

**City of Edgerton, Kansas  
Minutes of City Council Regular Session  
October 24, 2019**

A Regular Session of the City Council was held in the Edgerton City Hall, 404 E. Nelson Edgerton, Kansas on October 24, 2019. The meeting convened at 7:00 p.m. with Mayor Roberts presiding.

**1. ROLL CALL**

Ron Conus	present
Clay Longanecker	present
Josh Lewis	present via phone
Katee Smith	present
Jody Brown	present

With a quorum present, the meeting commenced.

Staff in attendance:      City Administrator Beth Linn  
   City Attorney Lee Hendricks  
   City Clerk Rachel James  
   Finance Director Karen Kindle  
   Development Services Director Katy Crow  
   Public Works Superintendent Trey Whitaker  
   ElevateEdgerton! President James Oltman

**2. WELCOME**

**3. PLEDGE OF ALLEGIANCE**

**CONSENT AGENDA**

4. Approve Minutes for October 10, 2019 Regular City Council Meeting
5. Approve One-Year Contract Extension with Clements Cleaning Service to Provide Janitorial Services for the Edgerton City Hall and Auxiliary Office Space for 2020
6. Approve Resolution No. 10-24-19A Setting Forth the Authority for Members of the Governing Body and City Staff Regarding the City's Accounts at Central Bank of the Midwest

Motion by Brown, Second by Longanecker to approve the consent agenda.

Motion passed, 5-0.

**REGULAR AGENDA**

7. **Public Comments.** None.
8. **Declaration.** None.

9. Third Quarter Presentation by James Oltman of ElevateEdgerton!

James Oltman, President of ElevateEdgerton!, highlighted the work ElevateEdgerton! has focused on in the third quarter of 2019. This includes the Kubota Ribbon Cutting Ceremony, Hostess finalizing plans to open in November, filling existing space within LKPC, and progress on the three main priorities of residential development, commercial development, and workforce development. Mr. Oltman spoke about his trip to Japan through the Japan Foundation where he met with key business partners in Tokyo.

**BUSINESS REQUIRING ACTION**

**10. CONSIDER APPROVAL OF ORDINANCE NO. 2027 ADOPTING THE PLANNING COMMISSION'S RECOMMENDATION TO APPROVE AN AMENDMENT TO THE EDGERTON UNIFIED DEVELOPMENT CODE TO INCLUDE AN UPDATED VERSION OF ARTICLE 10 – SECTION 10.1**

Katy Crow, Development Services Director, overviewed the updates to Article 10. Planning Commission recommended adoption by the Governing Body.

Motion by Longanecker, Second by Smith to approve Ordinance No. 2027.

Motion passed, 5-0.

**11. CONSIDER ORDINANCE NO. 2028 AUTHORIZING BOND DOCUMENTS AND THE ISSUANCE OF THE CITY'S INDUSTRIAL REVENUE BONDS (ELHC LI, LLC PROJECT) SERIES 2019, FOR THE PURPOSE OF FINANCING AND PROVIDING TAX ABATEMENT FOR A DISTRIBUTION AND WAREHOUSE FACILITY**

Scott Anderson, City Bond Counsel, introduced Ordinance No. 2028. The Ordinance authorizes the City to issue up to \$60,000,000 of industrial revenue bonds for the Project. The bonds are not a general obligation of the City and do not count against the City's debt limit.

Motion by Longanecker, Second by Brown to approve Ordinance No. 2028.

Motion passed, 5-0.

**12. CONSIDER ADOPTION OF THE 2020-2024 CIP**

Beth Linn, City Administrator, overviewed the CIP project schedule which includes projects that have been funded by the Governing Body previously as well as projects that were added per the consensus from the Council work session. These projects include disconnecting the library downspouts from the sanitary sewer system, ERP Software Acquisition, Nelson: East 3<sup>rd</sup> – West 8<sup>th</sup> Street, Streetlight Study and Inventory, and 1<sup>st</sup> and Merriwood Stormwater Repairs. Ms. Linn stated that the project costs included are preliminary cost estimates and Staff will know more on costs as projects progress.

Motion by Brown, Second by Smith to approve the adoption of the 2020-2024 CIP.

Motion passed, 5-0.

**13. CONSIDER RECESSING INTO EXECUTIVE SESSION PURSUANT TO K.S.A. 75-4319(B)(2) FOR CONSULTATION WITH AN ATTORNEY DEEMED PRIVILEGED IN THE ATTORNEY-CLIENT RELATIONSHIP TO INCLUDE CITY ATTORNEY AND CITY ADMINISTRATOR FOR THE PURPOSE OF CONTRACT NEGOTIATIONS**

Motion by Longanecker, Second by Smith to recess into executive session pursuant to K.S.A. 75-4319 (b)(2) for the purpose of discussing contract negotiations to include City Attorney and City Administrator for thirty (30) minutes.

Motion was approved, 5-0.

Session recessed at 7:53 pm. Meeting reconvened at 8:23 pm.

Motion by Longanecker, Second by Smith to return to open session.

Motion was approved, 5-0.

Motion by Longanecker, Second by Smith to recess into executive session pursuant to K.S.A. 75-4319 (b)(2) for the purpose of discussing contract negotiations to include City Attorney and City Administrator for twenty (20) minutes.

Motion was approved, 5-0.

Session recessed at 8:24 pm. Meeting reconvened at 8:44 pm.

Motion by Longanecker, Second by Smith to return to open session.

Motion was approved, 5-0.

Motion by Longanecker, Second by Smith to recess into executive session pursuant to K.S.A. 75-4319 (b)(2) for the purpose of discussing contract negotiations to include City Attorney and City Administrator for fifteen (15) minutes.

Motion was approved, 5-0.

Session recessed at 8:45 pm. Meeting reconvened at 9:00 pm.

Motion by Longanecker, Second by Smith to return to open session.

Motion was approved, 5-0.

Motion by Brown, Second by Longanecker to empower the Mayor to sign on behalf of the City a maintenance pad agreement with BNSF pending approval by City Attorney.

Motion passed, 5-0.

#### **14. Report by the City Administrator**

Ms. Linn stated that Friday October 25, 2019 would be the last day for Building Inspector Kenny Wiseman. The backup contractor has been in place and wanted to inform Council there should not be a delay in service.

Karen Kindle, Finance Director, overviewed the third quarter financials for the separate funds. Councilmember Conus questioned the difference in expected versus actual revenues for permits and fees for services. Ms. Kindle stated that it depends on the amount of projects and how permits pulled for various stages in construction/projects.

#### **15. Report by the Mayor**

Mayor Roberts yielded the floor to Councilmember Smith. She spoke on the League of Kansas Municipalities Conference and what she learned at the conference.

Mayor Roberts wanted to remind citizens of the election on November 5<sup>th</sup> and that the new council would be seated on December 12, 2019.

Councilmember Longanecker suggested he would like to give Staff an extra day off for Christmas. Mayor Roberts agreed and stated Staff works very hard all year and that Christmas Eve is a great reward for a great year.

Motion by Longanecker, Second by Smith to add a Holiday for December 24, 2019.

Motion passed, 5-0.

#### **16. Future Meeting Reminders:**

- October 24<sup>th</sup>: City Council Meeting – 7PM
- November 12<sup>th</sup>: Planning Commission – 7PM
- November 14<sup>th</sup>: City Council – 7PM
- November 28<sup>th</sup>: City Council – CANCELED
- December 10<sup>th</sup>: Planning Commission – 7PM
- December 12<sup>th</sup>: City Council Meeting – 7PM
- December 26<sup>th</sup>: City Council Meeting – CANCELED

#### **17. Adjourn**

Motion by Smith, Second by Longanecker to adjourn.

Motion was approved 5-0. The meeting adjourned at 9:07 pm.

# EVENTS

October 27<sup>th</sup>: Halloween Party

November 1<sup>st</sup>: Trivia Night at White Tail Run Winery proceeds go to Mayor's Christmas Tree Fund (6:30 – 9PM)

November 4<sup>th</sup>: Youth Art Class

November 12<sup>th</sup>: World War I Museum and Memorial Trip

December 6<sup>th</sup>: Mayor's Christmas Tree Lighting Ceremony