

Community Profile

The **City of Edgerton, KS** (pop. 1,671) is located in the southwest corner of Johnson County, a suburb of the Kansas City area. Edgerton defines itself as the unique juxtaposition of a small town with strong community values and a world-class inland port with direct connection to the global supply chain. As **home to Logistics Park Kansas City (LPKC)**, Edgerton is forging connections that have global reach with local impact.

Logistics Park Kansas City is a 1,700-acre master planned distribution and warehouse development. Served by global intermodal transportation leader, **BNSF Railway**, LPKC has **capacity for 17 million square feet** of industrial buildings. LPKC offers companies the ability to quickly and efficiently ship goods by rail and truck to their final destinations. Since opening in 2013, LPKC has **11 million square feet** of new industrial warehouse space and has added over **3,900 jobs** in Edgerton. LPKC has attracted national tenants including Amazon Fulfillment, Jet.com, Kubota, Flexsteel Industries and others.

Edgerton residents enjoy a small-town, rural setting in one of the **fastest growing counties in the nation**. Edgerton is a community where neighbors know each other, kids walk and ride bikes to school and downtown is anchored by the local bank, the Bank of Knowledge

library, the Post Office and City Hall. Edgerton is accessible from **Highway 56** to the north and **Interstate 35** to the south.

Edgerton is part of the **Gardner Edgerton Unified School District #231** with seven elementary schools (K-4), two middle schools (5-8) and one high school (9-12). As mentioned in the 2016 State of the District, Gardner Edgerton Schools are consistently recognized for their achievements with **two Blue Ribbon Schools for Excellence in Education** from the US Department of Education and numerous awards recognizing USD231 schools in the **Top 5 Percent of Schools in Kansas**.

Edgerton residents enjoy a host of activities, including Frontier Days, which began as a Boy Scout fundraiser in 1971 and has grown to an annual celebration and a 3rd of July Community Picnic and Fireworks Show. It is just a short drive away from Kansas City area amenities like Kauffman and Arrowhead Stadiums, the Country Club Plaza, the Kansas Speedway, historic 18th and Vine jazz district, the Nelson-Atkins Museum of Art and much more.

Governance & Organization

The City of Edgerton is a third-class city led by a Governing Body consisting of the Mayor and five City Council members. All members of the Governing Body are elected at-large and serve staggering four-year terms. Using a policy governance framework, the Governing Body is responsible for guiding the vision and direction of the City through the adoption of City policy, ordinances, resolutions and the annual budget. The Governing Body meets the second and fourth Thursday of each month at 7:00 p.m. in City Hall. The Governing Body also conducts work sessions as needed.

The City Administrator is appointed by the City Council. The City Administrator is responsible for all day-to-day operations and administration of the City, including hiring authority for all employees.

The City's FY 2018 budget is \$7,173,268 (mill levy 30.654), with an additional \$853,475 budgeted for vehicle/equipment replacement for 2018-2022. The City's 2018-2022 Five Year Capital Improvement Program (CIP) includes \$17,615,957 in projects. Since the adoption of that CIP, the City of Edgerton has been awarded over \$9MM from Kansas Department of Transportation (KDOT) for the Homestead Lane/207th Street project to be constructed in 2018 in support of Logistics Park Kansas City Phase II.

The City of Edgerton has 17 full-time and seven part-time positions. The organization has five departments as follows:

- **Administration:** finance, human resources, risk management, city clerk and records management functions, municipal court
- **Development Services/Community Development:** code enforcement/animal control, building inspection, planning and zoning
- **Parks and Recreation:** recreation programs for all Edgerton citizens
- **Public Works:** maintenance of the City's street infrastructure, operation and maintenance of the City's storm water systems, streets and traffic control network, park maintenance
- **Utilities:** water distribution for approximately 696 water customers both inside and outside the city limits and sanitary sewer services for about 600 sanitary sewer customers

The City of Edgerton has built strong partnerships with outside agencies including Johnson County Sheriff's Office, who provides policing services and Johnson County Fire District No. 1, for fire protection services. Edgerton also advocates for a strong business climate with our partners ElevateEdgerton!, a Partnership for Economic Advancement, Gardner Edgerton Chamber of Commerce, Kansas City SmartPort, Kansas Department of Commerce and others.



Building a Foundation of Infrastructure

Driven by the results of the 2015 and 2013 citizen surveys, Edgerton has been laser focused on building, upgrading and maintaining critical infrastructure necessary to serve both our residential and business sectors. This commitment to infrastructure has led to increased economic development opportunities for Edgerton.

In 2017, the City of Edgerton completed a 2-inch asphalt overlay on over 50% of the residential streets, including several streets that had previously only been chip and seal. Additionally, the City leveraged cost savings and available funding from this project to add a 2-inch overlay to the Martin Creek Park parking lot and drive. The City also completed critical links in our sidewalk network along West 8th Street and along Nelson Street to improve access for Edgerton residents to Edgerton Lake.

This strong commitment to infrastructure continues in 2018. The City will begin design of the 207th Street Grade Separation over BNSF Railway's transcontinental railroad

tracks near Co-op Road (approx. \$15MM). This important project will provide residents the ability to have direct, uninterrupted travel to I-35 and will allow for public safety to have direct, uninterrupted access to the residential community. Construction is anticipated to begin in 2020.

Other projects scheduled for 2018 include the Homestead Lane/207th Street project and Nelson Street/4th Street Intersection and road construction. The Homestead Lane/207th Street project, at over \$11MM, will be a fast-paced design-build road and bridge project built to support Logistics Park Phase II south of Interstate 35. This city-led project will upgrade an existing gravel road and box culvert to provide a new four-lane, divided concrete road with a new box culvert to support economic development in that area. Nelson Street/4th Street Intersection improvements will kick start the investment in Downtown Edgerton, which includes \$203,000 in CARS grant funding from Johnson County.

The Public Works Team

The Public Works Director will be **joining an existing team of dedicated public servants**. He/she will benefit from the experience and oversight the Superintendent and Foreman provide to the employees. As a team they have successfully planned and self-performed activities such as stormwater maintenance, curb/gutter replacement, crack seal maintenance of roadways, in-house maintenance of vehicles and equipment, sign replacements and many other activities.

The Public Works employees are active participants in APWA and are strong competitors within the annual Public Works Rodeo, which translates to improved service delivery when operating equipment and snow removal in the community.

The department came together and demonstrated optimism, compassion and commitment to manage a significant and devastating flood event in the summer of 2017.

Ideal Candidate

The Public Works Director is a new position and will play a key role in planning, developing and managing capital improvement projects and maintenance activities throughout the City. The Public Works Director will be a **valued member of the City's management team**. The ideal candidate is an experienced professional who values the relationship between infrastructure and economic development activities. A skilled relationship builder, the Public Works Director excels at representing the City with our partners. He/she possesses **exceptional project management skills** and has a passion for seeing projects through from conception to construction. To that end, as a project manager, the Public Works Director is **deadline driven** and will ensure projects are delivered on time and within the approved budget. The candidate places an equally high value on maintaining existing infrastructure assets. Ideally, the Public Works Director has a demonstrated record of successfully securing and leveraging grants and outside resources to maximize infrastructure investments.

The Public Works Director is an **excellent communicator**, both verbally and in writing. He/she will make frequent presentations to the Governing Body, Planning Commission and the public. Our ideal candidate is someone who consultants, developers and staff can work with easily to accomplish tasks.

As a member of the management team, the Public Works Director will be an **inspiring and engaging supervisor** who takes great interest in the professional development of the team. The candidate is **naturally collaborative** and enjoys working with other departments.

Important Job Functions



- Plan, organize, manage, lead and direct the overall operations, maintenance and repair of a variety of municipal services including, but not limited to, City streets, sidewalks, stormwater infrastructure, parks, facilities and fleet maintenance



- Train, direct and evaluate Public Works staff. Ensure safety is an integral part of every aspect of the department's work culture



- Maintain regular contact with consulting engineers, construction project engineers, County, State and Federal agencies, professional and technical groups and the general public regarding departmental activities and services. Attend meetings, conferences and training as necessary to fulfill the needs of the department



- Prepare and recommend to the City Administrator, the departmental budget, staffing needs and capital improvement projects. Monitor grant and outside funding opportunities to leverage resources to fulfill the goals of the City



- Oversee the bidding of contracts, competency of contractors and vendors and the selection criteria for public infrastructure contracts



- Direct and/or prepare complex reports, narratives, correspondence and other documents, including those required by law. Must be prepared to communicate with a diverse audience by demonstrating excellent communication skills

Education & Experience

The selected candidate shall:

- Hold a Bachelor's degree from an accredited college or university in civil engineering, construction management, public administration or a related field
- Have five to seven years of progressively responsible related experience;
- Or any combination of education, training and experiences which provides the required knowledge, skills and abilities to perform the essential functions of the job
- Registration as a professional engineer is desirable but not required
- Have a valid driver's license
- Residency within the City of Edgerton is not required

Compensation & Benefits

The salary range for this position is \$79,896 – \$93,896. The starting salary will be dependent on qualifications and experience. The City offers an attractive benefits package, including affordable medical, dental and vision programs, optional deferred compensation, vacation and sick leave, group life insurance and an array of voluntary benefits. The City participates in the Kansas Public Employees Retirement Systems (KPERs).

How to Apply

Interested candidates should submit a cover letter, resume with salary history and five professional references to Ms. Leslee Rivarola, RR Municipal Advisory Services, at rrmunicipaladvisory@gmail.com. A full position description is available at www.edgertonks.org. The position will remain open until filled with first review of resumes beginning Tuesday, May 15, 2018.