

**City of Edgerton, Kansas**  
**Minutes of City Council Regular Session**  
**January 10, 2019**

A Regular Session of the City Council was held in the Edgerton City Hall, 404 E. Nelson Edgerton, Kansas on January 10, 2019. The meeting convened at 7:00 p.m. with Mayor Roberts presiding.

**1. ROLL CALL**

Ron Conus	present
Clay Longanecker	present
Josh Lewis	absent
Katee Smith	present
Jody Brown	absent

With a quorum present, the meeting commenced.

Staff in attendance:

- City Administrator Beth Linn
- Assistant City Administrator Scott Peterson
- City Clerk Rachel James
- City Attorney Lee Hendricks
- Development Services Director Katy Crow
- Finance Director Karen Kindle
- Public Works Director Dan Merkh
- Public Works Superintendent Trey Whitaker
- Planning and Zoning Coordinator Chris Clinton
- Parks & Recreation Bob McVey

**2. WELCOME**

**3. PLEDGE OF ALLEGIANCE**

**CONSENT AGENDA**

- 4. Approve Minutes for December 27, 2018 Regular City Council Meeting
- 5. Approve Appointment of John Daley to Planning Commission term expiring September 2021

At the request of Councilmember Smith, Mayor Roberts removed Agenda Item #5 for further discussion.

Motion by Smith, Second by Longanecker, to approve consent agenda.

Motion was approved, 3-0.

Agenda Item #5: Councilmember Smith asked the rules regarding John Daley living in unincorporated county. Mayor Roberts responded that the rules state that if a candidate lives within 3 miles of Edgerton City Limits they are allowed to be on the Planning

Commission. Lee Hendricks, City Attorney, confirmed. Mayor Roberts stated that Planning Commission should be a diverse group encompassing of people who live all over the community.

Motion by Smith, Second by Longanecker to approve reappointment of John Daley to Planning Commission for a term expiring September 2021.

Motion was approved, 3-0.

### **REGULAR AGENDA**

6. **Public Comments.** None.

7. **Declaration.** None.

Introduction of Chris Clinton, the new Planning and Zoning Coordinator by Katy Crow, Development Services Director. Mr. Clinton briefly spoke on his background and his excitement to join Edgerton City Staff.

### **BUSINESS REQUIRING ACTION**

8. **CONSIDER RENEWAL OF A CEREAL MALT BEVERAGE LICENSE APPLICATION FOR 2019**

Beth Linn, City Administrator, introduced the application for renewal of Cereal Malt Beverage License for Jay Kay Inc. at 101 East Morgan (Mini Mart). There is a \$35 License fee established in Section 3-109 of the Edgerton Code and a stamp fee of \$25 for the State of Kansas.

Motion by Longanecker, Second by Conus to approve renewal of a Cereal Malt Beverage License Application for 2019

Motion was approved, 3-0.

9. **Report by the City Administrator**

- Review of Position Description for Marketing/Communications Manager

Beth Linn, City Administrator, introduced the job description of Marketing/Communications. This position has an updated job description and would maintain the online, social media, and media presence for the City of Edgerton. Ms. Linn stated that in 2018 the City spent \$67,000 on the contract with Candid for media, newsletters, brochures, etc. Mayor Roberts stated that this position would take over those roles and produce brochures, all media and forms, and manage the City's online presence.

Councilmember Longanecker asked how this position would work with ElevateEdgerton!. Ms. Linn stated that this position would provide media and marketing support to ElevateEdgerton! if needed and that is outlined in the job description. Councilmember Smith asked if the Marketing/Communications Manager would work with Frontier Days. Ms. Linn stated that the City provides significant support to Frontier Day, however, Frontier Days is

an independent organization. Mayor Roberts added that because of the independent nature of Frontier Days that there needs to be a conscious effort to be fair and equitable in support provided to third party events.

Motion by Longanecker, Second by Smith to approve the position of Marketing/Communications Manager.

Motion was approved, 3-0.

- Update on Bid Process for Residential Solid Waste Collection and Disposal Services

Scott Peterson, Assistant City Administrator, overviewed the updates to the bid process for residential solid waste, including that the new RFP would allow the contractor to hire a sub-contractor to pick up sludge from the Big Bull Creek Wastewater Treatment Plant. Ms. Linn stated that the Bid would be bundled but the individual bids for residential disposal, city facilities, and sludge would be itemized out.

10. **Report by the Mayor** None.

11. **Future Meeting/Event Reminders:**

- January 24<sup>th</sup>: 7PM – City Council Meeting
- January 31<sup>st</sup>: 6:30PM – Public Safety Open House at City Hall

12. **CONSIDER RECESSING INTO EXECUTIVE SESSION PURSUANT TO K.S.A. 75-4319 (B) (2) FOR CONSULTATION WITH AN ATTORNEY DEEMED PRIVILEGED IN THE ATTORNEY-CLIENT RELATIONSHIP TO INCLUDE CITY ATTORNEY, AND CITY ADMINISTRATOR.**

Motion by Smith, Second by Longanecker to recess into an executive session pursuant to K.S.A. 75-4319(b)(2) for contract negotiations and to include City Attorney and City Administrator for twenty (20) minutes was considered.

Motion was approved 3-0.

Meeting recessed at 7:32 pm. Meeting reconvened at 7:52 pm.

Motion by Brown, Second by Lewis to return to regular session.

Motion was approved 5-0.

Motion by Smith, Second by Longanecker to recess into an executive session pursuant to K.S.A. 75-4319(b)(2) for City Security and to include City Attorney and City Administrator for an additional fifteen (15) minutes was considered.

Motion was approved 3-0.

Meeting recessed at 7:53 pm. Meeting reconvened at 8:08 pm.

Motion by Smith, Second by Longanecker to return to regular session.

Motion was approved 3-0.

Motion by Brown, Second by Smith to recess into an executive session pursuant to K.S.A. 75-4319(b)(2) for contract negotiations and to include City Attorney and City Administrator for an additional ten (10) minutes was considered.

Motion was approved 3-0.

Meeting recessed at 8:09 pm. Meeting reconvened at 8:19 pm.

Motion by Smith, Second by Longanecker to return to regular session.

Motion was approved 3-0.

### 13. **Adjourn**

Motion by Smith, Second by Conus to adjourn.

Motion was approved 3-0.

The meeting adjourned at 8:20 pm.