

REQUEST FOR QUALIFICATIONS

FOR

2026 W. 8TH AND W. NELSON STORMWATER IMPROVEMENTS

August 7th, 2026

REQUEST FOR DESIGN TEAM QUALIFICATIONS FOR THE 2026 W. 8TH AND W. NELSON STORMWATER IMPROVEMENTS PROJECT

I. INTRODUCTION

The City of Edgerton, Kansas is seeking qualifications from Design Teams for the design of stormwater improvements in the area near W. 8th Street and W. Nelson Street. This area of town is in the heart of the residential community, serving properties along W. 8th Street, W. Nelson Street, and W. 7th Street.

This project is funded through the City's Stormwater and Streets funds.

This project concept originated from the City's Stormwater Master Plan; excerpts of the Plan are attached.

II. SCOPE OF REQUEST

The 2026 W. 8th & W. Nelson Stormwater Improvements Project would design improvements within a single project area to address two related drainage issues identified in the City's Stormwater Master Plan: rear yard drainage serving the neighborhood between W. 8th Street and W. 7th Street, and street flooding mitigation at the W. Nelson Street intersections with W. 8th Street and W. 7th Street. The City will engage a single Design Team to provide services for the entire project area.

The City plans to select a qualified Design Team to define scope, develop design documents, technical specifications, project manual, estimate costs. Following the completion of project design, the City expects to open a request for bids for construction of the completed design from qualified contractors; the Design Team will serve as the lead for conducting the bid phase of the project, and provide construction administrative services throughout design.

The Design Team shall support the City's construction inspection staff throughout construction, as the City will perform construction inspection using its own inspector.

III. PROJECT GOALS

The City of Edgerton, Kansas intends to procure a design team to design the Project with an emphasis on the following goals:

- To provide high-quality infrastructure for residents of Edgerton, Kansas.
- To ensure that residents and businesses of Edgerton, Kansas have minimal interruptions to service.
- To use sound engineering and construction principles to evaluate innovative approaches and cost saving measures to optimize the available resources.
- To use expertise of the design team to achieve schedule efficiencies to complete design of the Project to allow construction to be completed in 2027.
- To use value engineering practices to ensure that design scope tasks provide essential function to the project and consider reasonable opportunities for cost reductions for all phases of the project.

- To ensure coordination between the rear yard drainage and street flooding mitigation components of the Project, given that a single Design Team will be engaged for the full project area.

IV. **SUBMITTAL OF DESIGN PROPOSAL AND QUALIFICATIONS**

a. Qualifications/Project Experience:

- i. The Design Team shall demonstrate their capabilities and competence in providing design services for utility infrastructure. The team shall demonstrate their capabilities both in their respective fields but also as a team. Include a summary of similar projects for the last five (5) years. Each summary shall describe unique contributions by the Design Team including, but not limited to: design and construction expertise, evaluation of different construction methods or approaches, schedule efficiency and cost savings. Highlight participation by key staff that will be assigned to this Project. Submittals shall also include experience in the Design methodology in context with utility infrastructure. Each project description shall contain at a minimum the following information:
 1. Project and Owner's name;
 2. Contact Information (including phone number);
 3. Description of Project;
 4. Schedule and Completion History;
 5. Innovative Approach(es);
 6. Cost Saving Measures Implemented;
 7. Preliminary and Final Project Costs;
 8. Change Order History; and
 9. Litigation Experience in Project.
- ii. The Design Team shall include a registered Professional Engineer licensed in the State of Kansas that is familiar with both Johnson County and City of Edgerton, Kansas specifications and regulations, including the APWA KC Metro Standard Specifications and Design Criteria and the City of Edgerton, Kansas' own technical specifications. The City's technical specifications are currently in development, and the Design Team shall take these into consideration as well. Proposals shall include any experience your firm has with necessary permitting, schedule negotiation, and compliance with industry requirements.
- iii. The Design Team shall include a registered Land Surveyor licensed in the State of Kansas for surveying services including but not limited to:
 1. Document preparation necessary for acquisition of easements and/or right of way;
 2. Field Surveys; and
 3. Horizontal and Vertical Control.
- iv. The Design Team shall be authorized to work in the State of Kansas and the City of Edgerton, Kansas.

b. Project Approach:

The Design Team shall demonstrate a comprehensive understanding of design contracting and present a summary of the Design Team's approach to accomplishing the work under a Design contract. Include a description of your ability to meet a design schedule to allow for construction to be completed in 2027, a description of your strategy for coordinating design of the rear yard drainage and street flooding mitigation components of the Project given that a single Design Team will be engaged for the full project area, and a description of the largest hurdles that you believe the Design Team will have to overcome on the project and how you intend to proactively address these challenges and meet the listed project goals in Section III.

c. Key Project Staff:

Provide a detailed resume for all key project staff members. Include a description of their roles based on your current understanding of the project scope. Explain the role of the firm's ownership in the project organization.

d. Possible Subcontractors:

Based on your understanding of the work, provide a list of possible subcontractors (i.e. surveying, landscaping, etc.). Describe projects that the Design Team and subcontractors have performed in concert. Provide references for similar work in which these subcontractors have worked for your company.

e. Insurance Reference:

Provide the name, address and phone number of the Design Team's insurance agent(s). Provide a certificate of insurance outlining coverage and policy limits. The City and Engineer must be listed as an additional insured. Can this coverage be extended for work on this Project? Can coverage be increased? Are there any current claims that will affect coverage limits available to the City for this Project?

f. Special Conditions:

All responses to this Request for Qualifications submitted by Design Team shall be deemed public documents at the time opened by the City of Edgerton, Kansas. The Request for Qualifications is intended to be worded in a manner so as not to elicit proprietary information. If proprietary information is submitted as part of the response, such information shall be labeled proprietary and be accompanied with a request that the information is to be returned by the City of Edgerton, Kansas to the respondent. Any proposal that is submitted with a blanket statement or limitation that would prohibit or limit such public inspection shall be considered non-responsive and shall be rejected.

V. **METHOD OF SOLICITATION**

- a. Advance notice sent via email to Grow level Investors and above in ElevateEdgerton!
- b. A notice will be published once in the Legal Record.

- c. A notice will be posted on the City's website for the duration of the solicitation period.
- d. The Request for Qualifications will be sent via e-mail to select firms.

VI. **SUBMISSION REQUIREMENTS**

- a. Submit a digital submission of the response to the City of Edgerton, Kansas prior to **12:00 pm on September 4, 2026**. Completed Statements of Qualifications shall be sealed, clearly marked "Statement of Qualifications for 2026 W. 8th & W. Nelson Stormwater Improvements Project," and emailed to RMontgomery@edgertonks.org. Emails received prior to submission deadline will be acknowledged by emailed receipt. Emails received after **12pm** will not be acknowledged.
- b. Responses should be limited to 12 double-sided 8.5" x 11" pages excluding the cover letter, attachments, and insurance references.
- c. Responses received after the above date and time will be considered late and will not be accepted. Emails received after **12pm** will not be acknowledged. Any late proposals delivered will be returned unopened to the Design Team.
- d. Any and all costs associated with the preparation of the Statement of Qualifications shall be borne by the Design Team.
- e. Any addendum to this Request for Qualifications will be issued in writing and posted on the City's website. It is the responsibility of the Design Team to monitor the City's website for any addenda issued during the solicitation period.
- f. Questions during the RFQ period should be directed to:

City of Edgerton, Kansas
 Rhoderic Montgomery Jr., CIP Project Manager
 PO Box 255
 404 East Nelson Street, Edgerton, KS 66021
 Phone: (913) 424-3621
 rmontgomery@edgertonks.org

VII. **DESIRED SCHEDULE**

The desired schedule to determine a Design Team for the 2026 W. 8th & W. Nelson Stormwater Improvements Project is listed below. Please note the schedule below is created to best position the City to complete construction in 2027.

August 7	ElevateEdgerton! Issue Request for Qualifications (RFQ)
August 13	Public Issue Request for Qualifications (RFQ)
September 4, 12pm	Deadline to Submit Statement of Qualifications
September 8-18	Selection Committee Reviews Statements
September 21-24	Interview Short-List Design Teams (if necessary)

**September 23-
October 2**

Negotiate Design Agreement

October 8

City Council approve Design Agreement and Issue Notice to Proceed for Design

VIII. **SELECTION PROCESS**

a. Evaluation Process:

- i. A Selection Committee comprised of City staff, City Engineer, and other appropriate personnel will evaluate the responses. The Selection Committee will review the Statements of Qualifications and short-list those teams selected for an interview.
 - ii. Evaluation of Design teams will be based on a combination of Qualification Statements, references, and potential interviews to select the most qualified Design Team.
- b. The City of Edgerton, Kansas reserves the right to reject any and all Statements of Qualifications, to waive minor defects or technicalities, or to solicit new Statements of Qualifications for the same project or a modified project that may include portions of the originally proposed project as the City of Edgerton, Kansas may deem necessary.
- c. It is of utmost importance that the requested information be submitted with your Statement of Qualifications. Failure to submit any of the required information may result in your firm being disqualified from the Selection Process.
- d. The contract between the City and the selected Design Team shall not be considered accepted, approved or otherwise effective until the legally required approvals and certifications have been given.
- e. It is the City's intent to execute an agreement with a Design Team for all phases of stormwater improvement design for the 2026 W. 8th & W. Nelson Stormwater Improvements Project. This scope will not include construction inspection and observation.
- f. The City shall not be liable for any costs associated with design-related activities on this Project that have occurred prior to the issuance by the City of a Notice to Proceed. The Design Team shall proceed at their own risk and expense should any design-related activities commence prior to the issuance of the Project Notice to Proceed by the City.
- g. No Limitation of Liability: The Governing Body of the City of Edgerton, Kansas will not consider acceptance of contracts from Consultants which include a limitation of liability to the amount paid by the City under the contract, or similar language. Coverage, policy limits and the limits of any liability of the Consultant will be determined by the certificate provided in Section IV(e) above.

Summary of problem:
Poor yard drainage at 305 W 8th St and 708 W Nelson St causing ponding water, erosion, building flooding and sanitary infiltration/backups.

Additional notes:
The issues reported at 305 W 8th St and 708 W Nelson St are partially due to improper neighborhood / yard drainage but were included due to the sanitary sewer infiltration.

Figure 26.
W 8th St & W Nelson St (A)

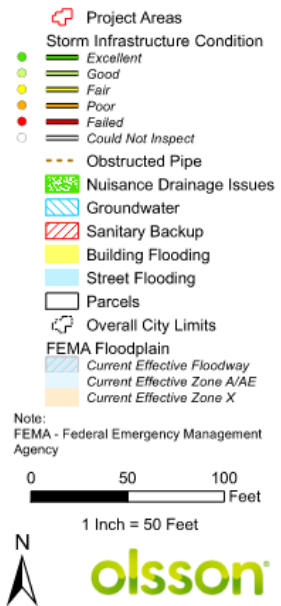


Figure 25.
W 8th St & W Nelson St (B)

