

**City of Edgerton, Kansas
Minutes of City Council Regular Session
August 23, 2018**

A Regular Session of the City Council was held in the Edgerton City Hall, 404 E. Nelson Edgerton, Kansas on August 23, 2018. The meeting convened at 7:00 p.m. with Mayor Roberts presiding.

1. ROLL CALL

Ron Conus	present
Clay Longanecker	present
Josh Lewis	present
Jody Brown	present

With a quorum present, the meeting commenced.

Staff in attendance:

- City Administrator Beth Linn
- Assistant City Administrator Scott Peterson
- City Clerk Rachel James
- City Attorney Lee Hendricks
- Development Services Director Katy Crow
- Finance Director Karen Kindle
- Public Works Director Dan Merkh
- Public Works Superintendent Trey Whitaker
- Parks Maintenance Bob McVey

2. WELCOME

3. PLEDGE OF ALLEGIANCE

CONSENT AGENDA

- 4. Approve Minutes for August 9, 2018 Regular City Council Meeting
- 5. Consider Final Acceptance of 2018 Street Program

Motion by Brown, Second by Lewis, to approve the consent agenda.

Motion was approved, 4-0.

REGULAR AGENDA

- 6. **Public Comments.** None.
- 7. **Declaration.** None.

BUSINESS REQUIRING ACTION

8. CONSIDER SERVICE AGREEMENT WITH INSTITUTE FOR BUILDING TECHNOLOGY AND SAFETY (IBTS) FOR SITE PLAN REVIEW AND BUILDING INSPECTION SERVICES

Katy Crow, Development Services Director, presented the service agreement to Council. Ms. Crow highlighted the contract and stated there would be flexibility with IBTS as backup for plan review and inspections. The City can cancel or renew at any time but there is a 90 day termination agreement.

Councilmember Longanecker asked if they are similar in pricing to the SKW. Ms. Crow responded yes, however IBTS is a little less. Councilmember Longanecker stated that is good.

Motion by Longanecker, Second by Brown to approve service agreement with Institute for Building Technology and Safety for Site Plan Review and Building Inspection Services.

Motion was approved 4-0.

9. CONSIDER RECOMMENDATION OF ENGINEER TO AWARD CONSTRUCTION OF THE 2018 CARS 4TH AND NELSON STREET IMPROVEMENTS TO LINAWEAVER CONSTRUCTION AND AUTHORIZE MAYOR TO EXECUTE THE CONTRACT

Trey Whitaker, Public Works Superintendent, presented the recommendation of the City Engineer to award construction of the 2018 CARS 4th and Nelson Street Improvement to Linaweaver Construction. On August 16, 2018, the City of Edgerton held a public bid opening. A total of five (5) bids were received, opened and read aloud to the public. This project consisted of the base bid, alternate No.1, and alternate No.2. The base bids ranged from a low of \$468,143.92 to a high of \$509,949.91. The Engineer's estimate was \$517,464.20. Linaweaver Construction submitted the low bid for Base Bid of \$468,143.92.

Mayor Roberts stated that Council should consider approving the base bid and leaving the alternates for a later time. For the second alternate, Mayor Roberts suggested working with contractor from flatwork trade for the Parking Lot at City Hall.

There were general comments from Council about base bids and selection of construction company.

Councilmember Conus asked who makes the decision that this company is selected and that they will do what they say they're going to do.

Beth Linn, City Administrator, stated that Edgerton does not have to take the lowest bid and we can check references.

Mayor Roberts expressed that Linaweaver and past construction companies have come with great references from other cities.

Motion by Longanecker, Second by Brown to award construction of the 2018 CARS 4th and Nelson Street Improvements to Linaweaver Construction and authorize Mayor to execute the contract.

Motion was approved 4-0.

10. CONSIDER AN AGREEMENT WITH BG CONSULTANTS FOR ENGINEERING DESIGN SERVICES FOR A MULTI-USE PATH ALONG HIGHWAY 56 FROM 1ST STREET TO 8TH STREET

Trey Whitaker, Public Works Superintendent, presented the agreement for design services with BG Consultants for a multi-use path along Highway 56 to provide pedestrian/bicycle access from neighborhood/residences along Highway 56 to Dollar General, Edgerton Elementary, and other future development. The Highway 56 Multi-Use Path consists of approximately 2400 LF of 10' wide trail constructed from 1st St. to 8th St. This project will be designed as an asphalt path with a bid alternate for concrete construction.

Councilmember Longanecker asked if the path would be asphalt. Mr. Whitaker stated it would be bid as asphalt with an alternate for concrete.

Councilmember Longanecker asked how far the path would be away from 56 Highway. Beth Linn, City Administrator, said there would be 2 feet on each side of the path and it would be as far away from the highway as possible.

Motion by Brown, Second by Lewis to approve agreement with BG Consultants for Engineering Design Services for a multi-use path along Highway 56 from 1st Street to 8th Street.

Motion was approved 4-0.

11. CONSIDER PURCHASE OF VIBRATORY ROLLER

Trey Whitaker, Public Works Superintendent, presented the Volvo DD25B as the Vibratory Roller to replace the equipment that was lost in the flood. This recommended unit will improve the overall compaction needs of the department, as well as providing staff the ability to broaden the scope of work within the department. The unit's increase in size and capacity, a 47-inch drum and more tonnage, expands the abilities of the department and future projects.

Mr. Whitaker gave a brief history of the bids and specifications from the local dealer.

Councilmember Longanecker asked does it double the size. Mr. Whitaker stated it doubles the work that it produces/functionality.

Councilmember Lewis asked where the Vibratory Roller would be used. Mr. Whitaker stated the equipment is used for asphalt, full depth replacement, any gravel road maintenance program, and to compact base.

Councilmember Longanecker asked if this machine would aid the city in being able to replace asphalt itself. Mr. Whitaker responded that the roller is for maintenance at this point. Beth Linn, City Administrator, commented that there are capacity limits for machinery and staff. This would be used for maintenance specifically patches and overlay.

Motion by Longanecker, Second by Lewis to approve purchase not to exceed \$35,000 for the vibratory roller.

Motion was approved 4-0.

12. PUBLIC HEARING FOR 2019 BUDGET

Mayor Roberts opened the Public Hearing for the 2019 Budget.

There were no public comments.

Mayor Roberts closed the Public Hearing.

13. CONSIDER 2019 BUDGET

Councilmember Conus stated he is concerned that the Government of Edgerton is growing quicker than the revenue is increasing.

Beth Linn, City Administrator, stated City Council has authorized several new positions recently and when new employees are added that includes adding more employee benefits. The General Fund covers a whole host of categories.

There was general discussion of decreasing the revenue due to intentionally lowering the mill levy.

Ms. Linn drew attention to actuals versus what is budgeted. Her example was the Development Services Director position was budgeted and Edgerton went six months without filling that position.

Mayor Roberts commented that the last couple of budget years were similar – the City budgets higher than the actuals.

Ms. Linn commented that though something might be included in the budget, it does not mean the City spends that money. The City wants to be good stewards of tax payer money.

Councilmember Conus asked if there are any metrics on efficiency of the government.

Ms. Linn replied by stating Staff “wears many hats” and described how each position has multiple responsibilities and specifically described how the City’s Accounting Technician is responsible for accounts payable, utility billing, and personnel payroll.

Mayor Roberts stated that it is difficult to compare cities because each city runs differently. He said that even though we have the role of Accounting Technician in Edgerton, it could be vastly different to another employee with the same job title in another city.

Mayor Roberts drew attention to the 2015 Budget being higher than the actuals and reminded the Council that they are the Buying Authority and that even though they are voting on the budget they can vote differently on individual spending projects.

Councilmember Lewis commented he understood Councilmember Conus's concern but the actuals are different than the budget and that he knows the City is not spending what it does not have.

Mayor Roberts stated that Edgerton will see growth in revenue once Logistics Park Kansas City (LPKC) becomes part of the Mill Levy. Mayor Roberts said he hopes Council will keep citizens in mind and even up that tax burden on citizens. He continued by saying Edgerton is now in the middle of the pack in Johnson County for the Mill Levy and continues to trend downward.

Councilmember Conus stated he was concerned about the quantity of government but not the quality.

Motion by Longanecker, Second by Brown to approve 2019 Budget.

Motion was approved 3-1, Aye: Longanecker, Lewis, and Brown, Nay: Conus.

14. Report by the City Administrator

None.

15. Report by the Mayor

Mayor Roberts extended a thank you to the Staff who worked on the Budget process. He said he appreciates the hard work especially as Edgerton continues to trend upwards as we grow.

16. Future Meeting/Event Reminders:

- August 4th: Dusk – Summer Movie Night featuring Cars 3
- August 9th: 7:00PM – City Council Meeting
- August 14th: 7:00 PM – Planning Commission
- August 23th: 7:00 PM – City Council Meeting

17. EXECUTIVE SESSION

Motion by Brown, Second by Lewis to recess into an executive session pursuant to K.S.A. 75-4319(b)(2) for contract negotiations and to include City Attorney and City Administrator for ten (10) minutes was considered.

Motion was approved 4-0.

Meeting recessed at 8:02 pm. Meeting reconvened at 8:12 pm.

Motion by Lewis, Second by Brown to return to regular session.

Motion was approved 4-0.

General discussion of Planning Commission and how to generate interest and volunteers.

18. CONSIDER ACCEPTANCE OF RIGHT-OF-WAY AND EASEMENTS FOR HOMESTEAD LANE/ 207TH STREET PROJECT

Beth Linn, City Administrator, presented the executed easements and right-of-way acquired for the construction of Homestead Lane/ 207th Street project.

Motion by Longanecker, Second by Lewis to accept Tract 3,4,5,18 for the Right-of-Way and Easements for Homestead Lane/207th Street Project.

19. Adjourn

Motion by Longanecker, Second by Brown to adjourn.

Motion was approved 4-0.

The meeting adjourned at 8:30 pm.