

City of Edgerton, Kansas
Minutes of City Council Regular Session
October 23, 2025

A Regular Session of the City Council was held in the Edgerton City Hall, 404 E. Nelson, Edgerton, Kansas October 23, 2025. The meeting convened at 7:00 PM with City Council Mayor Roberts presiding.

1. ROLL CALL

Donald Roberts	Present
Clay Longanecker	Absent
Josh Lewis	Present
Deb Lebakken	Present
Bill Malloy	Present
Ron Conus	Present

With a quorum present, the meeting commenced.

Staff in attendance: City Administrator, Beth Linn
Assistant to the City Administrator, Kara Banks
Assistant to the City Administrator, Trey Whitaker
City Clerk, Dusti Callahan
Public Works Director, Dan Merkh
City Attorney, Todd Luckman
Finance Director, Karen Kindle
Development Services Director, Zach Moore
Utilities Superintendent, Mike Mabrey
Public Works Foreman, Chase Forrester
Maintenance Technician I, Aidan Zawacki
Maintenance Technician I, Brian Lowe
Parks and Recreation Director, Levi Meyer
Senior Accountant, Justin Vermillion

2. **WELCOME.** Mayor Roberts welcomed all in attendance.

3. **PLEDGE OF ALLEGIANCE.** All present participated in the Pledge of Allegiance.

Consent Agenda (*Consent Agenda items will be acted upon by one motion unless a Council member requests an item be removed for discussion and separate action*)

4. Approve Minutes from October 9, 2025, Regular City Council Meeting
5. Approve an Agreement Renewing an Existing Facility Use and Maintenance Agreement for the Bank of Knowledge and Authorizing Its Use by the Board of Directors of the Johnson County Library as a Library Facility.
6. Approve an Agreement with Varney & Associates, CPAs, LLC, to Prepare the City's Financial Audit for Fiscal Year 2025.

The provided minutes are a summarization of the official actions and formal decisions of the referenced City Council Meeting. The law does not require meeting minutes to be a full and complete transcription of the meeting. Minutes are retained in accordance with State record retention and archiving laws.

7. Approve Resolution No. 10-23-25A Waiving the City's Compliance with Generally Accepted Accounting Principles for Financial Reporting and Causing Such Reports to be Prepared in Compliance with the Cash Basis and Budget Laws of the State of Kansas.
8. Approve the Acceptance Of Three Permanent Sanitary Sewer Easements Located At On The Go Travel Center, Lots 1A and 1B.
9. Approve a Subrecipient Grant Agreement between Johnson County, Kansas and the City of Edgerton to Accept Funding through a Community Development Block Grant of \$200,000 for the 2025 CDBG – 3rd and Hulett Sanitary Sewer Rehabilitation Project.

Councilmember Lebakken moved to approve, seconded by Councilmember Lewis to approve Items 4 - 9. The motion carried 4-0 by the following vote:

Yes: Lewis, Conus, Lebakken, Malloy

Absent: Longanecker

Regular Agenda

10. **Declaration.** Council members had nothing to declare.

11. Public Comments

Mayor asked if anyone had signed up for Public Comment.

Mayor welcomes Mr. Bill LaFalce, an Edgerton Resident, to the stand.

Mr. LaFalce stated good evening, Mr. Mayor, Council and City Staff. He gave thanks for allowing him to be here and letting me sit in the CIP process. Mr. LaFalce gave thanks to Beth Linn, City Administrator, for putting together the list of options and funding to be voted on. He appreciated the fact she took in all the funding sources and gave Council funding options but not one including property tax. He also would like to recognize the City has magnificent staff, everyone is polite and professional and deserve a round of applause. He asks to consider on the agenda the Adoption of the CIP Program for 2026-2030, because some of the items are time sensitive. Such as city sales tax to be on ballot to be voted on, so we don't keep kicking that can down the road. It is important that we move judiciously on this, and act as much as you can tonight and follow through with that. I don't have a lot more to say other than it was a very, very well-detailed. He was surprised by the amount of depth and detail in it considering how small the town is and how great our needs are. Most people in town probably don't recognize this. He stated his thanks for acting on it and taking it into consideration. And again, thank you to Beth for your hard work. We all get beat up and beat each other up on this type of thing, but I have not seen a presentation like that in a long time. He said the presentation was top tier and said thank you again before stepping down.

Business Requiring Action

11.5 Introduction of New Employees

The provided minutes are a summarization of the official actions and formal decisions of the referenced City Council Meeting. The law does not require meeting minutes to be a full and complete transcription of the meeting. Minutes are retained in accordance with State record retention and archiving laws.

Mayor requested to add Item 11.5 for the introduction of new employees.

Public Works Director, Dan Merkh, states that we have two new employees. Public Works have filled the vacant positions for maintenance and utilities.

Public Works Foreman, Chase Forrester, introduces new Public Works Maintenance Technician I, Aidan Zawacki.

Aidan Zawacki introduced himself. He has been an Edgerton resident his whole life. His father used to work for Johnson County as a Sheriff. He always took care of the community there and this was something he wanted to put in his own perspective and apply himself to it. Edgerton has been super great; they offered him a lot of opportunities. There is definitely more to come. He gets to do concrete, asphalt, and everything like that. They have done a great job showing him step-by-step. It's been a lot, and he is open for all the opportunities they have for him. Mayor states Public Works is a lot, and it is a great to learn a lot of things for a lot of people. In his opinion, as a guy who worked for Public Works for a long time and with utilities, it is a great learning opportunity that can really better your life in the long run. Welcome aboard. He does know his dad, so don't step out of line.

Utilities Superintendent, Mike Mabrey, introduces new Utilities Maintenance Technician I, Brian Lowe. Brian introduced himself, glad to be here. He is happy to be working for the City of Edgerton. It has been two weeks, and he is loving the environment and the city. He loves learning every day and it has been a great adventure.

Mayor assures it will probably continue to be an adventure. Welcome aboard.

Mr. Merkh states we are very glad to have them, and we are currently fully staffed in the maintenance worker side. One thing to note, this is just in time for winter. While we do have the appropriate numbers of drivers today, just know yes, they will be driving a snowplow, but they also are new, so there is always training and fresh training to happen to be adequate in their jobs for a high level of service.

11.75 Report on Braun Intertec Evaluation of Concrete Scaling of Exterior Pavement at The Greenspace (City Administrator Report)

Mayor asked to move this section of the City Administrator's Report, as it goes hand in hand with Item 12 on the Agenda.

City Administrator, Beth Linn, details that this report is important before addressing Article 12. During the winter of 2024, City Staff noticed areas of concrete pavement where the surface was beginning to scale and flake. In April 2025, City Council awarded a contract with Braun Intertec to evaluate the concrete scaling of the exterior pavement. Braun Intertec provided the report to City Staff. Two core samples were submitted for petrographic analysis. The report findings from that show the top surface of the cores show over drying during the initial curing process, indicating improper curing practices. Then over finishing of the of the concrete surface was also observed, likely due to the concrete surface drying out prior to the completion of finishing. And finally, the concrete cores showed zones that were exhibiting characteristics of concrete that was significantly older. Braun report shows the concrete being susceptible to freezing and thawing. This is not from salt or ice melt applications. Beth gave huge thanks to Combes

The provided minutes are a summarization of the official actions and formal decisions of the referenced City Council Meeting. The law does not require meeting minutes to be a full and complete transcription of the meeting. Minutes are retained in accordance with State record retention and archiving laws.

Construction, as a partner for the City that he came to the table when we got the report with not only themselves, but their subcontractor and concrete supplier, so we could gain all the knowledge to know what was happening. Similar concerns are nationwide due to the new type of concrete mix. A new type of concrete was required in 2021. In 2024 this type became the only cement product available for local concrete suppliers. In July of 2025, other cities had concerns related to concrete swelling, so now they recommend changes on how to finish that concrete and cure. These practices came about after ours was finished. Reviewing the analysis leads to this coming Item 12, concrete amendment.

Councilmember Conus commented his thanks for an excellent job all around.

12. Consider Amendment to Contract with Combes Construction for Concrete Proposal

Public Works Director, Dan Merkh, stated in July 2023, Council awarded contract with Combes Construction, LLC for construction of The Greenspace. Construction began in August of 2023. During the winter of 2024, City Staff noticed areas of concrete pavement where the surface was beginning to scale and flake. In April 2025, City Council awarded a contract with Braun Intertec to evaluate the concrete scaling of the exterior pavement. Since that time, Combes Construction and the city have discussed how to fix the situation. Based on the results of the concrete analysis done by Braun Intertec, Combes proposes the following: sealing, replacement, re-evaluation, and warranty extension for the contract amendment. The amendment to the contract does not have a monetary charge for the work described above, only a revision for the extended warranty the contractor provides to the City. The contract amendments also include a reduction on the retainage.

Mayor states how he appreciates Combes approach to this situation. He knows this isn't something either side like, but he is more old school in his desires and what he grew up with. He states that you sir, (Combes Representative), have represented that well and stood behind what is right and wrong, and not just a contractor. For a guy that's been in government contracts for a long time, you are a rarity to today's world. I wish the world could go back to this way. This doesn't happen very often but makes him very glad we chose Combes in the beginning. We are not experts in construction, but you, (Combes Representative) are. The partnership they have brought to us is truly above his expectations. We know we have a problem, but we will get that fixed. He did want to give sincere thanks to their approach for this. In my former life, Mayor worked on a multimillion-dollar project that became a finger pointing game between the contractor, engineer, and the governing entity. At the end of the day, because of you as a company, we will have the best product at the end. He sends his sincere gratitude. Combes states they also appreciate working with the whole team. Mayor states this is a project we can all be proud of and we will get this right.

Councilmember Conus moved to approve, seconded by Councilmember Lebakken. The motion carried 4-0 by the following vote:

The provided minutes are a summarization of the official actions and formal decisions of the referenced City Council Meeting. The law does not require meeting minutes to be a full and complete transcription of the meeting. Minutes are retained in accordance with State record retention and archiving laws.

Yes: Lewis, Conus, Lebakken, Malloy

Absent: Longanecker

13. Consider Change Order #1 to SAK Construction, LLC for the 2025 CDBG – 3rd and Hulett Sanitary Sewer Rehabilitation Project in the amount of \$76,860

Public Works Director, Dan Merkh, stated in January 2025 Johnson County notified staff of the proposed award of the maximum funding request of \$200,000. In March of 2025, Council approved the contract with George Butler and Associates (GBA) for the design of the project and scope. On September 25, 2025, the City awarded the construction contract to SAK Construction for a total contract amount of \$149,150. The design process for GBA didn't include the existing CCTV work to inspect the pipes. This design process and subsequent Change Order is intended to save us from doing the CCTV work twice. The work identified in the CCTV inspections results in a change order that would increase the construction contract by \$76,860, bringing the total contract amount to \$226,010. This amount is within the project budget.

Councilmember Lewis asked if GBA didn't do the correct engineering.

Mr. Merkh stated that was not the case. Typically, the engineer does the CCTV when hired. This process is slower and has caused schedule problems with the funding. We went to a model about three years ago, where we hired the engineer based on the information we have as a city and do an estimate. Once the contractor does the CCTV work, they will then get in there and confirm final quantities. It was intentional to get the bid fast.

Mayor states that this way we only pay once for a CCTV instead of twice.

Mr. Merkh states this was an intentional piece of the design.

Mr. Lewis states he does understand and would rather pay for something once.

Mayor states from contractor standpoint, if they just believe what the engineer said, then they have a liability.

Mr. Merkh states this way it puts all three, the contractor, engineer and City at the table to make the assessment of what needs to be done.

Councilmember Malloy moved to approve, seconded by Councilmember Lewis. The motion carried 4-0 by the following vote:

Yes: Lewis, Conus, Lebakken, Malloy

Absent: Longanecker

14. Consider Adoption of the 2026-2030 Capital Improvement Program (CIP)

City Administrator, Beth Linn, states that two weeks ago, the City held the CIP work session. The 2026 work session started with a review of Capital Improvement Program 101 to set the foundation based on the City's CIP Policy. If the City Council adopts the CIP presented list of items 1-26 tonight, it will establish the scope, budget, funding source and estimated time frame for the projects as listed on the Funded Projects Schedule. As the projects move through the

The provided minutes are a summarization of the official actions and formal decisions of the referenced City Council Meeting. The law does not require meeting minutes to be a full and complete transcription of the meeting. Minutes are retained in accordance with State record retention and archiving laws.

stages of the project life cycle, staff will bring contracts, funding/cost changes, etc., to Council for approval.

Councilmember Lebakken moved to approve, seconded by Councilmember Malloy. The motion carried 4-0 by the following vote for approval of CIP items 1-26:

Yes: Lewis, Conus, Lebakken, Malloy

Absent: Longanecker

15. Consider the Purchase of a Trailer Mounted Generator

Public Works Foreman, Chase Forrester, noted on September 11, 2025, City Staff recommended 2026 Budget to City Council for approval. As part of this presentation staff made recommendations to fund the Vehicle & Equipment Program 2026-2030. Outlined in the recommendation was the purchase of a Trailer Mounted Generator. The approved budget for the item is \$40,000. The sizing was determined by reviewing the equipment's potential use cases. The specifications from existing infrastructure, existing buildings, and reviewing prior rentals all were used to determine the right size of the machine. City Staff used a cooperative purchasing partnerships and the competitive bidding approach. Staff solicited three bids from vendors, both local and online. The quote from LK Power is both sized within existing needs, while allowing growth for the future. The BDPU50 comes with camlocks included in the purchase price, which are essential for connecting to our booster pump stations, City Hall, and other areas of need. To add camlock cables to the other quoted generators increased the cost by \$1,500. Staff does recommend approving the quoted generator from LK Power for an amount not to exceed \$40,000.00, which is within the approved budget.

Councilmember Lewis asked what this will be used for.

Mr. Merk responded as for one, this building doesn't have back up power. It can serve in case of storms and outages with some work. We will work on getting all facilities with that camlock ability. Our existing booster water tower pumps for the water towers do not have generators to run those in emergency situations.

Councilmember Conus asked if there was not a requirement for that.

Mayor responded that the only requirement is for storage.

Mr. Merkh also states we have a wastewater lift station without back up generation that this generator can run too. It will help with the future

Mayor reflects that years ago there was an ice storm, causing some people to be without power for up to two weeks. The City had borrowed from the quarry operator. That generator had to be directly wired to City Hall. We had an issue when power went out, and staff had to be shuffled to The Greenspace. Just to manage an issue like that was hard because everything is so tied into electronics anymore. Having the ability for City Hall to potentially become the City's operation center in any type of disaster is huge. Adding to that, the pump stations and the lift stations, we would have to prioritize how that would work. But this is a huge step forward from where we were.

The provided minutes are a summarization of the official actions and formal decisions of the referenced City Council Meeting. The law does not require meeting minutes to be a full and complete transcription of the meeting. Minutes are retained in accordance with State record retention and archiving laws.

Mr. Lewis questioned whether it would be more beneficial for City Hall to have an actual hard-wired in generator.

City Administrator, Beth Linn, stated this seemed like the right first phase, being this mobile unit because, generally speaking, we have not had many circumstances where most stations and City Hall are all out. This gives a way to meet any of the needs that are literally more mobile. Long term, when we look at City Hall, that is absolutely a project to have on the radar. But this is a great deal as a first phase or step.

Mayor followed up with this as a power source even for events. That is not a primary purpose but can be used if needed.

Councilmember Malloy stated he was shocked there isn't one (a generator) at the old lift station.

Mayor assured him that it is because it is the original lift station, and all others do have this capability.

Councilmember Lewis moved to approve, seconded by Councilmember Lebakken. The motion carried 4-0 by the following vote:

Yes: Lewis, Conus, Lebakken, Malloy

Absent: Longanecker

16. Report by the City Administrator

- Report on Braun Intertec Evaluation of Concrete Scaling of Exterior Pavement at The Greenspace (Referenced as **11.75** after the consent agenda)
- Report on Special Sales Tax

City Administrator, Beth Linn, along with Assistant City Administrator, Trey Whitaker, presented the report for special sales tax. Mr. Whitaker explained that dedicated sales tax refers to local sales tax levied in addition to the State of Kansas general sales tax structure. There are specific rules and regulations. There are two possible election methods, in-person or mail-in ballots. The City is required to plan for conduct of election to Secretary of State via county election officer. In 2025 the State of Kansas changed this process, it used to be that the City could determine when they did a special election. Special mail ballots are only on the first Tuesday of the first Monday in March. The other option for the special election is in person at a polling location either on the primary, first Tuesday in August, or general election on the first Tuesday of the first Monday in November. These are the special election calendar possibilities.

City Administrator, Beth Linn, stated it is important to remember that approximately one year from the special election process would be the first distribution. Something to think about is which timing option is the best fit for us to continue with.

Mr. Whitaker went over the possible revenue at 1%, which is approximately \$700,000 annually, or a total of \$7 million over 10 years. The next step is how the Council would like to proceed.

The provided minutes are a summarization of the official actions and formal decisions of the referenced City Council Meeting. The law does not require meeting minutes to be a full and complete transcription of the meeting. Minutes are retained in accordance with State record retention and archiving laws.

Ms. Linn provided handouts comparing other cities and their rates to Edgerton. Time is very much of the essence if they would like to do the mail-in ballot to make sure we are on time. We are hoping for a decision on what to move forward with and, and if so, where those areas of focus will be. Previously, Council had discussed specifically for streets and stormwater.

Councilmember Conus asked what the costs are to put this on a mail-in ballot.

Ms. Linn said there are costs associated with the mail-in ballots.

Mr. Whitaker says costs are based on the voting populous. He has been told those numbers are between \$250 - \$350 per ballot.

Ms. Linn states that the total is in the neighborhood of about \$5,000. Then the question is for if it is on the primary or general, or if mail-in is what you want to do. If so, the mail-in timing is super critical. If you'd rather do the primary, then we would have more time.

Councilmember Malloy asked if November of 2025 is realistic to get this done.

Ms. Linn stated yes, it is realistic.

Mayor stated that Lenexa and Gardner have done it for this year.

Trey also chimed that Basehor is doing it now, too.

City Attorney, Todd Luckman, says he has done it himself; it should be no problem.

Councilmember Conus asked if there is a difference between the turnout for mail-in verses in-person.

Mr. Whitaker said there is a significant difference.

Ms. Linn stated that typically mail-ins have had more success.

Mayor responded typically dedicated sales tax is mail-in. The people that do mail-ins probably look into it and are voting for the way they feel fit.

Ms. Linn stated it is showing that election day is March 3, 2026. Reminder of the sunset clause after 10 years for the dedicated sales tax.

Mayor stated that for 10 years, he is comfortable saying certainly stormwater and roads for the sales tax. Basically, we have a targeted project, it could be other things, but that looks like its cost is more than we can potentially bring in anyhow. This simplifies the spending of that money in our 10-year future.

Mr. Lewis stated that the public information campaign is easier focused on two items, versus the general.

Mayor felt the sooner the better, in his opinion.

Ms. Linn asks if she is hearing the stormwater and streets as the focus areas for this dedicated sales tax.

Council consensus to run a special dedicated tax ballot for stormwater and streets in the Spring of 2026 at 1%.

- Third Quarter Financial Report

Finance Director, Karen Kindle, went into a detailed report for the financials of the third quarter. She began with the General Funds, then Water Funds, and finally covering Sewer Funds.

Councilmember Lewis asked about possibly investing more.

Ms. Kindle explained there are investment state law limits on types, we can only do CD's with our local bank. Our local bank does not want to deal in CD's. Because of this, we give them a bid. When they say no, we can go by agencies and treasuries. We are also limited on how far

The provided minutes are a summarization of the official actions and formal decisions of the referenced City Council Meeting. The law does not require meeting minutes to be a full and complete transcription of the meeting. Minutes are retained in accordance with State record retention and archiving laws.

out we can go, a maximum of 2 years. We do keep a certain level in our account for emergencies and make sure there is cash flow in case we do not receive a revenue distribution, and everything else gets invested.

City Administrator, Beth Linn, stated that several years back we actually started a program with Columbia Capital, where they help us in the investment process and really monitor, like here is what we think we will need for cash going forward. The Greenspace or 2nd Street, for example, these are large balance projects, so we do a cash projection to figure out when we are going to need cash to pay these projects to invest everything we can safely. They handle all bidding and are very familiar with the market to maximize what we can.

- Third Quarter Utilities Report

Utilities Superintendent, Mike Mabrey, detailed the third quarter utilities report. For the sewer, there were 17 million gallons treated. There were no leaks or overflows. There were 108,500 gallons of liquid sludge removed during the quarter. Inspections and maintenance were done accordingly to all systems and drives. The sewer jetting program completed approximately 0.7 – 1 linear mile jetted. Big Bull Creek Wastewater Treatment Plant Inspection/Collection System inspection is due in 2026.

There were 12,888,560 gallons purchased. No breaks or failed tests were reported for the quarter. Approximately 206,590 gallons of water were flushed due to chlorine residuals. There were 346 locations including water and sewer lines, and 20 of those were emergency locates. Service orders included 49 turn-offs for non-payment, 71 move-ins, 49 move-outs, and 28 continuous flow reports. Maintenance highlights involved 22 new installations, 44-meter maintenance, 1 fire hydrant replaced, and 8-meter changeouts. The next EPA Lead & Copper Rule test is in 2026. The KDHE Sanitary Inspection is due in 2026.

During the county line water tank interior inspection. There was a contractor malfunction, causing low flow and pressure loss causing a boil advisory. USG plans to go over some training issues to minimize this from happening anywhere else, or anywhere again. Staff worked with KDHE and everything turned out fine. This was a good learning experience.

- Third Quarter Community Development Report

Development Services Director, Zach Moore, detailed the Community Development Report. There were 48 residential permits issued, and 1 non-residential. Those building permits are broken down into 28 New Construction Permits, 2 Decks, 8 Re-Roof and 8 Others. There was a total of 209 inspections completed: 194 residential, 15 non-residential. \$6,703,709 is the total permit valuation. Based on certificates of occupancy and ownership data, the current population estimate is 1,812. Maverik is nearing completion of construction of their new convenience store and gas station at the southwest corner of 199th Street and Homestead Lane. They plan to open in the fourth quarter of 2025. On the Animal Control reports, 31 loose animals, 4 barking complaints, 3 deceased removed, 1 dog bite case, 6 unregistered pet violations, and 3 chicken permits and inspections. For Code Enforcement, there were 60 new violation level cases, 67% officer driven and 26% resident driven including 6 boat/RV, 11 inoperable vehicles, 11 trash/exterior conditions/storage, 4 public safety, 27 tall grass/weeds and 1 zoning.

The provided minutes are a summarization of the official actions and formal decisions of the referenced City Council Meeting. The law does not require meeting minutes to be a full and complete transcription of the meeting. Minutes are retained in accordance with State record retention and archiving laws.

Public Works Director, Dan Merkh, gave updates on 2nd Street and the Edgewood Project. Kansas Heavy would be paving the east lane from the culvert south of Reagan to Edgewood. November 4th, pending weather, is scheduled for the other side so all down to Edgewood. At that time there will be public notifications and message boards to update the traffic pattern. The contractor is hoping to get that done by Thanksgiving-Christmas time frame, pending weather. Buttoning up to reopen in Spring due to the weather. We have to be flexible to get what we can to maximize, considering the weather we will have. Mayor asked when the shutdown period would be for the project. Mr. Merkh stated this is yet to be determined.

17. Report by the Mayor

Mayor stated a reminder to donate to local families, at the Mayor's Christmas Tree Trivia Night on November 14, 2025, at 6:30pm. This is for you trivia nuts. The program partners with the elementary for the last few years to help the community out. It is a big deal. If you don't want to participate but want to sponsor table, it is \$100 for 6 people. You are responsible for your own food and drinks. It is a fun event, maybe Hershey wants to bring a team or 3 out. It goes towards a good cause and back into the community. And this year it will be at The Greenspace. He wants more community members to meet and hang out together for a great experience. If you know a business you to sponsor a table, now is the time to register. Councilmember Lebakken volunteered to be on a team.

Mayor reminded the Council of the future meetings for the Council and Planning Commission, as well as the cancelled City Council meetings for November 27 and December 25.

- November 12: Planning Commission Meeting
- November 13: City Council Meeting
- November 27: City Council Meeting - CANCELLED
- December 9: Planning Commission Meeting
- December 11: City Council Meeting
- December 25: City Council Meeting - CANCELLED
- January 8: City Council Meeting
- January 13: Planning Commission Meeting
- January 22: City Council Meeting
- October 28: Toddler Gym Jam
- October 28: Haunt the Halls
- October 31: Trunk or Treat
- November 4: Culinary Kids – Pumpkin Snickerdoodles
- November 7: Charcuterie Board Class
- November 8: Food Drive Dodgeball
- November 14: Mayor's Christmas Tree Charity Trivia

The provided minutes are a summarization of the official actions and formal decisions of the referenced City Council Meeting. The law does not require meeting minutes to be a full and complete transcription of the meeting. Minutes are retained in accordance with State record retention and archiving laws.

18. **Adjourn**

Councilmember Lewis moved to approve, seconded by Councilmember Lebakken. The motion carried 4-0 by the following vote:

Yes: Lewis, Conus, Lebakken, Malloy

Absent: Longanecker

The meeting was adjourned at 8:45 pm.

Submitted by Dusti Callahan, City Clerk.

The provided minutes are a summarization of the official actions and formal decisions of the referenced City Council Meeting. The law does not require meeting minutes to be a full and complete transcription of the meeting. Minutes are retained in accordance with State record retention and archiving laws.