

**EDGERTON CITY COUNCIL
MEETING AGENDA
CITY HALL, 404 EAST NELSON STREET
October 8, 2020
7:00 P.M.**

Executive Order 20-52 issued by Governor Kelly requires any person in Kansas to cover their mouth and nose with a mask or other face covering when they are in inside any public space such as City Hall. Executive Order 20-52 includes a number of exemptions, including children 5 and younger and those with medical conditions that prevent mask use. The entire executive order may be found here: <https://governor.kansas.gov/executive-order-no-20-52/>

Call to Order

1. **Roll Call** ____ Roberts ____ Longanecker ____ Conus ____ Lewis ____ Smith ____ Beem
2. **Welcome**
3. **Pledge of Allegiance**

Consent Agenda *(Consent Agenda items will be acted upon by one motion unless a Council member requests an item be removed for discussion and separate action)*

4. Approve Minutes for September 24, 2020 Regular City Council Meeting
5. Approve Resolution 10-08-20A Approving the Mayoral Appointment for the City Clerk for the City of Edgerton, Kansas
6. Approve Resolution 10-08-20C Setting Forth the Authority for Members of the Governing Body and City Staff with Regard to the City's Accounts at Central Bank of the Midwest
7. Approve the Concurrence to Bid the 207th Street Grade Separation Project

Regular Agenda

8. **Public Comments.** Persons who wish to address the City Council regarding items not on the agenda and that are under the jurisdiction of the City Council may do so when called upon by the Mayor. Comments on personnel matters and matters pending before court or other outside tribunals are not permitted. Please notify the City Clerk before the meeting if you wish to speak. Speakers are limited to three (3) minutes. Any presentation is for informational purposes only. No action will be taken.
9. **Declaration.** At this time Council members may declare any conflict or communication they have had that might influence their ability to impartially consider today's issues.
10. **Proclamation.** Mayor Roberts Declares October as National Breast Cancer Awareness Month in the City of Edgerton, Kansas.
11. **Presentation of Street Maintenance Program.**

Business Requiring Action

12. **CONSIDER APPROVING THE PURCHASE OF A ¾ TON PICKUP TRUCK FOR THE PUBLIC WORKS DEPARTMENT**

Motion: _____ Second: _____ Vote: _____

13. CONSIDER APPROVING RESOLUTION NO. 10-08-20B APPROVING THE ROAD CLOSURE OF NELSON STREET FROM EAST 4TH STREET TO EAST 3RD STREET ON OCTOBER 25, 2020

Motion: _____ Second: _____ Vote: _____

14. Report By The City Administrator

- November and December Council Meeting Schedule Discussion
- 207th Street East of Waverly Road Update

15. Report By the Mayor

16. Future Meeting Reminders:

- October 13th: Planning Commission Meeting – 7:00 PM
- October 22nd: City Council Meeting – 7:00 PM
- October 22nd: City Council Work Session Regarding Code Enforcement
- November 10th: Planning Commission Meeting – 7:00 PM
- November 12th: City Council Meeting – 7:00 PM

17. CONSIDER RECESSING INTO EXECUTIVE SESSION PURSUANT TO K.S.A. 75-4319(B)(2) FOR CONSULTATION WITH AN ATTORNEY DEEMED PRIVILEGED IN THE ATTORNEY-CLIENT RELATIONSHIP TO INCLUDE CITY ATTORNEY, DEVELOPMENT SERVICES DIRECTOR AND CITY ADMINISTRATOR FOR THE PURPOSES OF CONTRACT NEGOTIATIONS

Motion: _____ Second: _____ Vote: _____

18. CONSIDER RECESSING INTO EXECUTIVE SESSION PURSUANT TO K.S.A. 75-4319(B)(2) FOR CONSULTATION WITH AN ATTORNEY DEEMED PRIVILEGED IN THE ATTORNEY-CLIENT RELATIONSHIP TO INCLUDE CITY ATTORNEY AND CITY ADMINISTRATOR FOR THE PURPOSES OF PENDING LITIGATION

Motion: _____ Second: _____ Vote: _____

19. CONSIDER RECESSING INTO EXECUTIVE SESSION PURSUANT TO K.S.A. 75-4319(B)(2) FOR CONSULTATION WITH AN ATTORNEY DEEMED PRIVILEGED IN THE ATTORNEY-CLIENT RELATIONSHIP TO INCLUDE CITY ATTORNEY FOR THE PURPOSES OF NON-ELECTED PERSONNEL

Motion: _____ Second: _____ Vote: _____

20. Adjourn Motion: _____ Second: _____ Vote: _____

EVENTS

- October 10th: Lions Club Informational Meeting
- October 12th: City Hall Closed for Columbus Day
- October 16th: Edgerton Blood Drive in Community Hall
- October 20th: Municipal Court
- October 25th: Frontier Days Halloween Party

**City of Edgerton, Kansas
Minutes of City Council Regular
Session September 24, 2020**

A Regular Session of the City Council (the Council) was held in the Edgerton City Hall, 404 E. Nelson Edgerton, Kansas on September 24, 2020. The meeting convened at 7:00 PM with Mayor Roberts presiding.

1. ROLL CALL

Ron Conus	present
Clay Longanecker	present
Josh Lewis	present
Katee Smith	present
Josh Beem	present

With a quorum present, the meeting commenced.

Staff in attendance:

- City Administrator Beth Linn
- City Attorney Lee Hendricks
- City Clerk/Planning and Zoning Coordinator Chris Clinton
- Finance Director Karen Kindle
- Development Services Director Katy Crow
- Public Works Director Dan Merkh
- Public Works Superintendent Trey Whitaker
- Marketing and Communications Manager Kara Banks
- Customer Service Representative/Court Clerk Alex Clower
- Accountant Justin Vermillion

2. WELCOME

3. PLEDGE OF ALLEGIANCE

CONSENT AGENDA

4. Approve Minutes for September 10, 2020 Regular City Council Meeting
5. Approve Ordinance No. 2047 adopting a Recommendation by the City Planning Commission to Approve Rezoning Application ZA2020-01 Comprising Approximately 11.2 Acres of Land at 33364 W. 191st Street [Generally Located South and West of the Intersection of 191st Street and Waverly Road] in Edgerton, Kansas From Johnson County "RUR" (Rural District) Zoning to City of Edgerton "L-P" (Logistics Park) Zoning District

Councilmember Longanecker motioned to approve the Consent Agenda, motion seconded by Councilmember Lewis. The Consent Agenda was approved, 5-0.

REGULAR AGENDA

6. Public Comments

- There were no public comments made at this time.

7. **Declarations**

- There were no declarations made by any of the Councilmembers.

BUSINESS REQUIRING ACTION

WALK ON ITEM: CONSIDER THE RESOLUTION 09-24-20B PROVIDING FOR A HEARING TO DISCUSS A POSSIBLE DANGEROUS AND UNFIT STRUCTURE EXISTING AT 502 EAST 2ND STREET IN THE CITY OF EDGERTON, JOHNSON COUNTY, KANSAS PURSUANT TO CITY OF EDGERTON CITY CODE, CHAPTER IV, ARTICLE 4, SECTION 4-405

Ms. Katy Crow, Development Services Director, spoke to the Council. She stated on August 13, 2020, the Governing Body held a public hearing to discuss a possible dangerous and unfit structure existing at 502 east 2nd Street pursuant to Chapter IV, Article 4, Section 4-405 of the Edgerton Municipal Code. During the hearing, the owner of record at that time, R-7 Capital Funding LLC, did not appear and did not show cause as to why the structure should not be condemned, ordered repaired or demolished. She explained at the conclusion of the hearing, the Governing Body directed City Staff to prepare a resolution to declare the structure as dangerous, unsafe or unfit for human use or habitation with the owner being given thirty (30) days to either repair, alter, improve, or demolish the structure. On August 27, 2020, City Staff returned to Council with Resolution 08-27-20A which gave the owner, R-7 Capital Funding LLC, until September 28, 2020 to abate the conditions and demolish or remove the structure.

Ms. Crow said on September 16, 2020 the owner of record for 502 E. 2nd Street in Edgerton, Kansas changed to Mr. Juan Abundiz and Ms. Visenta Hernandez. On September 21, 2020, City Staff along with the City's contracted building inspector, GBA, performed a walkthrough of the property with the new owners. While Mr. Abundiz and Ms. Hernandez have indicated their intent to bring the structure into compliance, the property remains in the same unsafe and dangerous condition that it was when owned by R-7 Capital Funding LLC.

Ms. Crow stated City Code provides that when it appears to the public officer that the structure is dangerous, unsafe, or unfit for human habitation, they may report such findings to the Governing Body. Upon receipt of this report, and pursuant to Chapter IV, Article 4, Section 4-401, should the Governing Body of the City of Edgerton agree with the public officer's report and find said structure unfit for human use or habitation because of dilapidation, defects, unsanitary conditions, or conditions which provide a general blight upon the neighborhood or surrounding properties, the Governing Body may fix a time and place at which the owner, the owner's agent, any lienholder of record and any occupant of the structure may appear and show cause why the structure should not be condemned and ordered repaired or demolished.

Ms. Crow explained the City Attorney has prepared this resolution pursuant to Section 4-405 of the Edgerton City Code to set the date and time for such a hearing. The resolution must be published once each week for two consecutive weeks, and 30 days must elapse between

the last publication and the date set for the hearing. Publication of the resolution will occur on September 30, 2020 and October 7, 2020 with a public hearing set for November 12, 2020 at 7:00 PM. She said City Staff recommends approval of this resolution in order to continue moving forward the process to abate this nuisance.

Mr. Abundiz stated he works for a construction company in Missouri and knows there are issues with foundation among other things. He has called a foundation company and work will begin on getting the foundation stabilized. He and Ms. Hernandez want to reinforce all of the wood damage on the interior by bracing it with laminated veneer lumber (LVL) to help stabilize the studs and beams inside the home. The exterior will be waterproofed, and the roof is to be replaced. Mr. Abundiz explained limbs have fallen on the house and that has led to the roof being damaged and allows water access into the house. This water has led to the foundation sinking. He said they plan on replacing all of the plumbing and electrical in the house. The building inspector said the panel will need to be changed to be weatherproof as it is on the exterior. The front and side porches are to be redone to be safe and useable.

Mayor Roberts inquired if they are going to restore the house to what it was or alter it. Mr. Abundiz answered they want to restore it to how it was built. Mayor Roberts asked if he has a timeframe for the work to be done. Mr. Abundiz replied they hope to have a majority of the work completed by December. Mayor Roberts asked if it could take longer than that. Mr. Abundiz stated it is possible, but they want to be done in a year at the most. Mayor Roberts stated he would love to see the house restored to its former glory and it has been a nuisance for almost ten (10) years. He stated Mr. Abundiz and Ms. Hernandez have done more to the property in one (1) weekend than what has been done the last five (5) years.

Mayor Roberts said this proposed resolution can be revisited later if needed and there is a good property owner who wants to maintain the house and property. Councilmember Longanecker agreed he would like to see the house restored. He inquired to how long a building permit would give the property owner to repair the house. Ms. Crow answered City Code requires an inspection at least every 180 days, if an inspection is not done, then the permit expires. She stated City Staff can provide the Council quarterly updates to inform the Council the progress of the property. There have been some repaired windows and the property owners seem to know what needs to be done and are willing to do to get the property into compliance. Councilmember Longanecker stated he knows LVL can be pricy right now, but is happy to have a property owner willing to put forth the work. Councilmember Lewis agreed and likes to see the City improve. Mayor Roberts said it is good for the property owner to improve the lot and not the City. Ms. Crow informed the Council Mr. Abundiz and Ms. Hernandez do plan on living in the house once the repairs are completed. Mr. Abundiz stated that is correct and they love the structure and layout of the house. Ms. Crow stated City Staff did mention the code violations on the property. Mr. Abundiz stated they are aware they cannot use the Recreation Vehicle (RV) as living quarters even if they are able to repair it from the poor condition it is in. Councilmember Smith said it is great Mr. Abundiz and Ms. Hernandez have the know-how and help to make the house livable and wished them luck.

Ms. Crow stated the resolution will follow the same process as the previous one did. It will be published twice and the public hearing will be at least thirty (30) days after the second

publication, making the November 12, 2020 Council meeting the first available public hearing date. Ms. Crow explained at the public hearing, the property owner can provide an update on the work that has been done. Mayor Roberts inquired if the resolution is not approved, what is the timeframe of getting back to the public hearing point again. Mr. Lee Hendricks, City Attorney, answered the approval of the resolution is not the Council taking action on the property but to get back to this point would take over two (2) months. Mayor Roberts stated he does not want the City to do anything more with the property and would like to see the new property owners rehabilitate the property.

Councilmember Longanecker motioned to approve Resolution No. 09-24-20B providing for a hearing to discuss a possible dangerous and unfit structure existing at 502 E 2nd Street in the City of Edgerton, Johnson County, Kansas, pursuant to City of Edgerton City Code, Chapter IV, Article 4, Section 4-405. Councilmember Conus seconded the motion. Resolution No. 09-24-20B was approved, 5-0.

8. PUBLIC HEARING REGARDING THE CREATION OF A COMMUNITY IMPROVEMENT DEVELOPMENT (CID) DISTRICT FOR ON THE GO TRAVEL CENTER

Mr. Scott Anderson, Bond Council, approached the Council. He stated the Developer, My Store III, Inc., is constructing a truck stop, truck parking, truck maintenance facility, truck wash, restaurants, and associated infrastructure improvements on 12.162 acres located in the northeast corner of Interstate 35 (I-35) and Homestead Lane. The Developer and the City previously entered into an Amended and Restated Development Agreement to set forth certain agreements with respect to the development. Mr. Anderson said the agreement provides that the Developer will develop the project and the City will consider various incentives, including a 1% CID sales tax with the proceeds going to the City to reimburse the City for certain public infrastructure improvements. He explained the City has taken all of the steps to create the CID up to this point. After an ordinance is approved, it must be recorded with the County.

Mr. Anderson stated all of the CID sales tax proceeds are going to the City to reimburse the City for certain public infrastructure improvements, such as the full access intersection at West 200th Street and Homestead Lane. The City may want the Developer to agree to provide certain information in connection with the CID sales tax. If this Ordinance is approved, the City may be asked at a future meeting to approve a short-form CID development agreement with the Developer to provide certain financial information and perform other duties.

Mayor Roberts opened the public hearing. There were no public comments made. Mayor Roberts closed the public hearing.

9. CONSIDER APPROVING ORDINANCE NO. 2048 THE CREATION OF A COMMUNITY IMPROVEMENT DISTRICT (ON THE GO TRAVEL PLAZA) AND LEVYING A CID SALES TAX WITHIN SUCH DISTRICT

Mr. Anderson stated all of the retailers located in the CID will collect the same amount of sales tax plus 1 penny per dollar. These pennies will go to the State then allocated into a fund the City can use to reimburse itself for public improvements done within the CID. The

estimates show just over \$1,700,000 being generated for the City and the tax is to take effect on January 1, 2021 and be in place for twenty-two (22) years.

Councilmember Lewis motioned to approve Ordinance No. 2048, the creation of a CID (on the Go Travel Plaza) and levying a CID sales tax within such District. Councilmember Longanecker seconded the motion. Ordinance No. 2048 was approved, 5-0.

10. CONSIDER APPROVING RESOLUTION NO. 09-24-20A ESTABLISHING FEES AND RATES FOR UTILITIES WITHIN THE CITY OF EDGERTON, KANSAS

Ms. Karen Kindle, Finance Director, spoke before the Council. She stated in 2020, Rafetelis Financial Consultants (RFC) completed the annual update to the rate study for both the water and wastewater utilities. In their report, RFC recommends a small rate increase in each year of the forecast period in order to avoid large rate increases in the later years of the forecast period. She explained the 2021 rate increase of sixty-one cents (\$0.61) for water and eighty-nine cents (\$0.89) for wastewater were recommended by RFC and approved by the Council on August 13, 2020 in the 2021 Budget. The total rate increase for the typical Edgerton customer is \$1.50 per month, which is less than a cup of coffee, a gallon of gas, or a candy bar. Ms. Kindle stated RFC also completed the annual update to the rate study for the wholesale wastewater rate as required in the City's Agreement to provide Wastewater Treatment for the City of Gardner. RFC recommends a small rate increase to the wholesale wastewater rate of twenty-nine cents (\$0.29) per 1,000 gallons. This would equate to a total rate increase of \$1,305 for 2021 for wholesale wastewater. The proposed resolution will formally adopt the rate increases and take effect on January 1, 2021.

Ms. Kindle stated there is one more change to the Fee Resolution. The Extension Fee for a Temporary Certificate of Occupancy (TCO) has been added to the resolution. Edgerton Municipal Code Chapter IV, Article 1, Section 4-102 adopted the "Code of Regulations for Buildings and Construction," 2010 Edition. The Code states a TCO may be issued for sixty (60) days with an additional thirty (30) days being granted upon written request and the payment of a \$100 fee. This fee is not included in the Fee Resolution and as a housekeeping item, should be added under the Zoning and Development Fees section that starts on page twelve (12).

Councilmember Longanecker requested clarification on a chart provided. He inquired if Edgerton's utility rates will be less than some nearby cities. Ms. Kindle stated that is correct. Mayor Roberts asked if the chart includes the increases for 2021. Ms. Kindle answered all of the information provided reflect the rates for 2021. Councilmember Longanecker clarified the City is comparing the rate of consumption as gallons to gallons. Ms. Kindle replied that is correct.

Councilmember Longanecker motioned to approve Resolution No. 09-24-20A establishing fees and rates for utilities within the City of Edgerton, Kansas. Councilmember Beem seconded the motion. Resolution No. 09-24-20A was approved, 5-0.

11. CONSIDER GENERATOR MAINTENANCE CONTRACT WITH FOLEY EQUIPMENT

Mr. Dan Merkh, Public Works Director, addressed the Council. He stated in July 2020, City Staff solicited bids for onsite generator maintenance for five (5) of the six (6) generators the Utility Department uses to provide backup power to lift stations and the treatment plant. The sixth generator is still under warranty. Upon completion of the warranty period, City Staff will obtain a maintenance contract for that generator as well. Mr. Merkh explained generators are relied upon when there is an interruption of power. Maintenance includes inspections every 6 months to include the checking of oil, filters, coolant, and taking fuel samples. There is also a two (2) hour load bank test, which puts the generator under a load to ensure it can handle the power demands should a power interruption occur. Three (3) quotes were submitted, as required by the City's purchasing policy. City Staff recommends the selection of the lowest and best bid from Foley Equipment. These agreements are for 3 years, and include language summarizing the Kansas Cash Basis Law, as provided by the City Attorney.

Councilmember Longanecker inquired if this task could not be performed by City Staff. Mr. Merkh answered the City does not have the equipment to perform the load bank tests. Councilmember Smith asked if the price shown was for each year. Mr. Merkh replied it is for all 3 years.

Councilmember Smith motioned to approve the generator maintenance contracts with Foley Equipment. The motion was seconded by Councilmember Longanecker. The maintenance contracts were approved, 5-0.

12. CONSIDER JOHNSON COUNTY CORONAVIRUS RELIEF FUND SUBRECIPIENT GRANT AGREEMENT

Ms. Kindle, spoke before the Council. She stated on March 27, 2020, the President signed the Coronavirus Aid, Relief and Economic Security Act (CARES Act) which provides \$150 billion in direct aid specifically for COVID-19 related expenses to state and local governments with a population greater than 500,000 people. Johnson County has received \$116 million in CARES Act funding and has set aside \$17 million for cities within the county to help with COVID-19 related expenses. Each city's allocation is based on population. The cities receive their share of the allocation by submitting reimbursement requests for expenses incurred. Ms. Kindle said to be eligible to receive its share of the funding, the City must sign the Johnson County Coronavirus Relief Fund Subrecipient Grant Agreement. The agreement contains the stipulations related to the grant funds including the City's responsibilities, requirements for access to and maintenance of records, audit requirements, repayment of unspent funds, and other requirements. She explained the City expects to have less than \$750,000 in federal grant awards in 2020, so the City will not be required to include the federal single audit procedures for its 2020 audit. The agreement is under review by the City Attorney. Mr. Hendricks stated it is a uniform agreement and it needs to be signed to procure the grants from Johnson County.

Mayor Roberts inquired if the City would need to repay any funds it receives. Mr. Hendricks answered no. Councilmember Lewis asked if there are any additional stipulations. Ms. Beth Linn, City Administrator, stated there are not but City Staff has put forth a lot of time and effort into the reimbursement requests and the cost of City Staff time might start outweighing the amount of reimbursed funds the City can get. Mayor Roberts stated he

would have preferred the County divide the funds and disbursed them to the cities instead of the reimbursement program that has been instituted.

Councilmember Lewis motioned to approve the Johnson County Coronavirus Relief Fund Subrecipient Grant Agreement. Councilmember Smith seconded the motion. The agreement was approved, 5-0.

13. Report by The City Administrator

- Marketing and Communications Quarterly Update

Ms. Kara Banks, Marketing and Communications Manager, addressed the Council. She said it has been a year since the launch of Edgerton's social media pages. She said the City's Facebook page has 774 likes, 821 people follow the City's page, and the City's posts have reached 4,243 people within the last 30 days. The pages with the highest amount of people reached are the suspicious behavior post, the grading beginning for the new 56 Highway Multi-Use Trail, the Cops'n'Bobbers preview post, the utility diffuser post, and the post regarding the water main break. Lewis said it is fantastic. Ms. Banks stated the City's events are reaching many people on Facebook and people are responding to them as well. Ms. Banks explained since the start of tracking users on the City's website on September 1, 2020, the site has trended between 500-750 users per week. Fridays, Mondays, and Tuesdays are the most popular days for the City's website. They typically do this in the morning hours. The top pages in the last ninety (90) days are job openings and City Council agendas.

- Ms. Linn stated the asbestos inspection at 410 W. Braun Street was completed. There was no asbestos in the structures. She said Johnson County Fire District #1 (JCFD1) training will begin to increase. There will be a lot of training on October 8 through October 12, 2020. She stated the burn days are October 13, 14, and 16, 2020. On October 16, 2020, the structures will be fully burned. Mayor Roberts stated the training is opened up to other districts to use as well and is a huge benefit for nearby cities. He said the Wellsville Fire Department will be joining JCFD1 that will benefit everybody involved. Mayor Roberts explained JCFD1 had to get approval from the Environment Protection Agency (EPA) for the final burn. Councilmember Conus inquired what the time was of the final burn. Ms. Linn replied she was not provided a time.
- Ms. Linn stated there was an Open House for the Stormwater Master Plan earlier this week at Martin Creek Park. She stated surveys have been sent out and the City needs more responses so the areas of focus can be decided on. She said the responses can be done online or mailed.
- Ms. Linn stated surveys regarding recreation programs have been sent as well. These surveys ask citizens what they would use and would like to see in Edgerton. This survey was done by ETC for no cost and sent only to residents that use the online service for utility payments. Mayor Roberts stated it is also available on the citizens' page of Facebook.

14. Report by the Mayor

- Mayor Roberts thanks Master Deputy Brad Johnson for his work in Edgerton. He stated all suspects of a truck and trailer theft are in custody. He also stated his work with the students at Edgerton Elementary School is vital and shared a photo of cards made by the kids that was posted on Facebook as well.

15. Future Meeting Reminders:

- October 8th: City Council Meeting – 7:00 PM
- October 8th: City Council Work Session Regarding CIP
- October 13th: Planning Commission Meeting – 7:00 PM
- October 22nd: City Council Meeting – 7:00 PM
- October 22nd: City Council Work Session Regarding Code Enforcement

16. CONSIDER RECESSING INTO EXECUTIVE SESSION PURSUANT TO K.S.A. 75-4319(B)(2) FOR CONSULTATION WITH AN ATTORNEY DEEMED PRIVILEGED IN THE ATTORNEY-CLIENT RELATIONSHIP TO INCLUDE CITY ATTORNEY AND CITY ADMINISTRATOR FOR THE PURPOSES OF CONTRACT NEGOTIATIONS

Councilmember Beem motioned to recess into executive session pursuant to K.S.A 75-4319(B)(2) for consultation with an attorney deemed privileged in the attorney-client relationship to include the City Attorney and the City Administrator for the purposes of contract negotiations for twenty (20) minutes. Councilmember Smith seconded the motion. The meeting recessed into executive session at 7:44 PM, 5-0.

Councilmember Beem motioned to return to open session. Councilmember Smith seconded the motion. Open session resumed at 8:04 PM, 5-0.

Councilmember Beem motioned to recess into executive session pursuant to K.S.A 75-4319(B)(2) for consultation with an attorney deemed privileged in the attorney-client relationship to include the City Attorney and the City Administrator for the purposes of contract negotiations for 5 minutes. Councilmember Smith seconded the motion. The meeting recessed into executive session at 8:04 PM, 5-0.

Councilmember Beem motioned to return to open session. Councilmember Smith seconded the motion. Open session resumed at 8:09 PM, 5-0.

Councilmember Longanecker motioned to accept the Deed of Dedication for the 207th Street Grade Separation Project from Mr. Rex and Ms. Sue Pio and authorize a payment of \$300,000. Councilmember Smith seconded the motion. The Deed of Dedication and payment were approved, 5-0.

17. CONSIDER RECESSING INTO EXECUTIVE SESSION PURSUANT TO K.S.A. 75-4319(B)(2) FOR CONSULTATION WITH AN ATTORNEY DEEMED PRIVILEGED IN THE ATTORNEY-CLIENT RELATIONSHIP TO INCLUDE CITY ATTORNEY FOR THE PURPOSES OF NON-ELECTED PERSONNEL

Councilmember Longanecker motioned to recess into executive session pursuant to K.S.A 75-4319(B)(2) for consultation with an attorney deemed privileged in the attorney-client

relationship to include the City Attorney for the purposes of non-elected personnel for 1 minute. Councilmember Beem seconded the motion. The meeting recessed into executive session at 8:09 PM, 5-0.

Councilmember Smith motioned to return to open session. Councilmember Longanecker seconded the motion. Open session resumed at 8:10 PM, 5-0.

18. **Adjourn**

Councilmember Longanecker motioned to adjourn the meeting, seconded by Councilmember Beem. The motion carried and the meeting adjourned at 8:12 PM, -0.

EVENTS

October 21st: Senior Lunch and Bingo at New City Church

October 25th: Halloween Party

October 27th: Municipal Court

City Council Action Item

Council Meeting Date: October 8, 2020

Department: Administration

Agenda Item: Consider Resolution No. 10-08-20A Approving the Mayoral Appointment for the City Clerk for the City of Edgerton, Kansas

Background/Description of Item: On February 7, 2020 Edgerton City Council appointed Chris Clinton to serve as City Clerk. The City of Edgerton has completed the recruitment process to fill this position. Alexandria (Alex) Clower has been a part of the City of Edgerton since March of 2018. She was brought on as the Customer Service Representative and Municipal Court Clerk. Her experience in these roles and knowledge of Edgerton, make her an ideal candidate for a City Clerk. Once Ms. Clower fully transitions into her new role, the City will complete the recruitment process to fulfill the new vacancy.

Related Ordinance(s) or Statue(s): Article 3, Section 1-301 of the Edgerton Municipal Code.

Funding Source: N/A

Budget Allocated: N/A

Finance Director Approval: N/A

Recommendation: Approve Resolution No. 10-08-20A Approving the Mayoral Appointment for the City Clerk for the City of Edgerton, Kansas

Enclosed: Draft Resolution No. 10-08-20A Appointing Alex Clower as City Clerk

Prepared by: Chris Clinton, Planning and Zoning Coordinator/City Clerk



RESOLUTION NO. 10-08-20A

A RESOLUTION APPROVING THE MAYORAL APPOINTMENT FOR THE CITY CLERK FOR THE CITY OF EDGERTON, KANSAS

WHEREAS, City Code requires the Mayor to appoint certain public officials;

WHEREAS, the appointments named below meet all qualifications set forth by City Code;

WHEREAS, the Mayor hereby appoints, subject to the approval of the City Council, the individuals named below to fill the public appointments for the City of Edgerton, Kansas;

NOW, THEREFORE, BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF EDGERTON, KANSAS:

SECTION ONE: The City Council hereby approves the following Mayoral appointments to serve the City of Edgerton:

Alexandria Clower as City Clerk

SECTION TWO: EFFECTIVE DATE

This Resolution shall take effect and be in full force immediately after its adoption by the Governing Body.

ADOPTED BY THE CITY COUNCIL AND APPROVED BY THE MAYOR OF THE CITY OF EDGERTON, KANSAS ON THE 8th DAY OF OCTOBER, 2020.

CITY OF EDGERTON, KANSAS

By: _____
Donald Roberts, Mayor

ATTEST:

City Clerk

APPROVED AS TO FORM:

Lee W. Hendricks, City Attorney

City Council Action Item

Council Meeting Date: October 8, 2020

Department: Administration

Agenda Item: Consider Resolution No. 10-08-20C Setting Forth the Authority for Members of the Governing Body and City Staff with Regard to the City's Accounts at Central Bank of the Midwest

Background/Description of Item: The City maintains accounts at Central Bank of the Midwest to carry out the business of the City. In February 2020, the Governing Body approved Resolution No.02-13-20A documenting banking authority for staff and members of the Governing Body. Due to recent staff changes, a new resolution is needed by the bank.

Changes to the banking resolution are:

- Added Alexandria Clower, City Clerk to be a signer on the account like past City Clerks

Staff will use this banking resolution to work with the bank to update their records for the City's accounts.

Related Ordinance(s) or Statue(s): Resolution No. 02-13-20A

Funding Source: n/a - this resolution denotes who has authority regarding the City's bank accounts at Central Bank of the Midwest.

Budget Allocated: n/a

Finance Director Approval:

x 
Karen Kindle, Finance Director

Recommendation: Approve Resolution No. 10-08-20C Setting Forth the Authority for Members of the Governing Body and City Staff with Regard to the City's Accounts at Central Bank of the Midwest.

Enclosed: Draft Resolution 10-08-20C
Redlined Resolution 10-08-20C

Prepared by: Karen Kindle, Finance Director

RESOLUTION NO. 10-08-20C

A RESOLUTION SETTING FORTH THE AUTHORITY FOR MEMBERS OF THE GOVERNING BODY AND CITY STAFF REGARDING THE CITY'S ACCOUNTS AT CENTRAL BANK OF THE MIDWEST.

WHEREAS, the City of Edgerton, Kansas, maintains accounts at Central Bank of the Midwest; and

WHEREAS, the City Council wishes to designate by Resolution those members of the Governing Body and City of Edgerton Staff who are authorized to discuss accounts, withdraw funds, endorse or authorize checks, amend online banking preferences, be listed as authorized signors and take any and all other actions listed below involving City accounts at Central Bank of the Midwest.

NOW, THEREFORE, BE IT RESOLVED, that Central Bank of the Midwest, ("Financial Institution") is hereby designated a depository of the City of Edgerton, Kansas, for the purpose of banking services, and that with the exception of Municipal Court Account #***82, which is described further below the following individuals are authorized to discuss with Financial Institution any and all City accounts:

<u>Name</u>	<u>Title</u>
Donald Roberts	Mayor
Elizabeth Linn	City Administrator
Karen Kindle	Finance Director
Irene Eastwood	City Treasurer
Kathy Clark	Accounting Technician
Kathleen Crow	Development Services Director
Justin Vermillion	Accountant
Alexandria Clower	City Clerk

BE IT FURTHER RESOLVED that the following individuals are hereby individually authorized to open any deposit or checking accounts in the name of the City; to endorse or authorize checks and orders for the payment of money; and withdraw funds on deposit with Financial Institution and shall be listed as signers on said account signature cards. This authority shall be for all City accounts with the exception of Municipal Court Account #***82 which is described further below:

<u>Name</u>	<u>Title</u>
Donald Roberts	Mayor
Elizabeth Linn	City Administrator
Irene Eastwood	City Treasurer
Alexandria Clower	City Clerk

BE IT FURTHER RESOLVED that the following individuals acting individually, are authorized to instruct Financial Institution, either by written or verbal instructions, to make changes to the set up of the on-line banking system.

<u>Name</u>	<u>Title</u>
Donald Roberts	Mayor
Elizabeth Linn	City Administrator

BE IT FURTHER RESOLVED that for Municipal Court Account, account #***82, the following individuals are hereby individually authorized to endorse or authorize checks and orders for the payment of money; and withdraw funds on deposit with Financial Institution in Municipal Court Account, account #***82, and shall be listed as signers on said account signature cards:

<u>Name</u>	<u>Title</u>
Donald Roberts	Mayor
Elizabeth Linn	City Administrator

BE IT FURTHER RESOLVED that the following individuals are hereby authorized to discuss Municipal Court Account, account #***82:

<u>Name</u>	<u>Title</u>
Donald Roberts	Mayor
Elizabeth Linn	City Administrator
Karen Kindle	Finance Director
Kathy Clark	Accounting Technician
Alexandria Clower	City Clerk
Kathleen Crow	Development Services Director
Justin Vermillion	Accountant

BE IT FURTHER RESOLVED that the City acknowledges and agrees that Financial Institution may rely on alternative signature and verification codes issued to or obtained from the individual(s) named on this resolution. The Term “alternative signature and verification codes” includes, but is not limited to, facsimile signatures on file with the Financial Institution, personal identification numbers (PIN), and digital signatures. If a facsimile signature specimen has been provided on this resolution, (or that is filed separately by the City with Financial Institution from time to time) Financial Institution is authorized to treat the facsimile signature as the signature of the individual(s) regardless of by whom or by what means the facsimile signature may have been affixed so long as it resembles the facsimile signature on file.

BE IT FURTHER RESOLVED that this resolution shall continue in force and Central Bank of the Midwest may consider the facts concerning and holders of said offices, respectively, and their signatures, to be and continue as set forth herewith until written notice to the contrary is duly served on said financial institution.

ADOPTED THIS 8th DAY OF OCTOBER, 2020,

By: _____
Donald Roberts, Mayor

ATTEST:

Alexandria Clower, City Clerk

APPROVED AS TO FORM:

Lee W. Hendricks, City Attorney

RESOLUTION NO. 10-08-20C

A RESOLUTION SETTING FORTH THE AUTHORITY FOR MEMBERS OF THE GOVERNING BODY AND CITY STAFF REGARDING THE CITY'S ACCOUNTS AT CENTRAL BANK OF THE MIDWEST.

WHEREAS, the City of Edgerton, Kansas, maintains accounts at Central Bank of the Midwest; and

WHEREAS, the City Council wishes to designate by Resolution those members of the Governing Body and City of Edgerton Staff who are authorized to discuss accounts, withdraw funds, endorse or authorize checks, amend online banking preferences, be listed as authorized signors and take any and all other actions listed below involving City accounts at Central Bank of the Midwest.

NOW, THEREFORE, BE IT RESOLVED, that Central Bank of the Midwest, ("Financial Institution") is hereby designated a depository of the City of Edgerton, Kansas, for the purpose of banking services, and that with the exception of Municipal Court Account #***82, which is described further below the following individuals are authorized to discuss with Financial Institution any and all City accounts:

<u>Name</u>	<u>Title</u>
Donald Roberts	Mayor
Elizabeth Linn	City Administrator
Karen Kindle	Finance Director
Irene Eastwood	City Treasurer
Kathy Clark	Accounting Technician
Kathleen Crow	Development Services Director
Justin Vermillion	Accountant
<u>Alexandria Clower</u>	<u>City Clerk</u>

BE IT FURTHER RESOLVED that the following individuals are hereby individually authorized to open any deposit or checking accounts in the name of the City; to endorse or authorize checks and orders for the payment of money; and withdraw funds on deposit with Financial Institution and shall be listed as signers on said account signature cards. This authority shall be for all City accounts with the exception of Municipal Court Account #***82 which is described further below:

<u>Name</u>	<u>Title</u>
Donald Roberts	Mayor
Elizabeth Linn	City Administrator
Irene Eastwood	City Treasurer
<u>Alexandria Clower</u>	<u>City Clerk</u>

BE IT FURTHER RESOLVED that the following individuals acting individually, are authorized to instruct Financial Institution, either by written or verbal instructions, to make changes to the set up of the on-line banking system.

<u>Name</u>	<u>Title</u>
Donald Roberts	Mayor
Elizabeth Linn	City Administrator

BE IT FURTHER RESOLVED that for Municipal Court Account, account #***82, the following individuals are hereby individually authorized to endorse or authorize checks and orders for the payment of money; and withdraw funds on deposit with Financial Institution in Municipal Court Account, account #***82, and shall be listed as signers on said account signature cards:

<u>Name</u>	<u>Title</u>
Donald Roberts	Mayor
Elizabeth Linn	City Administrator

BE IT FURTHER RESOLVED that the following individuals are hereby authorized to discuss Municipal Court Account, account #***82:

<u>Name</u>	<u>Title</u>
Donald Roberts	Mayor
Elizabeth Linn	City Administrator
Karen Kindle	Finance Director
Kathy Clark	Accounting Technician
Alexandria Clower	Customer Service Representative <u>City Clerk</u>
Kathleen Crow	Development Services Director
Justin Vermillion	Accountant

BE IT FURTHER RESOLVED that the City acknowledges and agrees that Financial Institution may rely on alternative signature and verification codes issued to or obtained from the individual(s) named on this resolution. The Term “alternative signature and verification codes” includes, but is not limited to, facsimile signatures on file with the Financial Institution, personal identification numbers (PIN), and digital signatures. If a facsimile signature specimen has been provided on this resolution, (or that is filed separately by the City with Financial Institution from time to time) Financial Institution is authorized to treat the facsimile signature as the signature of the individual(s) regardless of by whom or by what means the facsimile signature may have been affixed so long as it resembles the facsimile signature on file.

BE IT FURTHER RESOLVED that this resolution shall continue in force and Central Bank of the Midwest may consider the facts concerning and holders of said offices, respectively, and their signatures, to be and continue as set forth herewith until written notice to the contrary is duly served on said financial institution.

ADOPTED THIS 8th DAY OF OCTOBER, 2020,

By: _____
Donald Roberts, Mayor

ATTEST:

Alexandria Clower, City Clerk

APPROVED AS TO FORM:

Lee W. Hendricks, City Attorney

City Council Action Item

Council Meeting Date: October 8, 2020

Department: Public Works

Agenda Item: Consider Concurrence to Bid the 207th Grade Separation Project

Background/Description of Item:

At the 2017 Capital Improvement Program Work Session, the City Council provided direction to allocate \$15,000,000 from Johnson County Assistance Roads System (CARS) and the Public Infrastructure Fund from LPKC Phase I for 2018, 2019, and 2020.

At the November 8, 2017 City Council Meeting, the Council approved the design of the "Off-Alignment" bridge presented by HDR and chose to forego the acceptance of federal funding in order to free up time for staff and decrease the cost of federal prevailing wage requirements.

At the January 11, 2018 City Council Meeting, the Council approved the Preliminary Design Agreement with HDR for design services for the 207th Street Grade Separation Project.

On February 14, 2018 City Council approved an amendment to the owner-engineering agreement between the City and HDR, Inc. for the Final Design of the project. The 207th Street Grade Separation Project (design, construction, inspection, utility relocations, right-of-way acquisition, etc) is funded entirely from CARS and the Public Infrastructure Fund as part of the City's agreements with BNSF Railway and Edgerton Land Holding Company for Logistics Park Kansas City (LPKC). No city general fund dollars will be used for this project.

For this project, staff anticipates the bidding schedule as follows.

- Concurrence to bid from City Council (pending approval): October 8, 2020
- Advertisement for Bidding: November, 2020
- Bid Opening: December, 2020
- Award Bid: January, 2021

At the future Council Meeting on January, 2021 staff will provide the results for the bidding process.

Funding for this project was included in the 2020-2024 Capital Improvement Program.

Related Ordinance(s) or Statue(s):

Funding Source: County Assistance Road System (CARS)
Public Infrastructure Fund

Budget Allocated: \$15,000,000

Finance Director Approval:

x Karen E. Kindle
Karen Kindle, Finance Director

<p>Recommendation: Approve Concurrence to Bid the 207th Grade Separation Project</p>
--

Enclosed:

Prepared by: Dan Merkh, Public Works Director



**A PROCLAMTION DESIGNATING OCTOBER AS BREAST CANCER AWARENESS MONTH
IN THE CITY OF EDGERTON, KANSAS**

WHEREAS, October is National Breast Cancer Awareness Month, which is an annual campaign to increase awareness of the disease; and

WHEREAS, the City of Edgerton, Kansas is committed to health and safety of all our residents and increasing public knowledge about the importance of early detection of breast cancer diagnosis and treatment; and

WHEREAS, an estimated 42,000 women and 520 men will die from breast cancer this year; and

WHEREAS, the American Cancer Society reports when breast cancer is detected early and in the localized stage, the 5-year relative survival rate is 99%; and

WHEREAS, there are many organizations that continue to search for a cure through vital research, they also work with the Kansas Department of Health and Environment and the Johnson County Department of Health and Environment to educate our community about the importance of early detection and the risks of breast cancer; and

NOW, THEREFORE BE IT RESOLVED, that I, Donald Roberts, Mayor of the City of Edgerton, Kansas, do hereby proclaim the month of October 2020 as BREAST CANCER AWARENESS MONTH and urge all women and their family to increase their knowledge about breast cancer. In witness whereof, I have hereunto set my hand and caused the Seal of the City of Edgerton, Kansas to be affixed this 8th day of October 2020.

CITY OF EDGERTON, KANSAS

By: _____
Donald Roberts, Mayor

ATTEST:

Alexandria Clower, City Clerk

City Council Action Item

Council Meeting Date: October 8, 2020

Department: Public Works

Agenda Item: Consider the Purchase of a 2021 Ford F-350, to be Purchased from Shawnee Mission Ford.

Background/Description of Item:

The existing Vehicle and Equipment Program provides a life cycle of ten (10) years for trucks. This vehicle is scheduled for replacement on this life cycle, which is due in 2020. On August 22, 2019 City Council approved the budget for 2020, which included the purchase of this vehicle. On June 25, 2020 the purchase of the F250 4WD, referred to as the Fuel Cell Truck, was confirmed during the annual Budget. On August 13, 2020 City Council approved the 2021 budget, which included the Current Program for Vehicle and Equipment: 2020-2021.

The Fuel Cell Truck is a unit that is utilized heavily transitionally, delivering all of the fuel for equipment in the field, shuttling people and tools between multiple work sites. The essential functions include fuel delivery, equipment/material coordination, snow and ice removal, and pulling a trailer. This truck is typically driven by a supervisor or crew lead that needs to check on multiple sites and by crews to mobilize quickly to deliver additional tools to work sites.

The existing Fuel Cell Truck is a regular cab Ford F-250 (3/4 ton). This truck is relied upon heavily in the day to day operations of going back and forth between crews, between locations for the delivery of fuel. Through the usage of this vehicle, several short comings have been realized, specifically in the payload capacity, towing capacity and storage space. The primary difference between a ¾ ton and 1 ton are the payload capacity increases by 25%, the towing capacity increases by 15%, and the storage situation can be resolved by an extended cab. Staff recommends the purchase of a 1 ton extended cab truck to mitigate these short comings, this upgrade is within the existing budget.

The Vehicle and Equipment Policy requires the preparation of the specifications for the replacement of equipment with an effort for those to be as "standard" as possible to provide for economical and efficient repairs. It also requires that the City first use cooperative purchasing partnerships. Staff used MACPP to access competitively solicited bids.

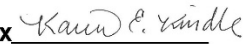
MACPP provides access to cooperativity bid vehicles in the MARC Region. Makes and models are submitted with various specifications as bid by the participating dealers. Each of the makes/models (Ford, GMC, Ram) were considered in the base configurations provided. Two of the makes/models were submitted for pricing from MACPP.

Staff recommends the purchase of the lowest and best bid, a 2021 Ford F350 for \$44,197. Budget allocation for this equipment is \$45,000. This unit will be purchased through the MAACP Cooperative Purchasing, through Shawnee Mission Ford. Enclosed is the competitive bid tabs for Ford and Ram, as well as copy of the bids/quotes from each of the manufacturers. If approved expenditures are scheduled to occur in this calendar year.

Related Ordinance(s) or Statute(s):

Funding Source: Vehicle & Equipment Fund

Budget Allocated: \$45,000

x 

Finance Director Approval: Karen Kindle, Finance Director

Recommendation: Approve the Purchase of a 2021 Ford F-350, to be Purchased from Shawnee Mission Ford in an amount not to exceed \$44,197.

Enclosed: Truck Quotes
Requisition form Truck
Current Program 2020-2021 w/Fund Summary from 2021 Budget
Approval (8-13-2020)

Prepared by: Dan Merkh, Public Works Director



Item requested:

Date: _____

Describe need for requested item:

Describe bid process and attach documentation:

NAME / DESCRIPTION	UNIT COST	TOTAL COST	RECOMMEND	NOTES
	\$	\$	<input type="checkbox"/>	
	\$	\$	<input type="checkbox"/>	
	\$	\$	<input type="checkbox"/>	
	\$	\$	<input type="checkbox"/>	
	\$	\$	<input type="checkbox"/>	

Requested by: _____ Date: _____

Account Number: _____ Budget Available: ☐ _____

Department Head Approval: _____ Date: _____

City Administrator Approval (\$15,000): _____ Date: _____

City Council Approval (> \$15,000): _____ Date: _____

Manufacture	Model	Basic Equipment	Optional Factory Equipment	O-E Cost	Aftermarket Equipment	A-E Cost
Ford	350		Power Locks, Power Windows, Power Mirrors, Remote Keyless Entry, Rear Defroster, & Floor Mats (90L)		Nerf Bars 4"	\$ 500.00
2021	4x4				Boss Plow	\$ 5,998.00
	EXT				Emergancy Lighting	\$ 1,755.00
	8' Bed				Badging / Logo	\$ 500.00
					Tool Box	\$ 800.00
					Fuel Cell	\$ 1,000.00
					Job Boxes	\$ 1,400.00
		\$ 31,016.00		\$ 1,328.00		\$ 11,953.00
					Total Overall Price	\$ 44,297.00
					2020 Budget	\$ 45,000.00
Ram	3500		Snow Chief Group - 220 Amp Alternator, Aux Switches, Clearance Lamps, Dash Pass Thru Circuits, Transfer Skid Plates	\$ 555.00	Nerf Bars 4"	\$ 500.00
2021	4x4				Boss Plow	\$ 5,998.00
	EXT				Emergancy Lighting	\$ 1,755.00
	8' Bed				Badging / Logo	\$ 500.00
					Tool Box	\$ 800.00
					Fuel Cell	\$ 1,000.00
					Job Boxes	\$ 1,400.00
		\$ 30,189.00		\$ 2,445.00		\$ 11,953.00
					Total Overall Price	\$ 44,587.00
					2020 Budget	\$ 45,000.00

Manufacture	Model	Basic Equipment	Optional Factory Equipment	O-E Cost	Aftermarket Equipment	A-E Cost
Chevrolet	350		Power Locks, Power Windows, Power Mirrors, Remote Keyless Entry, Rear Defroster, & Floor Mats (90L)		Nerf Bars 4"	\$ 500.00
2021	4x4				Boss Plow	\$ 5,998.00
	EXT				Emergancy Lighting	\$ 1,755.00
	8' Bed				Badging / Logo	\$ 500.00
					Tool Box	\$ 800.00
					Fuel Cell	\$ 1,000.00
					Job Boxes	\$ 1,400.00
		No Bid				\$ 11,953.00
					Total Overall Price	
					2020 Budget	\$ 45,000.00
GMC	3500		Power Locks, Power Windows, Power Mirrors, Remote Keyless Entry, Cruise Control, Rear Defroster, & Floor Mats ((90L)		Nerf Bars 4"	\$ 500.00
2021	4X2				Boss Plow	\$ 5,998.00
	EXT				Emergancy Lighting	\$ 1,755.00
	8' Bed				Badging / Logo	\$ 500.00
					Tool Box	\$ 800.00
					Fuel Cell	\$ 1,000.00
					Job Boxes	\$ 1,400.00
Ford Costs			Trailer Brake Controller	\$ 245.00		\$ 44,312.00
		\$ 28,533.00		\$ 1,328.00		\$ 11,953.00
		\$ 31,031.00			Total Overall Price	\$ 41,814.00
					2020 Budget	\$ 45,000.00

Trey Whitaker

From: Jay Cooper <Jay.Cooper@shawneemissionford.com>
Sent: Monday, October 5, 2020 2:42 PM
To: Trey Whitaker
Subject: F-350 Ext Cab 4x4 SRW 8' Bed

2020 Ford F-350 Extended Cab 4x4 Short Bed (**X3B/164**)

Exterior:

Interior: 40/20/40 Vinyl (**AS**)

Base Price: \$26,049

Options:

- Ext Cab (**X3**) \$2,259
- 4x4 (**3B**) \$2,507
- Diesel (**99T**) \$9,551
- 8' Bed \$201
- Engine Block Heater (**41H**) \$91
- 3.31 E-Locking Axle (**X3H**) \$355
- Trailer Brake Controller (**52B**) \$245
- Skid Plates (**41P**) \$91
- 110/400W Outlet (**43C**) \$160
- Floor Mat \$included in base price
- Cruise Control (**525**) \$included in base price
- Rear Defroster (**43B/924**) \$included in base price
- Power Lock, Windows, Mirrors, RKE (**90L**) \$included in base price

Total \$41,509

Additional Options to consider

- 397 Amp Alternator (67B) \$104
- Spray In bed liner \$519
- Up Fitter Switches (66S) \$150
- Reverse Sensors (76R) \$223
- Snow Plow Prep (47B) \$223
- Cab Steps (18B) \$405
- Splash Guards (61S/62S) \$119
- 4 Corner Strobes Amber White (91G) \$660
- LED Box Light (66L) \$54

Thank you

Jay Cooper

Jay Cooper

Shawnee Mission Ford
11501 SMPKY
Shawnee, KS 66203

LANDMARK DODGE CHRYSLER JEEP
1900 S NOLAND RD
INDEPENDENCE, MO 640551316

Configuration Preview

Date Printed: 2020-09-18 12:00 PM
Estimated Ship Date:

VIN:
VON:

Quantity: 1
Status: BA - Pending order
FAN 1: 00GFH Baader Johnson Food Processing
FAN 2:
Client Code:
Bid Number:
PO Number:

Sold to:
LANDMARK DODGE CHRYSLER JEEP (44378)
1900 S NOLAND RD
INDEPENDENCE, MO 640551316

Ship to:
LANDMARK DODGE CHRYSLER JEEP (44378)
1900 S NOLAND RD
INDEPENDENCE, MO 640551316

Vehicle:

2021 3500 TRADESMAN CREW CAB 4X4 (169 IN WB 8 FT 0 IN Box) (D28L92)

	Sales Code	Description	MSRP(USD)	FWP(USD)
Model:	D28L92	3500 TRADESMAN CREW CAB 4X4 (169 IN WB 8 FT 0 IN Box)	42,100	39,781
Package:	2GA	Customer Preferred Package 2GA	0	0
	ESB	6.4L V8 Heavy Duty HEMI MDS Engine	0	0
	DFX	8-Spd Auto 8HP75-LCV Transmission	0	0
Paint/Seat/Trim:	PW7	Bright White Clear Coat	0	0
	APA	Monotone Paint	0	0
	*TX	HD Vinyl 40/20/40 Split Bench Seat	0	0
	-X8	Black/Diesel Gray	0	0
Options:	MWH	Rear Wheelhouse Liners	195	180
	XHC	Trailer Brake Control	295	272
	JKV	115V Auxiliary Front Power Outlet	210	193
	AD2	Snow Chief Group	555	511
	LHL	Auxiliary Switches - I/P Mounted	0	0
	BAJ	220 Amp Alternator	0	0
	5N6	Easy Order	0	0
	4FM	Fleet Option Editor	0	0
	4FT	Fleet Sales Order	0	0
	174	Zone 74-Denver	0	0
	4EA	Sold Vehicle	0	0
Non Equipment:	4WA	Misc Commercial Account	0	0
Discounts:	YG2	5.2 Additional Gallons of Gas	0	14
Destination Fees:			1,695	1,695

Total Price: 45,050 42,646

Order Type: Fleet
Scheduling Priority: 1-Sold Order
Salesperson:
Customer Name:
Customer Address:
Instructions: USA

PSP Month/Week:
Build Priority: 99

YOUR COST
\$ 31,444.00 OR LESS
THANKS

Note: This is not an invoice. The prices and equipment shown on this priced order confirmation are tentative and subject to change or correction without prior notice. No claims against the content listed or prices quoted will be accepted. Refer to the vehicle invoice for final vehicle content and pricing. Orders are accepted only when the vehicle is shipped by the factory.

Snow Chief Group (AD2)

Image not available at this time. Please try again later.

Details:

- Clearance Lamps (LNC)
- LT275/70R18E OWI On/Off Road Tires (TCP)
- Auxiliary Switches - I/P Mounted (LHL)
- Dash Pass Thru Wire Circuits (BC3)
- Transfer Case Skid Plate Shield (XEF)
- 220 Amp Alternator (BAJ)



EQUIPMENT CO.

3250 Harvester Road

Kansas City, Kansas 66115

(Phone) 913-342-1450 (Fax) 913-342-1377

sales@americanequipment.us

QUOTATION

DATE	Quotation #
8/18/2020	081820/25JB

NAME / ADDRESS
City of Edgerton PO Box 255 Edgerton, KS 66021

TO CONFIRM ORDER
Quote Accepted by _____
Date _____
P.O. # _____

LEAD TIME	TERMS	REP	FOB	PHONE	FAX #
1 - 2 weeks	Due on Rece...	JLB	KC, KS		
QTY	ITEM	DESCRIPTION	U/M	COST	Total
1	BOS-Equip...	Boss 9' Super Duty Snow Plow: - 29" 11 gauge steel moldboard - 1/2" X 6" steel cutting edge - (7) vertical & (2) diagonal reinforcing ribs - (4) trip springs - (2) 1 1/2" X 10" angle cylinders - (2) adjustable cast iron shoes - Shock absorber - (2) plow markers - Smart Hitch 2 quick attaching system - SL-3 LED lights - Smart Touch 2 handheld controller ALL OF THE ABOVE INSTALLED Options: - Buyers Rubber Snow Deflector (ADD \$205.22) - Boss Rubber Snow Deflector (ADD \$331.51) - Boss Plow Wings (ADD \$867.60)		5,998.00	5,998.00
1	300	(4) LED amber strobes (2) in front grille (2) at the rear (location TBD) Installed		880.00	880.00
1	300	LED mini light bar mounting bracket off 3rd brake light Installed		875.00	875.00
Quoted by John Blogin				Total	\$7,753.00

This quote is valid for 30 days. Applicable taxes not included.

City of Edgerton
Vehicle Equipment Replacement
Recommended Current Program 2020-2021

Priority #	Equipment Description																	
		Dept.	Equip Type	Purch Year	Model Year	Current Mileage/ Hours	Est. Yearly Mileage/ Hours	Usage Frequency	General Condition	Effectiveness	Approved Budget	Projected Replace Cost	Order Year	Payment Year	Alloc % Fund 13 General	Alloc % Fund 27 Water	Alloc % Fund 37 Sewer	
		Purchase Approval - Council																
1	Asphalt Crack Seal Machine (trailer mounted)	PW	Equipment	New	New	New	New	New	New	New	\$ 50,000	\$ 80,000	2020	2020	100%	0%	0%	
2	Wheel Loader	PW	Equipment	New	New	New	New	New	New	New	\$ 200,000	\$ 184,000	2020	2020	100%	0%	0%	
3	Ford F-250 4WD	PW	Vehicle	2000	2000	102,721	8000 +	Daily	Good	Effective	\$ 45,000	\$ 45,000	2020	2020	100%	0%	0%	
4	Tandem Dump Truck	PW	Heavy Truck	New	New	New	New	New	New	New	\$ 250,000	\$ 250,000	2020	2021	100%	0%	0%	
5	Storm Siren	PW	Storm Siren	New	New	New	New	New	New	New	\$ 26,000	\$ 26,000	2021	2021	100%	0%	0%	
6	Storm Siren	PW	Storm Siren	New	New	New	New	New	New	New	\$ 26,000	\$ 26,000	2022	2022	100%	0%	0%	

Purchase Approval - City Administrator

1	Motor Grader Scarifier	PW	Equipment	New	New	New	New	New	New	New	\$ 10,000	\$ 4,900	2020	2020	100%	0%	0%
2	Portable Radios	PW	Equipment	New	New	New	New	New	New	New	\$ 8,800	\$ 7,300	2020	2020	100%	0%	0%

Contract Payments

1	Elgin Broom Badger Street Sweeper	PW	Equipment	2016	2016	500	1,500	Weekly	Excellent	Very Effective	\$ 39,456	lease 16-20	lease 16-20	lease 16-20	100%	0%	0%
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Year updated.

City of Edgerton
Vehicle & Equipment Replacement
Fund Summary 2019-2025

Fund 13 - General Equipment Reserve Fund

	2019	2020	2021	2022	2023	2024	2025
Beginning Balance, Jan 1	\$ 385,771	\$ 379,281	\$ 343,625	\$ 192,625	\$ 291,625	\$ 394,076	\$ 453,576
Transfers in or Other Revenues	85,905	325,000	125,000	125,000	125,000	125,000	125,000
Vehicle/Equipment Purchases	(92,395)	(360,656)	(276,000)	(26,000)	(22,549)	(65,500)	(152,783)
Ending Balance, 12/31	<u>\$ 379,281</u>	<u>\$ 343,625</u>	<u>\$ 192,625</u>	<u>\$ 291,625</u>	<u>\$ 394,076</u>	<u>\$ 453,576</u>	<u>\$ 425,793</u>

Fund 27 - Water Equipment Reserve Fund

	2019	2020	2021	2022	2023	2024	2025
Beginning Balance, Jan 1	\$ 82,992	\$ 53,007	\$ 53,007	\$ 53,007	\$ 53,007	\$ 14,507	\$ 14,507
Transfers in or Other Revenues	-	-	-	-	-	-	-
Vehicle/Equipment Purchases	(29,985)	-	-	-	(38,500)	-	(5,400)
Ending Balance, 12/31	<u>\$ 53,007</u>	<u>\$ 53,007</u>	<u>\$ 53,007</u>	<u>\$ 53,007</u>	<u>\$ 14,507</u>	<u>\$ 14,507</u>	<u>\$ 9,107</u>

Fund 37 - Sewer Equipment Reserve Fund

	2019	2020	2021	2022	2023	2024	2025
Beginning Balance, Jan 1	\$ 67,333	\$ 67,612	\$ 117,612	\$ 167,612	\$ 167,612	\$ 54,112	\$ 54,112
Transfers in or Other Revenues	30,131	50,000	50,000	-	-	-	-
Vehicle/Equipment Purchases	(29,852)	-	-	-	(113,500)	-	(12,400)
Ending Balance, 12/31	<u>\$ 67,612</u>	<u>\$ 117,612</u>	<u>\$ 167,612</u>	<u>\$ 167,612</u>	<u>\$ 54,112</u>	<u>\$ 54,112</u>	<u>\$ 41,712</u>

City Council Action Item

Council Meeting Date: October 8, 2020

Department: Parks and Recreation

Agenda Item: Consider Resolution No. 10-08-20B Authorizing the Closure of Certain Public Streets During the Edgerton Halloween Party and Trunk-or-Treat and Permission to Use Requested City Buildings/Public Spaces,

Background/Description of Item:

Edgerton celebrates Halloween every year with a community party hosted by the Frontier Days Association. Normally, this event has been held inside Community Hall, but due to the on-going threat from COVID-19, the 2020 event has been moved outdoors. The event will be held on Sunday, October 25 from 4:00 p.m. – 6:30 p.m.

Committee Members plan to hand out candy and serve hotdogs, chips and drinks. There will also be a socially distanced costume contest and entertainment.

The Edgerton Frontier Days Association has submitted their special event permit application including several requests to support the event that include the closure of a public street and the use of certain city facilities/public spaces. Below is a summary of those requests.

Street Closure

The Edgerton Frontier Days Association has requested the closure of the following street beginning at 3:00 PM on Sunday, October 25, 2020 until 7:00 PM on Sunday, October 25, 2020:

- Nelson Street between East 3rd and East 4th Streets;

Use of City Facilities/Public Spaces

The Edgerton Frontier Days Association has requested permission to use the following City Facilities/Public Spaces during the time of the festival:

- Downtown Greenspace;
- All designated streets and sidewalks that are requested above for street closures;

City staff has reviewed the proposed street closures and the facility/public space use requests and does not anticipate any conflicts or issues.

City staff recommends approving all requests pending proof of the following:

- Certificate of Insurance for Edgerton Frontier Days with the City of Edgerton additionally insured.

If approved, City staff will inform the Johnson County Sheriff's Office and Johnson County Fire District 1 of the proposed closings.

Related Ordinance(s) or Statue(s):

Funding Source: N/A

Budget Allocated: N/A

Finance Director Approval: N/A

Recommendation: Approve Resolution No. 10-08-20B Authorizing the Closure of Certain Public Streets During the Edgerton Halloween Party and Trunk-or-Treat and Permission to use requested City Buildings/Public Spaces.

Enclosed:

- Draft Resolution No. 10-08-20B
- Map of Street Closure
- Special Event Application

Prepared by: Kara Banks, Marketing and Communications Manager

RESOLUTION NO. 10-08-20B

A RESOLUTION AUTHORIZING THE CLOSURE OF CERTAIN PUBLIC STREETS DURING THE EDGERTON HALLOWEEN PARTY AND TRUCK-OR-TREAT, AND PERMISSION TO USE REQUESTED CITY BUILDINGS/PUBLIC SPACES

WHEREAS, the City Council of the City of Edgerton, Kansas wishes to provide a safe and enjoyable Halloween Party and Trunk-or-Treat; and

WHEREAS, the City has determined that the closure of certain streets and the use of certain City facilities and public spaces would be beneficial to the safety and enjoyment of the Halloween Party and Trunk-or-Treat; and

WHEREAS, City staff has reviewed the proposed street closure and does not anticipate any conflicts or issues that would prevent said closures; and

WHEREAS, the following public street shall be closed to vehicular traffic during the Halloween Party and Truck or Treat between 3:00 PM on October 25, 2020 until 7:00 PM on October 25, 2020: • Nelson Street between East 3rd and East 4th Streets; and

WHEREAS, the following City owned facilities and public spaces will be reserved for the use of Edgerton Halloween Party and Trunk-or-Treat. • Downtown Greenspace along with all designated streets and sidewalks that are requested as street closures; and

NOW, THEREFORE, BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF EDGERTON, KANSAS that the City hereby authorizes the closure of the public streets named above and the reservation of City public spaces named above for the durations specified above for the 2020 Edgerton Halloween Party and Trunk-or-Treat.

SECTION ONE: EFFECTIVE DATE This Resolution shall take effect and be in full force immediately after its adoption by the Governing Body.

ADOPTED BY THE CITY COUNCIL AND APPROVED BY THE MAYOR OF THE CITY OF EDGERTON, KANSAS ON THE 8TH DAY OF OCTOBER, 2020.

ATTEST:

CITY OF EDGERTON, KANSAS

Alexandria Clower, City Clerk

By: _____
Donald Roberts, Mayor

APPROVED AS TO FORM:

Lee W. Hendricks, City Attorney

Map of Requested Street Closure and use of the Greenspace for Halloween Party and Trunk-or-Treat:



City of Edgerton, Kansas
Special Event Permit Application

Submit this application, with supporting documentation and fees to:

City of Edgerton, KS
404 W. Nelson
P.O. Box 255
Edgerton, Kansas 66021

For assistance, call 913/893-6231 during regular business hours.

APPLICANT INFORMATION (Primary Contact):

Name: Ken Newcome
Address: 4566 Highway K-68 Wellsville KS Zip Code: 66093
Driver's License Number and State Issue: _____
Home phone: _____ Cell phone: 913-238-1157
E-Mail: _____ Employer's Number: _____

OPERATOR/ORGANIZATION/AUTHORIZED MEMBER/SPONSOR:

Operator/Organization/Authorized Member/Sponsor:

Edgerton Frontier Days Association
Address: P.O. Box 222 Edgerton KS Zip Code: 66021
Business Phone: _____ Fax: _____
E-Mail: bsnewcome@gmail.com Web-Site: www.frontier-days.com
Is the event for profit? _____ Yes ☒ No
If no, who is beneficiary: Citizens & Children
Registration/Entry Fee for event? _____ Yes ☒ No

(If available, please attach a copy of the event flier or information listing)

EVENT INFORMATION:

Please complete the following. In addition, Fliers/Informational Brochures may be attached for detailed information.

Date/s of Event: Sunday October 25, 2020
Hours of Event: 4:00 pm - 6:30 pm
Location of Event: Green Space by Library & Nelson St 4th to 3rd St.

City of Edgerton, Kansas
Special Event Permit Application

Cover Page

Attachments Included with Application:

- _____ List of services requested by the City and/or County ~~⊕~~
- _____ Description of publicly owned property for event - *GreenSpace*
- _____ Description of publicly owned vehicles/equipment for event ~~⊕~~
- _____ Classification of dangerous and/or exotic animals ~~⊕~~
- _____ Operator's Certificate of Insurance
- _____ Sponsoring Agency's Certificate of Insurance
- _____ Completed Indemnification Statement
- _____ Site/Route/Staging/Dispersal/Parking Plans (Including, but not limited to, bulleted items below)
 - Assembly areas
 - Fire hydrant locations
 - Normal routes of fire department vehicle access (20 Foot-wide minimum)
 - Main Entrances/Exits
 - Food Vendor Fire Extinguishers, with minimum rating of 2A10BC
 - Ensure Extension Cord(s) used to power food production or other portable equipment is minimum 12-guage.
 - Vendor Sites (includes food, merchant, non-commercial vendor)
 - Barricade/signs
 - Street/Sidewalk closures
- _____ Fee
- _____ Emergency Plan (for reporting fire or other emergency)

Type of Event: Festival Parade Sporting Competition Circus

Trade Show

Car Show

Other: Halloween Party & Entertainment

Event Details: ☐ Alcohol/Cereal Malt Beverage Served

☐ Alcohol /Cereal Malt Beverage Sales

☐ Number of Food Vendors

☐ Number of Merchant Vendors

☐ Number of Non-Commercial Vendors

☐ Animals

☒ Street/Sidewalk Closure

Block Party Style

Trunk or treat

*That is usually held
indoors of City Hall
community room
in junction with
City Parks & Recs.*

Equipment at Event:

☐ Amplified Speaking/Music

Hours: _____ to _____

☒ Portable Restrooms

☐ Stage/Props/Production

☐ Dumpsters/Receptacles

☐ Signage

☒ Barricades (Number of volunteers staffing)

☐ Other item/s: _____

*Will give out bags of
candy, Hot Dog, Chips
& Soda*

State Sales Tax Information: State of Kansas Tax Identification Number(s) must be provided for ALL food and merchant vendors. (Event sponsors are required to provide the Kansas Department of Revenue with notification of an event and a list of participating vendors.)

No Sales

Food Vendor Tax Information: _____

Merchant Vendor Tax Information: _____

COMMUNITY NOTIFICATION: Provide copy of written notification or log of personal contacts to identify surrounding residents/businesses of street closure, if applicable.

COMPLETION OF EVENT: Plan for cleaning and disposing of refuse from this event location. Who will complete the cleaning of the area and how long after close of event will this occur.

Frontier Days Committee will clean up the area.

INSURANCE: The operator of a special event shall furnish with application an original copy of a certificate of insurance indicating the City as certificate holder and executed within the previous ten (10) days. The certificate of insurance must provide evidence of occurrence form general liability insurance coverage of at least \$500,000 combined single limit per occurrence for bodily injury and property damage with a minimum aggregate limit of \$1,000,000, and shall include the City as an additional insured. Any sponsoring agency of a special event shall also provide to the City an original copy of a certificate of insurance indicating the City as certificate holder and executed within the previous ten (10) days. The certificate of insurance must provide evidence of occurrence form general liability insurance coverage of at least \$500,000 combined single limit per occurrence for bodily injury and property damage with a minimum aggregate limit of \$1,000,000, and shall include the city as an additional insured.

The operator and sponsoring agency, if any, shall complete and submit a hold harmless and indemnification agreement for review and approval of City officials.

APPLICANT'S STATEMENT OF AGREEMENT:

Everything stated on this application is true and correct to the best of my knowledge. I further understand that the facilities for this event must be in compliance with all the City regulations (including adopted codes by reference). It is further understood that failure to comply with these regulations may result in permission to operate being withheld until all codes are met. I understand this permit, if granted, is not transferable and is revocable at any time at the absolute discretion of the City of Edgerton. I, Edgerton Frontier Days Association, the undersigned, agree to abide by the provision in this application and regulations of the City of Edgerton.

Ken Newcome, Vice president
Name of Applicant and Title, if any (Print or type)

Ken Newcome
Signature of Applicant

Date: 9/29/20