 2019. The meeting convened at 7:00 p.m. with Mayor Roberts presiding.

**1. ROLL CALL**

Ron Conus	present
Clay Longanecker	present
Josh Lewis	present
Katee Smith	present
Jody Brown	present

With a quorum present, the meeting commenced.

Staff in attendance:

- City Administrator Beth Linn
- Assistant City Administrator Scott Peterson
- City Attorney Lee Hendricks
- City Clerk Rachel James
- Development Services Director Katy Crow
- Finance Director Karen Kindle
- Public Works Director Dan Merkh
- Public Works Superintendent Trey Whitaker
- Marketing and Communications Manager Kara Banks
- Utilities Superintendent Mike Mabrey

**2. WELCOME**

**3. PLEDGE OF ALLEGIANCE**

**CONSENT AGENDA**

4. Approve Minutes for July 11, 2019 Regular City Council Meeting
5. Approve an Agreement with BG Consultants for Construction Administration and Observation Services for the 207<sup>th</sup> Street Phase II-East of Waverly Road Construction Project

Motion by Longanecker, Second by Smith to approve the consent agenda.

Motion passed, 4-0.

Councilmember Josh Lewis arrived at 7:02PM

**REGULAR AGENDA**

**6. Public Comments.**

Doug Hutchinson, Representative from D & J Land Development, introduced himself to Council and spoke on future development at 199<sup>th</sup> and Homestead.

**7. Declaration.** None.

**BUSINESS REQUIRING ACTION**

**8. CONSIDER AN AGREEMENT WITH THE GOVERNMENT FINANCE OFFICERS ASSOCIATION (GFOA) FOR BUSINESS PROCESS AND ERP ADVISORY SERVICES**

Karen Kindle, Finance Director, introduced an agreement with Government Finance Officers Association (GFOA) for identifying business processes and independently consulting on the software needs of the City. GFOA is a non-profit organization that has worked with over 500 municipalities. During the CIP work session on June 7, 2018, staff discussed the need to replace the current financial software with the Council. At the October 18, 2018 CIP work session, Council agreed to include a project for the exploration process for new software and funded it in 2019. GFOA charges for the services on a fixed price basis which includes all travel expenses incurred by GFOA staff. The fixed cost price for the contract is \$43,500. Lee Hendricks, City Attorney, stated he had made a minor update to the agreement language in regards to liability, GFOA had no issue with the updates.

Motion by Longanecker, Second by Smith to approve the Agreement with the Government Finance Officers Association (GFOA) for Business Process and ERP Advisory Services with changes.

Motion passed 5-0.

**9. CONSIDER APPROVAL OF ORDINANCE NO. 2015 ADOPTING THE PLANNING COMMISSION'S RECOMMENDATION TO APPROVE AN AMENDMENT TO THE EDGERTON UNIFIED DEVELOPMENT CODE TO INCLUDE AN UPDATED VERSION OF ARTICLE 12 – SECTIONS 12.1 THROUGH 12.12**

Katy Crow, Development Services Director, introduced the updated sign code chapter of the Unified Development Code. Ms. Crow outlined the substantial process and undertaking of the planning commission and stated that there are significant changes to the commercial sign code section. Two different types of pole signs are proposed, including a taller one which would be allowed adjacent to interstates and highways. No changes were made to the existing sign code related to General Signs, Residential Zoning Districts, or Manufacturing Districts – see attached Tables 12-1 through 12-4. The full details of Article 12 can be found in the 7-25-19 Council Packet.

Mr. Hutchinson addressed the updates in Article 12 and stated the importance of line of sight for signs near I-35. Mr. Hutchinson also stated that for their specific property they would seek a variance from the code. Mayor Roberts stated that visibility is important for signage near the highway. Councilmember Longanecker asked to table to the item so he would have further time to review the updates in Article 12.

Motion by Longanecker, Second by Brown to table the item.

Motion pass, 5-0, item tabled.

#### **9.5 CONSIDER ORDINANCE NO. 2016 DESIGNATING CERTAIN STREETS WITHIN THE CITY OF EDGERTON, KANSAS, AS MAIN TRAFFICWAYS**

Karen Kindle, Finance Director, presented Ordinance 2016, a walked-on item, that would designate certain roads in the City as main trafficways. This is the first step in the Temp Notes process which will make up part of the financing for the 2019 Street Reconstruction Project. The designation of main trafficway will not increase any traffic or change anything about the current roads, it is a statutory designation in order to apply for the temp notes. Ms. Kindle stated that the next step, if the Ordinance passes, is to pass a Resolution of Intent for the temp notes.

Motion by Longanecker, Second by Lewis to Approve Ordinance No. 2016.

Motion passed, 5-0.

#### **10. Report by the City Administrator**

- 2<sup>nd</sup> Quarter Financial Reports

Karen Kindle, Finance Director, briefed Council on the 2<sup>nd</sup> Quarter Financial Reports.

#### **11. Report by the Mayor**

Mayor Roberts read a Thank You from Hostess Brands about how thankful they have been to work with the City of Edgerton on the project. Mayor Roberts also handed out Hostess SnoBalls in the limited-edition orange color.

#### **12. Future Meeting/Event Reminders:**

- July 31<sup>st</sup>: Public Information Session – 2019 Street Reconstruction Project 7PM @ City Hall
- August 3<sup>rd</sup>: Movie Night feat. How to Train Your Dragon 3: The Hidden World – 8PM
- August 6<sup>th</sup>: National Night Out with Johnson County Sheriff's Office – 6PM to 8PM @ Martin Creek Park
- August 8<sup>th</sup>: City Council Meeting – 7PM
- August 13<sup>th</sup>: Planning Commission – 7PM

#### **13. Adjourn**

Motion by Smith, Second by Lewis to adjourn.

Motion was approved 4-0. The meeting adjourned at 7:40 pm.